Public Works and Government Services Canada

Travaux publics et Services gouvernementaux Canada

Common Departmental Financial System

CDFS

FINANCIAL
SYSTEMS
SOLUTIONS

Canada

A WEB-ENABLED MULTI-FACETED SOLUTION

Enterprise-wide financial management systems are an essential part of every business today. They are the building blocks you need to govern daily financial activities and direct future initiatives.

But there are important differences. Unique to every organization. The web-enabled CDFS (Common Departmental Financial System) recognizes and addresses those differences – unique to you. With flexibility. Adaptability. Reliability. And now easier to use.

DESIGNED BY GOVERNMENT FOR GOVERNMENT

CDFS is a comprehensive financial management and reporting system designed to simplify and streamline financial administration. It was developed by a team of government financial specialists jointly with a private sector consortium of systems and accounting experts – *specifically* for government use. Cross-functional and fully capable of interfacing with your internal business systems as well as Public Works and Government Services Canada's (PWGSC) Receiver General suite of systems, CDFS is a key public sector management resource.

This sophisticated system meets the accounting and reporting requirements of the *Financial Administration Act* and Central Agencies:

- providing automated interfaces with Receiver General systems including the Standard Payment System (SPS) and the Compensation System;

- offering automated reconciliation to the Receiver General – General Ledger (RG/GL) and Payroll System – General Ledger (PS/GL); and

- meeting accounting and reporting requirements of the Receiver General, Treasury Board, Statistics Canada and the Auditor General.

CDFS – FEATURES

Operational Management	Budget and Forecast Management	Financial Accounting including Payroll	Management Accounting	General Ledger Management	Delegation of Authority
Expenditure Management	Supplier Management	Invoice Management	Payment Management	Commitment Management	Advance Management
Revenue Management	Customer Management	Invoice Management	Receipt Management		
Materiel Management (Strategic Partnership)	Procurement Management (AMMIS)	Contract Management (AMMIS)	Inventory Management (AMMIS)	Asset Management (AMMIS)	

COMMON INTEGRATED FUNCTIONALITY

The design of the web-enabled CDFS is both intuitive and user-friendly. All business processes follow a logical path. All clients use the same version of the software, which is upgraded twice a year. Active monitoring of government-wide initiatives ensures that CDFS meets evolving user needs.

CDFS offers six integrated modules:

SYSTEM MANAGEMENT
is the module that lets you govern the way your CDFS operates, taking into account your unique financial coding and financial control structures, your security requirements and a host of other options.

ACCESS AND REPORTING
offers, through a data warehouse, a variety of standard reports and enquiries and the capability to download your information to create customized reports.

EXPENDITURE MANAGEMENT
lets you manage your appropriations and revolving funds, exercise commitment control, establish accruals, process accounts payable, advances and claims and schedule payments.

REVENUE MANAGEMENT
lets you manage your accounts receivable from government and non-government customers, generate statements of account, issue invoices and credit notes, post receipts and deposits, and automatically reconcile to the Government Banking System.

GENERAL ACCOUNTING
is the core of your financial system. The general ledger capabilities of CDFS – including double entry accrual accounting – allow you to generate your monthly CFMRS trial balance.

BUDGET & FORECASTING
allows you to input time-phased budget data as well as forecast information.

"It's easy to upgrade to new releases of CDFS. New versions are simple to install, well documented, and there is sufficient lead time to familiarize yourself with the new version before it's implemented. When CDFS Web is fully developed, we won't even have to do the installation. PWGSC designs and tests all the software upgrades needed to handle policy changes, and maintains our databases for us. This allows us to focus more on operational issues and less on system concerns."

Jacques Glandon, Comptroller
Canadian Transportation Agency
Chair, CDFS Cluster

FLEXIBLE CUSTOM-TAILORED FEATURES

- Customized department defined coding blocks and Chart of Accounts that map to the Government-wide Chart of Accounts

- Allotment control on both a cash balance and a free balance basis that can be linked to budgets

- A database that lets you process multiple fiscal years concurrently without exiting the system

- Multi-environment capabilities that allow you to operate in production, training, and quality assurance testing

- EDI and Direct Deposit capabilities

- Electronic authorization and authentication

- On-line access within CDFS to the Standard Payment System for priority payments and payment enquiries

- Standard interfaces that permit integration with departmental business systems

- Option of automated loading of payroll accounting information and calculation of payroll accruals or input from client salary management systems

- Management Reporting Module (MRM), a Windows-based reporting and forecasting tool

AT YOUR SERVICE

PWGSC maintains and operates CDFS on your behalf. We are committed to providing you with dedicated functional and technical support, and we outline our service level commitments to you in a Memorandum of Understanding. Training and implementation assistance are also important parts of our service to clients. A help desk is available 7/24 for problem solving.

CDFS is a fully bilingual software solution that allows for a switch in language at any time. All training documentation, user guides and help text are available in both official languages.

"For a client like CCMD, the support that PWGSC provides is very important. We know that help is always just a phone call away."

Sylvain St-Jacques, Manager
Accounting Operations and Control
Canadian Centre for Management Development

For more information about the Common Departmental Financial System

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