Checklist of documents to be submitted by candidates

⟹	**IDRC Doctoral Research Awards** **Bourses du CRDI aux chercheurs candidats au doctorat**	☐
⟹	**Canadian Window on International Development Awards** **Bourses Regard canadien sur le développement international**	☐
⟹	**John G. Bene Fellowship in Community Forestry** **Bourse John G. Bene en foresterie communautaire**	☐
UNDER REVIEW	**Use of Fertility Enhancing Food, Forage and Cover Crops: The Bentley Fellowship** **Utilisation de cultures de couverture, fourragères et vivrières favorisant la fertilité des agroécosystèmes soumis à une gestion durable - Bourse Bentley**	☐
UNDER REVIEW	**International Graduate Research Awards in Urban Agriculture : AGROPOLIS** **AGROPOLIS - Programme international de bourses de recherche en agriculture urbaine**	☐
UNDER REVIEW	**Ecosystem Approaches to Human Health Training Awards** **Bourses Écosystèmes et santé humaine**	☐
⟹	**IDRC Evaluation Research Award** **Bourses de recherché en evaluation du CRDI**	☐

(Check relevant award)

(All documents must be submitted by the competition deadline except where indicated otherwise. Scanned documents will not be accepted)

List of documents	Documents submitted		Reasons/Comments
	YES	**NO**	
1) Checklist (complete this page, sign it and return it with your application package)			
2) Covering letter (with complete name, mailing and e-mail address)			
3) Research proposal 15 to 20 pages maximum, double spaced using a 12 pitch font, not inclusive of bibliography (only 10 pages for ECOHEALTH) including: • The abstract of research proposal (max. 250 words) • The research question(s) • The research objective • The methodology • The tentative schedule of field activities • The ethical considerations • The expected results • The potential use of results • The possible beneficiaries of the research			
4) Budget (in Canadian dollars only)			
5) Application form (not required for Agropolis Postdoctoral award) (Click to download). For **AGROPOLIS** (click to download)			
6) Curriculum vitae (Please list no more than 6 of your publications)			
7) Two letters of reference (One from the research supervisor, one from another professor)			

8) **a) Letter of Institution confirming affiliation** (The affiliated institution must be in the country(s) where the field research will take place)			
b) Letter of support from a higher learning institution in region where research will be carried out (AGROPOLIS only)			
9) Review of the research proposal by a qualified statistician (BENTLEY only)			
10) Letter of approval on university letterhead signed by research supervisor (if applicable); (see example of letter) **indicating**: a) approval of the final version of the research proposal; b) list of courses completed and to be completed in the program; c) confirmation that all course work will be completed and comprehensive/oral exams passed before the commencement of the award.			
11) Transcripts (original or notarized/ certified copies) of most recent degree program:			
12) Proof of citizenship (photocopy of the relevant pages in the current passport)			

Please note:
If you are applying for several IDRC awards competitions at the same time or if you have applied for IDRC awards in the past, please complete the following information.

Name of other awards competitions for which you have applied, as well as the period and year of application (example Fall 2004):
1) _____
2) _____
3) _____

Have you submitted the same research proposal?
YES   NO
If you have answered NO, please indicate the title of the other research proposal:
_____

Have you received an IDRC award in the past?
YES   NO
If the answer is YES, please indicate which award(s) you received:

1) _____
2) _____
3) _____

****
I confirm that I have submitted the requested documents, unless indicated differently in the comments section, and replied to the above-cited questions.

Name of candidate: _____   Date: _____

Signature: _____

Note: If application package is sent electronically, please make sure that hard copies of items # 7, 8, 9,10 and 11 are received by the deadline.

**The checklist (signed and dated) must be included in the application package.
Incomplete applications will NOT be considered for the competition. Original hard copies of
scanned or faxed documents must be received by the deadline**.

**Please send all the above documents
with the signed checklist to:**

By mail*:*
Centre Training and Awards Program
International Development Research Centre
P.O. Box 8500
Ottawa, Ontario K1G 3H9 - Canada

By courier services:
Centre Training and Awards Program
International Development Research Centre
250 Albert Street
Ottawa, Ontario K1P 6M1 - Canada
Telephone: (613) 236-6163, ext. 2098

For internal review: