

Canada Customs Agence des douanes and Revenue Agency et du revenu du Canada



Direct Deposit Request – Individuals

Use this form to **start** direct deposit the following amounts:

- your income tax refund and goods and services tax/harmonized sales tax (GST/HST) credit payments including certain related provincial payments;
- your Canada Child Tax Benefit (CCTB) payments including certain related provincial and territorial payments.

Also use this form to change information you already gave us. For more information, see the back of this form.

- Identification ——		
First name and initial	Last name	Your social insurance number
Mailing address: Apt. No	Street No. Street name	
		Is this a new address?
P.O. Box	R.R.	Yes 1 No 2
		If yes, enter the date you moved.
City	Prov./Terr. Postal code	Year Month Day
heck the box(es) below	to show your choice(s).	

Check this box to have your income tax refund and GST/HST credit payments deposited into your bank account held in Canada. Attach a blank cheque with the banking information encoded on it and write "VOID" across the front, or complete the banking information area below (see the example on the back).					
Branch number (5-digit number)	Institution number (3-digit number)	Account number (maximum 12-digit number)			
460	461	462			

CCTB payments						
105	3 Check this box to have these payments deposited into the same bank account held in Canada as your income tax refund and GST/HST credit payments.					
Check this box to have these payments deposited into a different bank account held in Canada. Attach a blank cheque with the banking information encoded on it and write "VOID – CCTB" across the front, or complete the banking information area below (see the example on the back).						
Branch number (5-digit number)	Institution number (3-digit number)	Account number (maximum 12-digit number)				
471	472	473				

- Certification

I, as the person entitled to receive the payments, authorize the Receiver General to deposit the payments described above into the above-noted bank account(s) until further notice.

Signature

Telephone number

Date

Canad^{*}

More information

- Do not complete this form if you already use the direct deposit service and your banking information has not changed.
- If you are changing any bank account held in Canada into which we deposit a payment, be sure to tell us about your new bank account. In addition, make sure you do not close the old bank account before we deposit the payment into the new bank account.
- If your financial institution in Canada notifies us of a change in your banking information, we will deposit your payments into the new bank account held in Canada as soon as we have updated your file.
- If for any reason we cannot deposit your payment into the bank account held in Canada, we will mail a cheque to you at the address we have on file.
- Your direct deposit request will stay in effect until you change the information or cancel the service.
- To cancel direct deposit service for one or more of these payments, contact us at 1-800-959-8281.
- If you need help to complete this form, contact us at **1-800-959-8281**.
- Send your completed form to one of the offices listed below.

St. John's Tax Centre	Summerside Tax Centre	Jonquière Tax Centre	Shawinigan-Sud Tax Centre
PO Box 12071 Stn A	275 Pope Rd Suite 102	PO Box 1900 Stn LCD	PO Box 3000 Stn Bureau-Chef
St. John's NL A1B 3Z1	Summerside PE C1N 5Z7	Jonquière QC G7S 5J1	Shawinigan-Sud QC G9N 7S6
Sudbury Tax Services Of PO Box 20000 Stn A Sudbury ON P3A 5C1	ffice Winnipeg Tax Centre PO Box 14000 Stn Ma Winnipeg MB R3C 3N	5 5 5	way

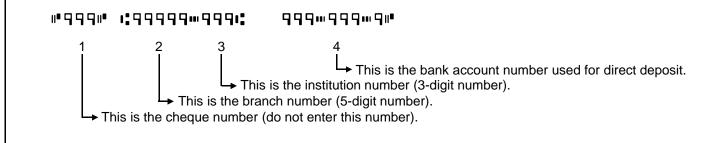
Example -

Income tax refund and GST/HST credit

(For details on these payments, see pamphlet RC4210, *GST/HST Credit.*) Enter the branch number in area 460, the institution number in area 461, and your complete bank account number (held in Canada) in area 462 (see the example below). You can find these numbers in your passbook, on your bank statement, encoded deposit slip, or cheque, or by contacting your financial institution in Canada.

CCTB payments

(For details on these payments, see pamphlet T4114, *Your Canada Child Tax Benefit.*) Enter the branch number in area 471, the institution number in area 472, and the complete bank account number (held in Canada) in area 473 (see the example below). You can find these numbers in your passbook, on your bank statement, encoded deposit slip, or cheque, or by contacting your financial institution in Canada.



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