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# Receiver General - General Ledger (RG-GL)





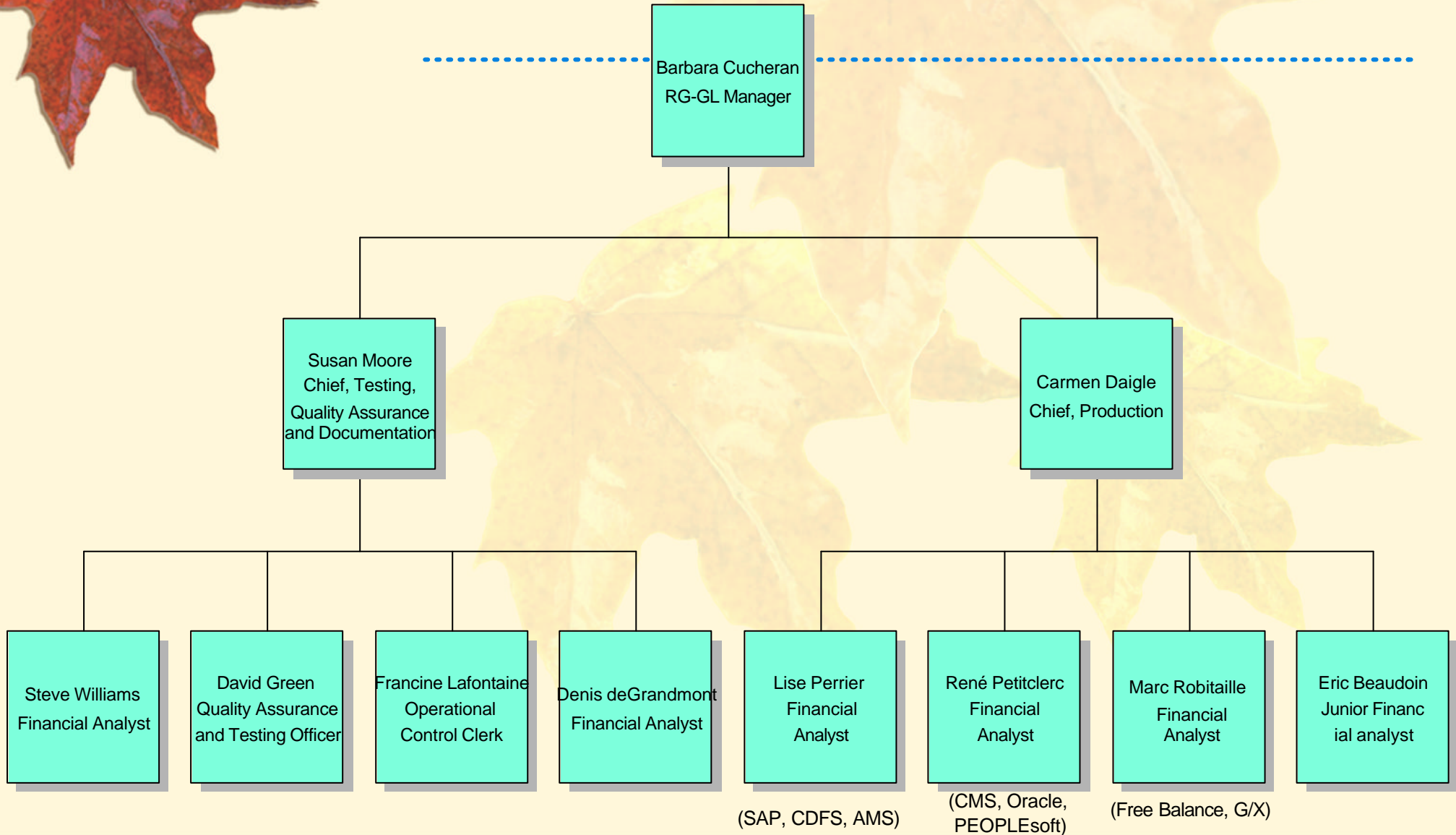
# RG-GL Mandate

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- ◆ Maintains control account balances for all departments
- ◆ Sends a monthly RG-GL Trial Balance to CFMRS



# RG-GL Organization Chart





# Presentation Overview

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- RG-GL Inputs
- Flow of Control Data
- RG-GL Control Accounts Updates
- RG-GL Outputs
- Distribution of Outputs
- RG-GL Online Output Distribution Form
- Tips on Reconciliation with the RG-GL
- Month End Processing
- Year End Monitoring





# RG-GL Inputs

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- ◆ Two main input sources to RG-GL:
  1. Treasury Systems:
    - Standard Payment System (SPS)
    - Banking Facility System (BFS)
  2. Internal Journal Vouchers (IJV)





# Flow of Control Data

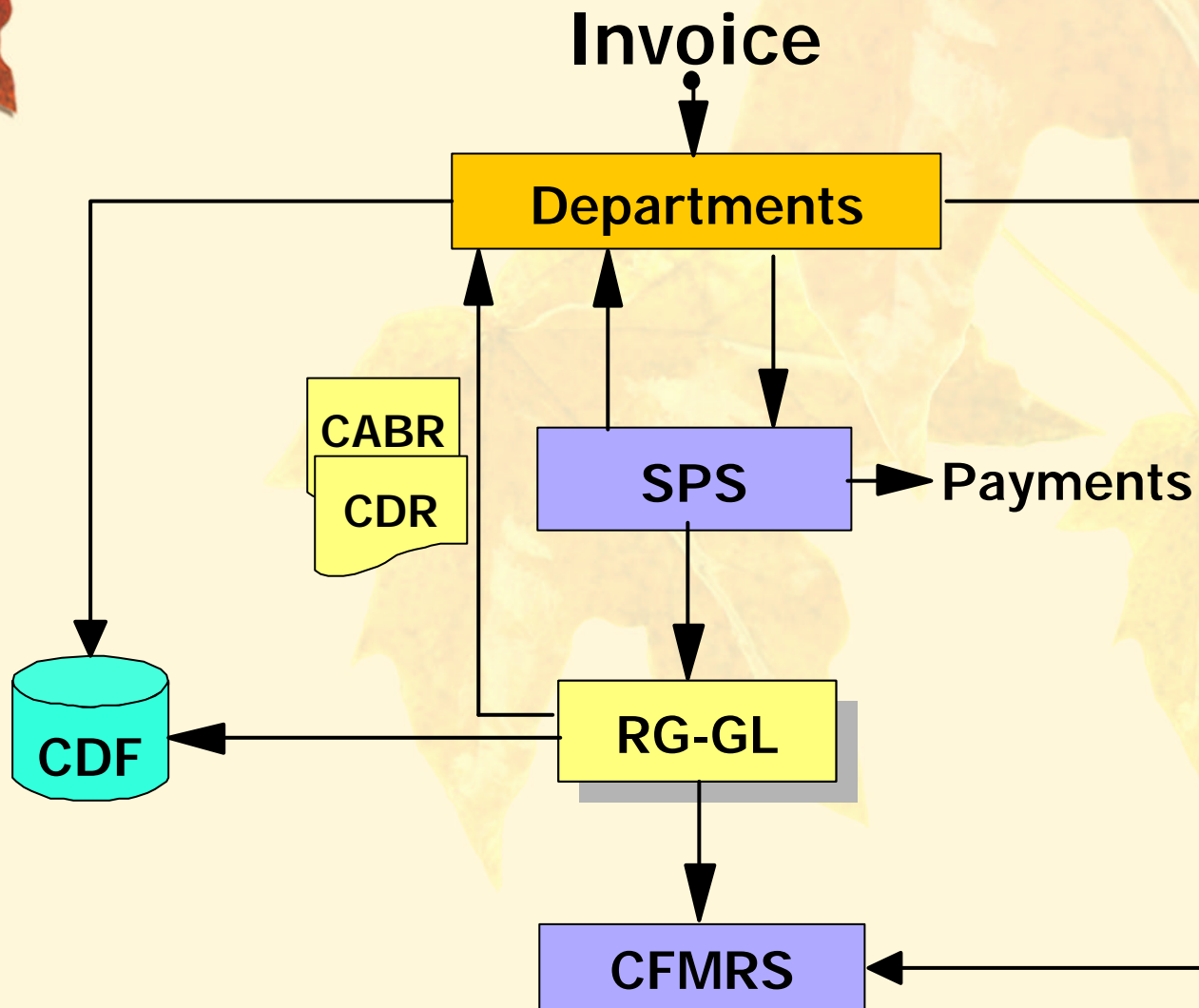
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- ✓ Payments and Departmental Bank Account (DBA) → (SPS)
- ✓ Interdepartmental Settlements (IS) → (SPS/IS)
- ✓ Deposits → (BFS)
- ✓ IJV → (Manual)

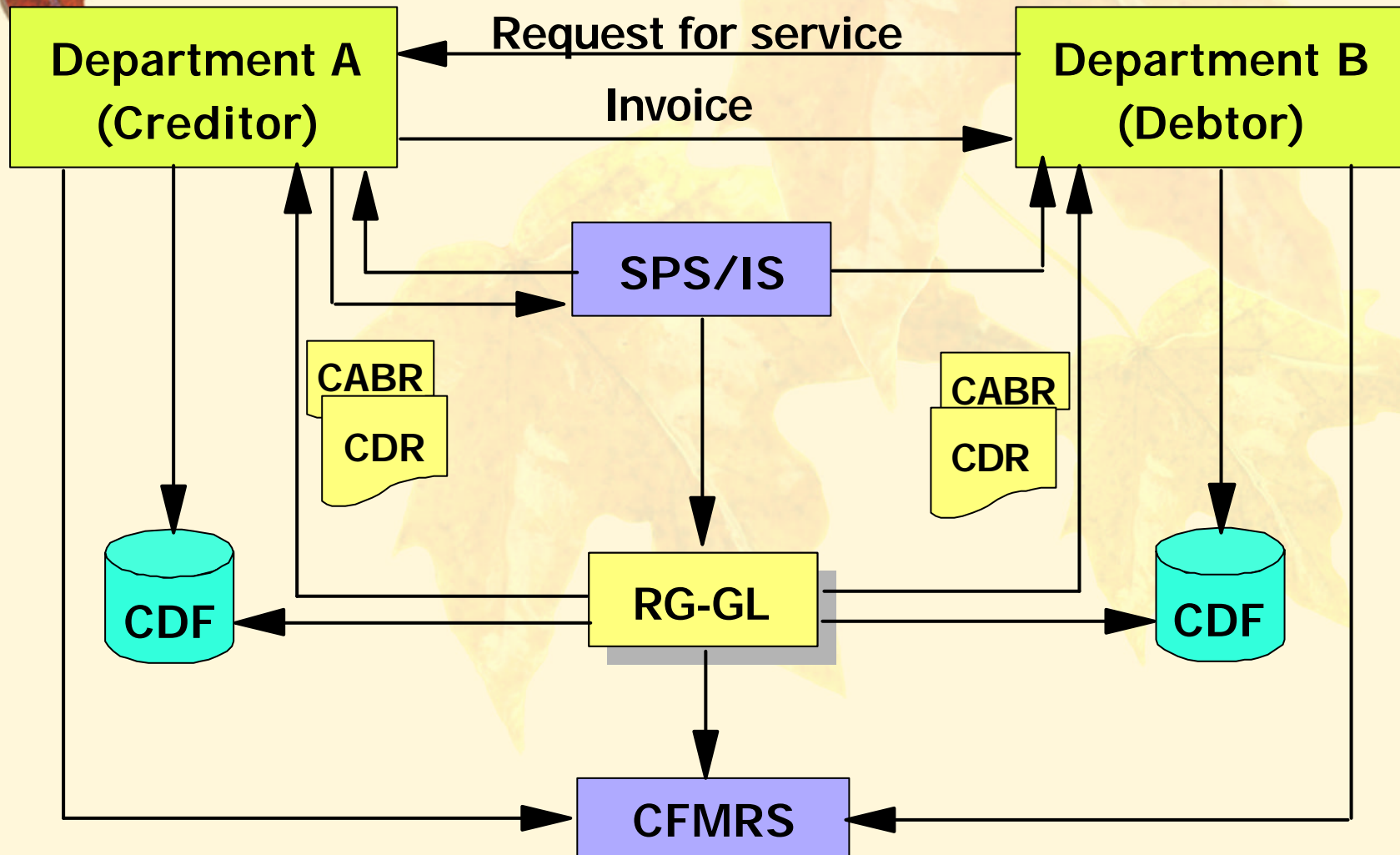




# Payments / DBA



# Interdepartmental Settlements (IS)

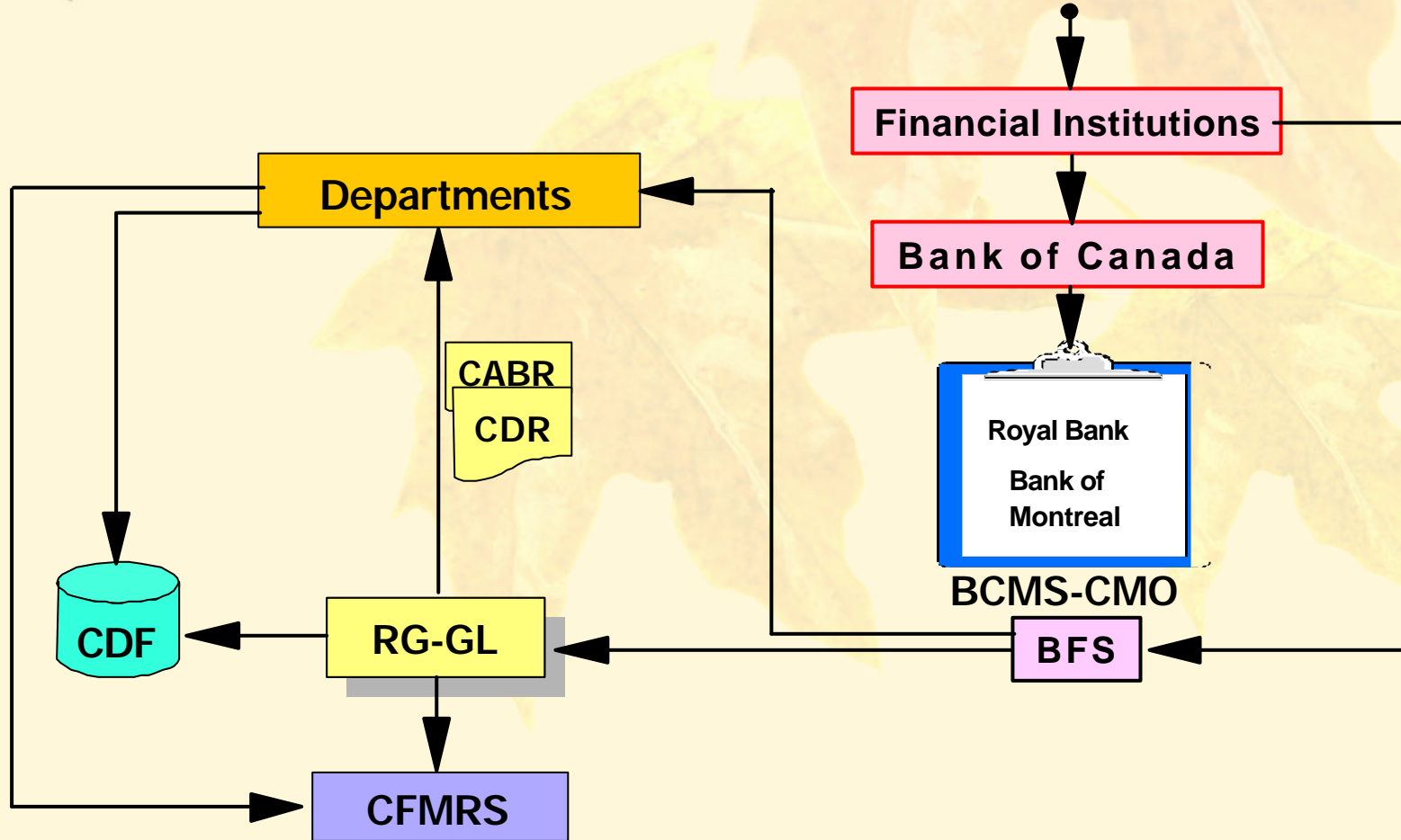






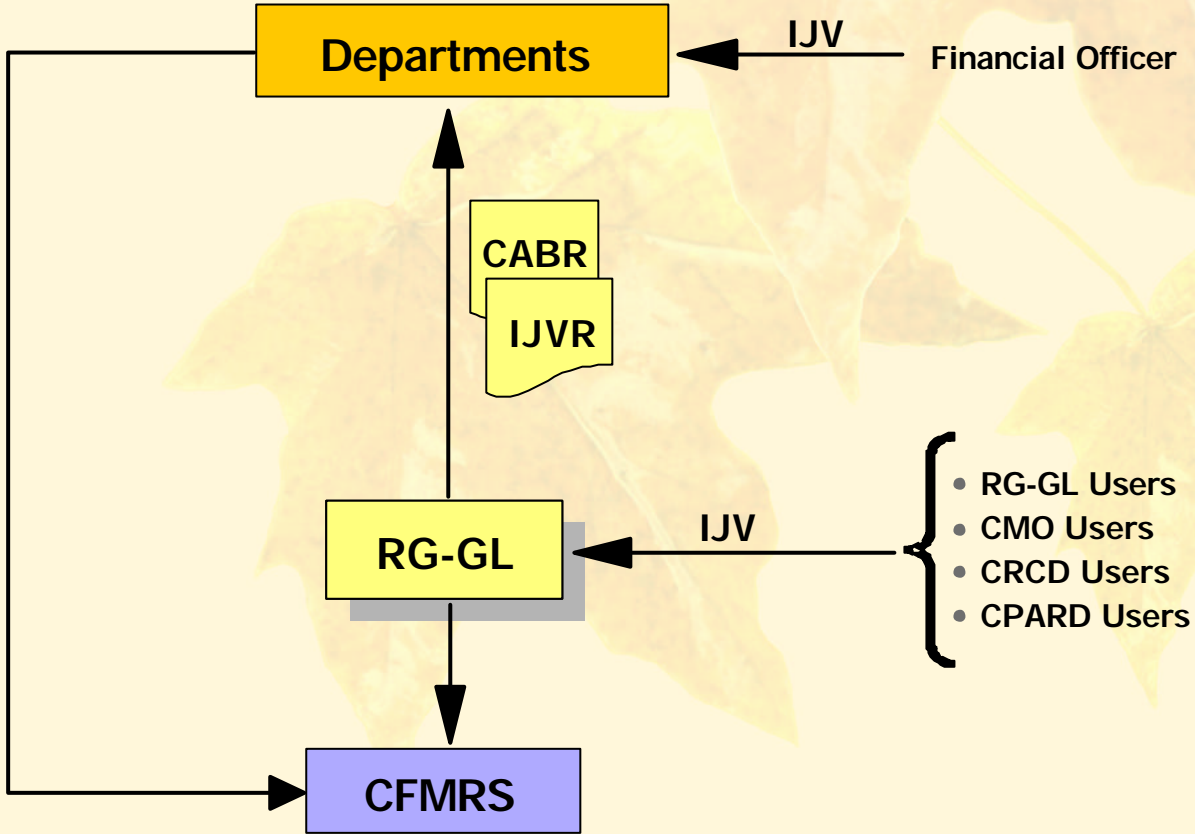
# Deposits

Cheques from a person or a company





# Internal Journal Voucher (IJV)





# RG-GL Control Accounts Updates

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- ▶ On a daily basis:
  - ◆ Treasury Systems forward control data to RG-GL
  - ◆ RG-GL validates this information, creates and posts double-sided accounting entries against departmental control accounts





# Control Accounts Updated by RG-GL

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FRA	Description
61DDD	Payment Control Account - Cdn \$
62DDD	Deposit Control Account
64DDD	IS Debit Control Account
65DDD	IS Credit Control Account
66DDD	Payment Control Account - US \$
67DDD	Payment Control Account - Euro and Pound Sterling currency
68DDD	Payment Control Account -DBA
69DDD	Foreign Deposit Control Account





# Purpose of RG-GL Outputs

- ◆ Allows departments to reconcile
- ◆ Control account balances are a key component of the account balance concept
- ◆ List of Outputs :
  1. Control data report (CDR)
  2. Internal journal Voucher Report (IJVR)
  3. Control account balance report (CABR)
  4. Final control account balance report (FCABR)
  5. Control data file (CDF)













# RG-GL Outputs (Cont'd)

## 4. Final Control Account Balance Report (FCABR)

CD1VY	RG - GL / GL - RG	PAGE: 1
CONTROL ACCOUNT BALANCE REPORT / RAPPORT DES SOLDES DES COMPTES DE CONTROLE		2002-02-06
DEPT/MIN: ddd	DEPARTMENT NAME / NOM DEU MINISTÈRE	
FY/AF : 2001/2002		
AP/PC : 10		
BD/DA : 2002-02-05		
Final report for this accounting period. Rapport final pour cette periode comptable.		
FIS CONTROL ACCOUNTS / COMPTES DE CONTROLE DE LA SIF	PRTNR DEPT / MIN ASSOC	DAILY TOTAL / TOTAL QUOTIDIEN
		ACCOUNT BALANCE / SOLDE DE COMPTE
61ddd PAYMENT CONTROL ACCOUNT COMpte DE CONTROLE DES PAIEMENTS		0.00 DR
		92,857.06 DR
64ddd I.S. DEBIT CONTROL ACCOUNT COMpte CONTROLE DE RI DEBITEUR	ppp	0.00 DR
TOTAL 64ddd		0.00 DR
		7,000,000.00 CR
		7,000,000.00 CR
65ddd I.S. CREDIT CONTROL ACCOUNT COMpte CONTROLE DE RI CREDITEUR	ppp	0.00 DR
	ppp	0.00 DR
	ppp	0.00 DR
	ppp	0.00 DR
	ppp	0.00 DR
	ppp	0.00 DR
	ppp	0.00 DR
TOTAL 65ddd		0.00 DR
		175,128.94 DR





# RG-GL Outputs (Cont'd)

## 5. Control Data File (CDF)

```
FISSHR.PROD.NC001.CDFS.XX.RGCTLDT.G0612V00 Line 00000000 Col 001 160
***** Top of Data *****
10CDFS.PROD.GUS.NC.RG.CTLDT.G0709V00      2002-02-06
3061001SPSPMT00151002001/200210100015100P021010100470000001+000000000258719DR010000000000000000+0000000000000000 E  REGULAR PAYMENT/PAIEMENT REGULIER
900000100000001+000000000258719
***** Bottom of Data *****
```

➡ RG-GL Record layout web site address:

<http://publiservice.pwgsc.gc.ca/cars-sccr/casd/rggl/documents-e.html>





# Distribution of Outputs

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- ◆ Client Options:
  - ◆ RG-GL Reports :
    - FIS Mailbox, with or without e-mail notification
    - E-mail attachment
  - ◆ RG-GL Control data file :
    - With or without e-mail notification



# RG-GL Online Output Distribution Form



## RG-GL Online Output Distribution Form

The RG-GL Division is accepting your distribution request online. This online request replaces the paper form which was found in the RG Manual [Chapter 7](#).

Information boxes have been added to certain fields and are accessible by clicking on the question mark (?).

If you require further assistance in filling out the form, please do not hesitate to contact Francine Lafontaine at (819) 956-8423 or Dave Green at (819) 956-8426. They can also be contacted at [NCR.RGGLONLINEFORM@pwgsc.gc.ca](mailto:NCR.RGGLONLINEFORM@pwgsc.gc.ca).

### Department Client Profile Information

Contact Name

Contact Tel. Number

Contact E-Mail  
Address

Dept.



User Name

CFMRS User ID /  
CDFS User ID



Recipient E-Mail  
Address



Travaux publics et  
Services gouvernementaux  
Canada

Public Works and  
Government Services  
Canada

Canada



Cont'd

**Action**

- Add / Modify   Delete 

**RG-GL Report(s)**

- RG-GL Control Data Report (CDR)
- RG-GL Control Account Balance Report (CABR)
  
- RG-GL Internal Journal Voucher Report (IJVR)

**Distribution Methods for RG-GL Report(s)** 

**A) FIS Mailbox**

- FIS Mailbox with e-mail notification
- FIS Mailbox without e-mail notification

**OR**

**B) Electronic Mail with report(s) attached**

- Yes

**RG-GL Control Data File (CDF)**

Do you wish to receive E-Mail notification when the file is available on the mainframe?

- Yes
- No

**Additional Information**



# RG-GL Online Output Distribution Form (cont'd)

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## Error Message





# RG-GL Online Output Distribution Form (cont'd)

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## Automated Reply

### Thank you

Thank you for submitting your online request. It will be actioned as soon as possible. [Click here](#) to return to the RG-GL Online Output Distribution Form.





## Confirmation message

Below is the result of your feedback form / Voici votre formulaire de réponse rempli  
It was submitted by / Il a été soumis par ()  
Friday/Vendredi, April/Avril 4, 2003 at/à 10:27:06

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Title: RG-GL Online Output Distribution Form

Name: Carmen Daigle

Telephone: 819-956-8211

Email: carmen.daigle@pwgsc.gc.ca

Department: 097

UserName: Eric Beaudoin

UserId: CFMPXXX

RecipientEmail: eric.beaudoin@pwgsc.gc.ca

Action: Add / Modify

RG-GL Control Data Report (CDR): Yes

RG-GL Control Account Balance Report (CABR): Yes

RG-GL Internal Journal Voucher Report (IJVR): Yes

Distribution Methods: without e-mail notification

RG-GL Control Data File (CDF): Yes

Additional Information: New employee to be added to the distribution list

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# Tips on Reconciliation with the RG-GL

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- ◆ Departments must ensure they receive their RG-GL reports and file, as specified in their Generic Utility Services (GUS) distribution - client profile. If changes are required to profile, please complete the RG-GL Online Output distribution form at :

<http://publiservice.pwgsc.gc.ca/cars-sccr/text/rggl-outputsform-e.html>

- ◆ Departments must reconcile all of their control account balances on a daily basis to avoid month-end problems.





# Tips on Reconciliation with the RG-GL *(continued)*

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- ◆ The debit/credit indicator on a control account balance within the RG-GL reports should be the opposite in the trial balance of the department.
- ◆ Departments must verify on their CDR that the total by Financial Reporting Account (FRA) corresponds to the amounts in the Daily Total column from the CABR. If there is a variance, departments must verify if an Internal Journal Voucher Report has been produced and verify the corresponding FRA balance





# Tips on Reconciliation with the RG-GL *(continued)*

- ◆ Minor differences in foreign control accounts may be due to the calculation performed by the RG-GL. A small tolerance amount has been set-up in CFMRS.
- ◆ If automated reconciliation is used (departments loading the CDF in their DFMS) note that all IJV transactions done with the Receiver General are not reflected in the CDF. They are listed in the Internal Journal Voucher Report (IJVR) and they must be manually input in the DFMS.





# Tips on Reconciliation with the RG-GL *(continued)*

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- ◆ Departments must close their accounting period on the last working day of the month.
- ◆ For more information on reconciliation, Chapter 11 of the Receiver General manual is available on the PWGSC CARS web site at :  
<http://publiservice.pwgsc.gc.ca/rg/text/recgen-e.html>





# Month End Processing

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- ◆ Last working day
- ◆ Third working day
- ◆ Fourth working day
- ◆ Fifth working day
- ◆ Seventh working day





# Year-end Monitoring

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- ◆ The RG-GL performs daily monitoring of control data starting around mid-March, when the new fiscal year opens.
- ◆ As per Chapter 14 of the Receiver General on Year-end, Appendix 8, all fiscal year 2002-2003 payments must have a due date of March 31 or earlier.
- ◆ Control Data received containing incorrect fiscal year may necessitate correction by way of IJVs.
- ◆ To satisfy various OAG requirements.





# Year-end Monitoring (Cont'd)

## RG-GL Scenarios

REQUISITION DATED	REQUISITION ACCOUNTING PERIOD	PAYMENT DUE DATE	ACTION REQUIRED BY RG-GL
MARCH 2003	P.12, 0203	MARCH 2003	NONE
MARCH 2003	P.01, 0304	APRIL 2003	NONE
APRIL 2003	P.01, 0304	APRIL 2003	NONE
MARCH 2003	P.12, 0203	APRIL 2003	CORRECTION NEEDED
MARCH 2003	P.01, 0304	MARCH 2003	CORRECTION NEEDED
APRIL 2003	P.12, 0203	MARCH 2003 APRIL 2003	CORRECTION NEEDED
APRIL 2003	P.01, 0304	MARCH 2003	CORRECTION NEEDED





# Additional Information

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- ◆ **RG-GL Website**

  - <http://publiservice.pwgsc.gc.ca/cars-sccr/casd/rggl/rg-gld-e.html>

- ◆ **Receiver General Manual Chapter**

  - <http://publiservice.pwgsc.gc.ca/cars-sccr/text/recgen-e.html>

- ◆ **RG-GL Production team**

  - ◆ Carmen Daigle (819) 956-8211
  - ◆ Lise Perrier (819) 956-6552 (SAP, CDFS, AMS)
  - ◆ Marc Robitaille (819) 956-5667 (Free Balance, G/X)
  - ◆ René Petitclerc (819) 956-1887 (CMS, Oracle, PEOPLEsoft)
  - ◆ Eric Beaudoin (819) 956-8405

