

Human Resources Development Canada

Statement of Accommodation Costs Charged to the
Canada Pension Plan Account

March 31, 1999

(in thousands of dollars)

June 7, 1999

Auditors' Report

**To the Internal Audit Bureau
Human Resources Development Canada**

We have audited the statement of accommodation costs for **Human Resources Development Canada** charged to the Canada Pension Plan Account by Public Works and Government Services Canada for the year ended March 31, 1999 in agreement with the Memorandum of Understanding between Canada Pension Plan and Income Security Programs Branch, formerly National Health and Welfare, now Human Resources Development Canada, dated September 30, 1990, as amended December 13, 1996. This statement is the responsibility of Human Resources Development Canada. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, this statement presents fairly, in all material respects, the accommodation costs for Human Resources Development Canada charged to the Canada Pension Plan Account by Public Works and Government Services Canada for the year ended March 31, 1999 in agreement with the Memorandum of Understanding identified above.

Chartered Accountants

Human Resources Development Canada

Statement of Accommodation Costs Charged to the Canada Pension Plan Account For the year ended March 31, 1999

(in thousands of dollars)

	1999 \$	1998 \$	Decrease \$
Leased accommodation and Crown-owned accommodation	10,971	11,095	(124)
Fit-up costs	2,604	2,641	(37)
Accommodation costs charged to the Canada Pension Plan Account	<u>13,575</u>	<u>13,736</u>	<u>(161)</u>

Note

Accommodation costs for Human Resources Development Canada have been charged to the Canada Pension Plan Account by Public Works and Government Services Canada. The basis of allocating costs for 1999 is the same as that set out in the Memorandum of Understanding between Canada Pension Plan and Income Security Programs Branch, formerly National Health and Welfare, now Human Resources Development Canada, dated September 30, 1990, as amended December 13, 1996.

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Schedule – Analysis of Significant Variances

For the year ended March 31, 1999

(in thousands of dollars)

	\$
Leased accommodation and Crown-owned accommodation	<u>(124)</u>

Leased accommodation and Crown-owned accommodation costs are calculated by multiplying the number of full time employees dedicated to CPP ("CPP FTE") by the cost per full time employee. In 1998-99, the cost per full time employee is unchanged at \$5.357. CPP FTE has decreased by 23. This accounts for the decrease of \$124 or 1.12% in the year.

Fit-up costs	<u>(37)</u>
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The decrease of 1.40% is not significant.

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Audit Adjustments

For the year ended March 31, 1999

(in thousands of dollars)

	Submitted amounts \$	Audit adjustments \$	Audit amounts \$
Leased accommodation and Crown-owned accommodation	10,971	–	10,971
Fit-up costs	2,604	–	2,604
	<hr/> 13,575	–	<hr/> 13,575