

**Title: Research Development and Promotion Officer, Regional Office**

**Position Location: Vancouver, British Columbia, Canada**

**This is an indeterminate employment opportunity.**

The position is located within NSERC's (Natural Sciences and Engineering Research Council of Canada) Regional Office in Vancouver, British Columbia, Canada.

**SALARY:** \$62,505 to \$77,167 (Group 8)

**LANGUAGE REQUIREMENTS:** English Essential

**WHO CAN APPLY:** NSERC employees, persons residing in Canada and Canadian citizens residing abroad.

**CHALLENGE:**

Are you interested in a unique opportunity to open NSERC's British Columbia (BC) Regional Office? If so, we may have the perfect employment opportunity for you. As a vital player in the development of the Council's third Regional Office, you will work as part of a team to represent NSERC and establish its presence in the region. The regional office will enable the Council to devote more time in the region, understanding the needs and concerns of researchers and students, and participating in the development of projects and opportunities where NSERC can play a role. As part of the team, you will work on creating productive links with other organizations involved in research, innovation, training and the promotion of science.

**Job Summary**

Takes the lead for NSERC in intelligence gathering and the development of strategies for the promotion and establishment of partnerships in research, training and innovation between the university, industrial, government and NGO sectors in the region. Disseminates information on NSERC programs and policies and increases the visibility of NSERC particularly with the private sector and stimulates collaborations among university, college faculty and others. Acts as a point of contact and liaison in the region for NSERC Reps, CRYSTAL centres, and provides support to the Reps and others in organizing outreach, public awareness, and other science promotion events and materials.

If this sounds exciting, the following provides the qualifications required from the Research Development and Promotion Officer, Regional Office:

**EDUCATION:**

A bachelor degree in natural sciences or engineering from a recognized university is required.

**EXPERIENCE:**

- Experience in the administration of research in science or engineering and of funding programs in science or engineering, or research experience in a university, government, or similar setting.
- Experience in project and program planning and management.
- Experience in building partnerships and interacting with diverse groups of stakeholders.

**ADDITIONAL REQUIREMENTS/COMMENTS:**

Qualified NSERC employees will have first priority.

The staffing of this position at a higher classification on a term basis may be considered if the competition is unsuccessful.

Relocation assistance **may** be offered to external candidates.

**CONDITIONS OF EMPLOYMENT:**

- Enhanced reliability security level
- Willingness to relocate to Vancouver, British Columbia, Canada
- Willingness to travel extensively by car/plane
- Possession of a valid driver's license and willingness to drive
- Willingness to occasionally work overtime on weekends and/or evenings

**REFERENCE NUMBER:** NS-05-0731

**CLOSING DATE:** January 31, 2006

**STATEMENT OF QUALIFICATIONS:****KNOWLEDGE:**

- Knowledge of research processes in universities, industry and government
- Knowledge of government, non-government, public and private sectors related to the job
- A good understanding of the principles and practices of research promotion and of knowledge transfer and commercialization
- (Knowledge of the mandate and structure of NSERC and its policies, programs and procedures is an asset)

**ABILITIES:**

- Ability to independently plan, organize, execute and control a number of complex projects at one time
- Excellent oral, writing and presentation skills
- Ability to gather and integrate regional intelligence on research and innovation
- Ability to analyze and evaluate information to make recommendations
- Ability to consult and negotiate with stakeholders to identify and establish joint collaboration initiatives

**PERSONAL SUITABILITY:**

- Initiative
- Creativity
- Excellent interpersonal skills
- Judgment
- Reliability
- Autonomy

Your resume must clearly demonstrate that you meet all the requirements.

We thank all those who apply. Only those selected for further consideration will be contacted.

**Send your application by January 31, 2006 to:**

**NSERC (Natural Sciences and Engineering Research Council of Canada)  
Constitution Square, Tower II  
350 Albert Street, P.O. Box 1610  
Ottawa, Ontario K1P 6G4**

**Fax: (613) 943-8675**

**E-mail: [recruiting@nserc.ca](mailto:recruiting@nserc.ca)**

**Quoting Selection Process No.: NS-05-0731**

Candidates must fully demonstrate in their application that they meet all of the above qualifications.

NSERC is committed to developing inclusive, barrier-free recruitment processes and work environments. If contacted regarding this competition, please advise the NSERC officials of any accommodation assistance which must be taken to enable you to be assessed in a fair and equitable manner.

NSERC is an equal opportunity employer and encourages applications from women, members of a visible minority group, Aboriginal people and persons with a disability.

Preference will be given to Canadian citizens and permanent residents.