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## **Section 5**

### **Standard Procurement Clauses**

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# Standard Procurement Clauses

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**NOTE:** Readers will note that "REMARKS" have been provided for many clauses. These Remarks are intended to serve as a quick reference for procurement officers regarding the recommended use of certain clauses. The use of a particular clause in a solicitation or contractual document is determined by the procurement officer after an examination of the specific requirement and any special circumstances which surround it.

Subsection:

### A. INSTRUCTIONS TO BIDDERS AND CONTRACTORS

A0000	Incorporation by Reference
A0001-0999	Consideration of Bids/Evaluation Criteria
A1000-1999	Authorities
A2000-2999	Use of Non-Permanent Residents
A7000-7999	Maintenance/Services
A8000-8999	Lease/Rentals
A9000-9999	Other

### B. REQUIREMENTS DEFINITION

B0001-0999	Samples
B1000-1999	Materiel
B2000-2999	Qualified, Approved, Certified Products
B3000-3999	Equivalent Substitutes
B4000-4999	Drawings/Specifications
B5000-5999	Design Changes
B6000-6999	Care of Crown Property
B7000-7999	Quantity
B9000-9999	Other

### C. PRICE

C0001-0499	Firm Price
C0500-0999	Fixed Time Rates
C1000-1499	Ceiling Price
C2000-2999	Taxes and Duties
C3000-3999	Foreign Exchange and Escalation of Materials
C4000-5999	Transportation Expenses
C6000-6999	Financial Limitations
C9000-9999	Other

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### D. DELIVERY, INSPECTION AND ACCEPTANCE

D0001-0999	Delivery Requirements
D1000-3999	Preparation for Delivery
D4000-4999	Shipment and FOB
D5000-5999	Inspection and Acceptance
D6000-6999	Shipping Instructions
D9000-9999	Other

### E. FINANCIAL SECURITY

E0001-0999	Security Deposits/Surety Bonds
E5000-5999	Performance Bonds
E8000-8099	Labour/Material Bonds
E9000-9999	Other

### F. INDUSTRIAL SECURITY

F0001-0999	Basic Reliability
F1000-1999	Enhanced Reliability
F2000-2999	Security Clearance
F9000-9999	Other

### G. INSURANCE

G0000-1999	Contractors Responsibility
G2000-2999	Third Party Liability
G3000-3999	Government Property
G4000-4999	Aircraft Charter
G5000-5999	Ships
G6000-6999	Vehicles

### H. TERMS OF PAYMENT

H0001-0999	Interest on Overdue Accounts
H1000-2999	Method of Payment
H3000-4999	Progress Payments
H5000-6999	Advance Payments
H9000-9999	Other

### I. TO BE ASSIGNED

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## J. TERMINATION

J0001-0999	Termination for Convenience
J1000-1999	Termination for Default
J2000-2499	Termination by Mutual Consent
J3000-3999	Withdrawal
J9000-9999	Other

## K. GENERAL CONDITIONS - MODIFICATIONS

K0000	Incorporation by Reference
K0001-0999	Exceptions to General Conditions
K1000-1999	Statement of Eligible Goods - Free Trade
K2000-2099	Employment Equity
K2100-2199	International Sanctions
K2200-2299	Conflict of Interest
K3000-3999	Intellectual Property
K4000-4999	Canadian Content
K9000-9999	Other

## L. PRODUCTION TOOLING AND SPECIAL TEST EQUIPMENT

L0001-0999	Production Tooling
L5000-5999	Special Test Equipment
L9000-9999	Other

## M. STANDING OFFERS

M0000	Incorporation by Reference
M0001-1999	Instructions to Bidders and Contractors
M2000-2999	Requirements Definition
M3000-4999	Price
M5000-6999	Delivery and Inspection
M7000-7999	Reports
M8000-8999	Applicable General Conditions
M9000-9999	Other

## N. LIMITATION OF LIABILITY

**N0000**  
**N0001-**

## O. TO BE ASSIGNED

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**P. PRINTING**

P0000-0999	Instruction to Bidders
P1000-1999	Requirements Definition
P2000-2999	Price
P3000-3999	Delivery, Inspection, Acceptance, Packaging and Labelling
P4000-4999	General Conditions - Modifications
P5000-5999	Terms of Payment
P9000-9999	Other

**Q. TO BE ASSIGNED**

**R. REAL PROPERTY CONTRACTING**

R0000-0199	Standard Instructions
R0200-0299	General Conditions
R0300-0399	Supplemental General Conditions
R0400-0499	Instructions to Bidders/Contractors
R1000-1999	Requirements Definition
R2000-2999	Price/Terms of Payment
R4000-4999	Statutory Declaration

**S-V. TO BE ASSIGNED**

**W. LAND CLAIMS SET-ASIDE**

W0000-0009	Delivery Requirements
W0010-0019	James Bay and Northern Quebec Agreement
W0020-0029	Inuvialuit Final Agreement
W0030-0039	Gwich'in Comprehensive Land Claim Agreement
W0040-0049	Inuit of Nunavut Land Claims Agreement
W0050-0119	Umbrella Final Agreement, Council for Yukon Indians
W0120-0129	Sahtu Dene and Metis Comprehensive Land Claim Agreement
W0130-0139	Agreement for the Establishment of a National Park on Banks Island
W0140-0149	Tuktut Nogait National Park Co-management Agreement
W0150-0159	Co-operation Agreement Between the Inuvialuit Regional Corporation and the Department of National Defence Concerning the Operation and Maintenance of the North Warning System
W0160-0169	Co-operation Agreement Between the Inuvialuit Regional Corporation and the Department of National Defence Concerning the Restoration and Clean-up of DEW Sites within the Inuvialuit Settlement Region

**X. RESERVED FOR LOCAL CLAUSES ON ABE (not published in SACC Manual)**

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### Y. CIDA GRANT AID PROGRAM

Y0001-0999	Export Permits
Y1000-1999	Customs Duty Drawback
Y2000-2999	Freight Charges
Y3000-3999	Packaging and Labelling
Y4000-4999	Shipping and Documentation
Y5000-5999	Goods and Services Tax
Y9000-9999	Other

### Z. CANADIAN COMMERCIAL CORPORATION - U.S Government

Z0001-0199	Transportation
Z0200-0399	Administration of Contract
Z0400-0599	Preservation, Packaging, Packing and Marking
Z0600-0799	Inspection and Acceptance
Z0800-0999	U.S. Government Property
Z1000-1999	Invoicing and Documentation
Z1200-1399	Goods and Services Tax
Z1400-1599	Contractual Changes
Z1600-1799	Disputes
Z1800-1999	Default
Z2000-2199	Patent Indemnity
Z2200-2399	Customs Duties
Z2400-2599	Variation in Quantity
Z2600-2799	Special Provisions
Z2800-2999	Prices
Z3000-3199	Priorities
Z3200-3399	Production Reports
Z3400-3599	Additional Provisions
Z4000-4999	Other