From THEORY To PRACTICE

EVALUATION CONFERENCE
November 16-17, 2001 - The Westin Ottawa
Ottawa, Ontario CANADA

REGISTRATION FORM

Deadline Date for Early Registration: October 26, 2001

DELEGATE INFORMATION

__Dr. __Mr. __Mrs. __Ms. _____ _____
First Name Last Name

_____ _____
Title/Position Organization Name (include branch, division)

_____
Mailing Address (Street, City, Province/State, Postal Code/Zip Code)

(____) _____ (____) _____
Business Telephone (include area code) FAX (include area code)

Email address: _____

Affiliation:

___ HRDC NHQ
___ HRDC Regional
___ Prov. Government
___ Other Government
___ U.S. Government
___ Academic Institution
___ Private Sector
___ Non-profit Organization
___ Student
___ Other (specify): _____

Do you want to have your name appear on the List of Participants? ____Yes ____No

CONFERENCE FEES

Register early - limited space available

	Early Registration	Late Registration *(after October 26th or on site)*
__ **HRDC Delegates**:	$107.00 CDN (inc. GST)	$139.10 CDN (inc. GST)
__ **Other Delegates**:	$481.50 CDN (inc. GST)	$535.00 CDN (inc. GST)

Method of Payment: Payment must accompany your registration form, **otherwise you will not be registered**. *Confirmation of your registration will be sent via fax or mail within 10 business days of receipt.*

___Cheque (payable to PRIME Strategies) ___ Money Order (payable to PRIME Strategies)
Credit Card: ___ Visa ___ Mastercard ___ American Express
Credit Card Number: _____Expiry Date: _____
Cardholder's Name:
_____Signature_____

Please indicate if you have any special dietary / physical needs:
___Diabetic ___ Vegetarian ___ Food Allergies ___ Other _____(please specify)

Reception Nov. 16th - Westin Ottawa Hotel (5-7pm) *Please indicate:* ___ **will attend** ___ **will not attend**

Cancellation Policy: Cancellations must be received by October 26th in order to have registration fees refunded, less a $50.00 administration fee. After October 26th refunds will not be made, but substitutions are permitted. Cancellation and transfer requests must be made in writing and mailed or faxed to the Conference Secretariat at the address listed below.

Conference Hotel Information: A limited number of rooms are available at The Westin Ottawa at the special rate of $189 plus tax - Standard Room, $219 plus tax - Deluxe Room. To make your reservation please contact the hotel directly at **(613) 560-7000 and refer to the HRDC Evaluation Conference**, no later than October 26th.

Please mail or fax to: **EVALUATION CONFERENCE**
c/o PRIME Strategies
205-240 Catherine Street, Ottawa Ontario, Canada, K2P 2G8
PHONE: (613) 233-5179 TOLL FREE: 1-800-528-8043 (English ext. 264) (français poste 265)
FAX: (613) 233-4766 EMAIL: evaluation@primestrategies.ca
VISIT www.hrdc-drhc.gc.ca/edd/ FOR CONFERENCE UPDATES!