



## GST/HST Credit Application for Individuals Who Become Residents of Canada

### Is this form for you?

Use this form to apply for the goods and services tax/harmonized sales tax (GST/HST) credit in the year you became a resident of Canada.

### What is the GST/HST credit?

The **GST** is a tax that you pay on most goods and services sold or provided in Canada. In some provinces, the GST has been harmonized with the provincial sales tax and is called the **HST**.

The **GST/HST credit** helps individuals and families with low or modest incomes offset all or part of the GST or HST that they pay.

### Are you eligible for the credit?

You must be a resident of Canada to get the GST/HST credit.

If you are age **19 or older**, you are eligible for the credit.

If you are going to **turn 19 before April 1 in the year after you became a resident of Canada**, you can apply for the credit now. Generally, you have to be 19 or older to get payments, but you can be younger than 19 to apply.

If you are **under age 19**, you are eligible **only** if:

- you have (or had) a spouse or common-law partner; or
- you are (or were) a parent and you live (or lived) with your child.

### Are you a resident of Canada?

We consider you to be a resident of Canada when you establish sufficient residential ties in Canada. Residential ties include:

- a home in Canada;
- a spouse or common-law partner and/or dependants who move to Canada to live with you;
- personal property in Canada, such as a car or furniture; and
- social ties in Canada.

Other ties that may be relevant include a Canadian driver's licence, Canadian bank accounts or credit cards, and health insurance with a Canadian province or territory.

If you got a letter from us about your residency status, include a copy of it with this application.

If you are not sure if you are a resident of Canada, complete Form NR74, *Determination of Residency Status (Entering Canada)*, and include it with this application. We will give you an opinion about your residency status. To get Form NR74, visit our Web site at [www.cra.gc.ca/forms](http://www.cra.gc.ca/forms) or call **1-800-959-2221**.

### Do you have a spouse or common-law partner?

You can get the GST/HST credit for your spouse or common-law partner as long as he or she is also a resident of Canada at the beginning of the month in which a payment is scheduled. Complete the section called "Information about your spouse or common-law partner" on the first page of the application form.

If you have a spouse or common-law partner, only one of you can get the GST/HST credit for the payments issued from July of the year you become residents of Canada to April of the following year. No matter which one of you applies, the credit will be the same.

#### Married

You are married and have a spouse if you are **legally** married.

#### Living common law

You have a **common-law partner** and are living common law if you live and have a relationship with a person of the opposite or same sex who is not your spouse, and as soon as any of the following applies. He or she:

- is the natural or adoptive parent (legal or in fact) of your child;
- has been living and having a relationship with you for at least 12 continuous months (status starts after the 12 months); or
- lived with you previously as your spouse or common-law partner for at least 12 continuous months.

Under proposed changes, the last condition will no longer exist. The effect of this proposed change is that a person (other than the parent of your child) will be your common-law partner only after your current relationship with that person has lasted at least 12 continuous months. This proposed change will apply to 2001 and later years when it becomes law.

In this definition, "12 continuous months" includes any period that you were separated for less than 90 days because of a breakdown in the relationship.

#### Separated

You are separated when you start living separate and apart from your spouse or common-law partner because of a breakdown in the relationship for a period of at least 90 days and you have not reconciled.

## Do you have any children under age 19?

You can get the credit for each of your children if **all** of the following apply at the beginning of the month in which a payment is scheduled. The child:

- is your child, or is dependent on you or your spouse or common-law partner for support;
- has never been a parent of a child he or she lived with;
- lives with you;
- has never had a spouse or common-law partner; and
- is under age 19.

### Note

Your child should apply for his or her own GST/HST credit (by completing a copy of the attached form) if he or she is **under age 19** and:

- has (or had) a spouse or common-law partner; or
- is (or was) a parent and lives (or lived) with his or her child.

You will have to complete Form RC66, *Canada Child Tax Benefit Application*, to register your children for the GST/HST credit. To get this form, visit our Web site at [www.cra.gc.ca/forms](http://www.cra.gc.ca/forms) or call **1-800-959-2221**.

## How do we calculate the credit?

We base your GST/HST credit on your and your spouse or common-law partner's world income (if he or she is a resident of Canada) and on the number of children you have. World income is income from all sources inside and outside Canada.

### If you became a resident of Canada:

- **before April 1**, you could get payments for April, July, and October of the year you became a resident of Canada, and for January and April of the following year.

### Note

In order to get the payment for April of the year you became a resident of Canada, you must apply for it in Step 3 of the section called "Statement of income" on the application form.

- **after March 31 and before July 1**, you could get payments for July and October of the year you became a resident of Canada, and for January and April of the following year.
- **after June 30 and before October 1**, you could get payments for October of the year you became a resident of Canada, and for January and April of the following year.
- **after September 30**, you could get payments for January and April of the year after you became a resident of Canada.

We will send you a *Goods and Services Tax/Harmonized Sales Tax (GST/HST) Credit* notice to tell you how much you will get, if any, and how we calculated the amount.

## Related provincial programs

The Canada Revenue Agency administers the following provincial programs that are related to the GST/HST credit:

- Newfoundland Harmonized Sales Tax Credit;
- Newfoundland and Labrador Seniors' Benefit; and
- Saskatchewan Sales Tax Credit.

You do not need to apply separately for these payments. If you qualify, they will be combined with your GST/HST credit payments.

## After you apply, should you contact us?

Call **1-800-959-1953** to tell us about any changes described below, as well as the date they happened or will happen:

- you move (or your payments may be interrupted);
- you get your payments by direct deposit and your banking information changes;
- the number of children in your care changes; or
- you or your spouse or common-law partner is no longer a resident of Canada.

You also have to tell us about any changes in your marital status. Complete Form RC65, *Marital Status Change*, or tell us about your new status and the date of the change in a letter. Send Form RC65 or your letter to one of the tax offices listed below. You can get the form by visiting our Web site at [www.cra.gc.ca/forms](http://www.cra.gc.ca/forms) or by calling **1-800-959-2221**.

### Note

When a child for whom you get the credit turns 19, you do not need to contact us. We will automatically reduce your credit. However, the child should apply for his or her own credit.

## Do you need more information?

For information about the GST/HST credit or to get pamphlet RC4210, *GST/HST Credit*, visit our Web site at [www.cra.gc.ca/benefits](http://www.cra.gc.ca/benefits). You can also get the pamphlet by calling **1-800-959-2221** or get information by calling **1-800-959-1953**.

## Tax office addresses

St. John's Tax Centre  
PO Box 12071 Stn A  
St. John's NL A1B 3Z1

Sudbury Tax Services Office  
PO Box 20000 Stn A  
Sudbury ON P3A 5C1

Summerside Tax Centre  
102-275 Pope Road  
Summerside PE C1N 5Z7

Winnipeg Tax Centre  
PO Box 14000 Stn Main  
Winnipeg MB R3C 3M2

Jonquière Tax Centre  
PO Box 1900 Stn LCD  
Jonquière QC G7S 5J1

Surrey Tax Centre  
9755 King George Highway  
Surrey BC V3T 5E1

Shawinigan-Sud Tax Centre  
PO Box 3000 Stn Main  
Shawinigan-Sud QC G9N 7S6



## GST/HST CREDIT APPLICATION FOR INDIVIDUALS WHO BECOME RESIDENTS OF CANADA

To apply for the GST/HST credit for the year that you became a resident of Canada, complete this application and send it to one of the tax offices listed on the attached information sheet. If you have a spouse or common-law partner, only one of you can apply for the credit.

**Do you have a social insurance number (SIN)?**

You need a SIN to apply for the credit. For information, or to get an application for a SIN, visit the Social Development Canada (SDC) Web site at [www.sdc.gc.ca](http://www.sdc.gc.ca) or contact your SDC office. You will find the address and telephone number of your nearest SDC office on the SDC Web site or in the government section of your telephone book.

**Do you have any children age 18 or younger?**

If you do, you need to complete Form RC66, *Canada Child Tax Benefit Application*, to register your children for the GST/HST credit. To get this form, visit our Web site at [www.cra.gc.ca/forms](http://www.cra.gc.ca/forms) or call 1-800-959-2221.

**After we process your application**

We will send you a *Goods and Services Tax/Harmonized Sales Tax (GST/HST) Credit* notice to tell you how much you will get, if any, and how we calculated the amount.

### Information about you (the person applying for the GST/HST credit)

Social insurance number <input type="text"/>	Date of birth Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>	Home telephone number ( <input type="text"/> ) <input type="text"/>	Work telephone number ( <input type="text"/> ) <input type="text"/>
First name and initial <input type="text"/>	Last name <input type="text"/>		
<b>Mailing address</b> Apt. No. – Street no. Street name <input type="text"/>		<b>Home address (if different from mailing address)</b> Apt. No. – Street no. Street name <input type="text"/>	
P.O. Box, R.R. <input type="text"/>		City <input type="text"/> Prov./Terr. <input type="text"/> Postal code <input type="text"/>	
City <input type="text"/> Prov./Terr. <input type="text"/> Postal code <input type="text"/>			

**Marital status** (married, living common law, and separated are defined on the attached information sheet)

Indicate your marital status on the date you became a resident of Canada:

Show the date this marital status began:

- 1  Married      2  Living common law      3  Widowed  
4  Divorced      5  Separated      6  Single

Year  Month  Day

If your marital status has changed since you became a resident of Canada, give the following information:

- your new status  and • the date of the change Year  Month  Day

### Information about your spouse or common-law partner

Social insurance number <input type="text"/>	Date of birth Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>	Home telephone number ( <input type="text"/> ) <input type="text"/>	Work telephone number ( <input type="text"/> ) <input type="text"/>
First name and initial <input type="text"/>		Last name <input type="text"/>	
If your spouse or common-law partner's address is different from yours, please explain: <input type="text"/>			

### Residency status

For information about residency status, see the attached information sheet.

	You	Your spouse or common-law partner
<b>New residents of Canada:</b> Enter the date you became a resident of Canada .....	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>
<b>Returning residents of Canada:</b> Enter the Canadian province or territory in which you resided before you left Canada .....	<input type="text"/>	<input type="text"/>
Enter the date you became a <b>non-resident</b> of Canada .....	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>
Enter the date you became a <b>resident</b> of Canada again .....	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>	Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>

## Statement of income

Enter all income in **Canadian dollars only** from all sources inside and outside Canada.

**Do not** include income that you have reported on a Canadian tax return. If you had no income, enter "0".

**Step 1:** Enter the year that you became a resident of Canada. Also, enter your income and that of your spouse or common-law partner from January 1 to the date you both became residents in that year. Do not enter your spouse or common-law partner's income if he or she did not become a resident of Canada in this year.

Year	You	Your spouse or common-law partner
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

**Step 2:** Enter **one year before** the year in Step 1, and enter your income and that of your spouse or common-law partner for that year. Do not enter your spouse or common-law partner's income if he or she did not become a resident of Canada in this year.

Year	You	Your spouse or common-law partner
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Go to Step 3 **only if** you or your spouse or common-law partner became a resident of Canada before April 1 and one of you is applying for that April's GST/HST credit.

**Note:** The one who applies has to be a resident of Canada before April 1 of that year.

**Step 3:** Check the box to show who is applying for the April GST/HST credit for the year in which you became a resident of Canada . . . . .  **You**  **Your spouse or common-law partner**

Then, enter **two years before** the year in Step 1, and enter your income and that of your spouse or common-law partner for that year. Do not enter your spouse or common-law partner's income if he or she did not become a resident of Canada in this year.

Year	You	Your spouse or common-law partner
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

## Certification

If you are married or living common law, your spouse or common-law partner also needs to sign this form.

I certify that the information given on this form is, to the best of my knowledge, correct and complete.

**Applicant's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

It is a serious offence to make a false statement.

**Spouse or common-law partner's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

It is a serious offence to make a false statement.

If you cannot get your spouse or common-law partner's signature, please explain:

\_\_\_\_\_



## Direct deposit — Security, convenience, and reliability

You can have your GST/HST credit payments deposited directly into your account at a financial institution. To start direct deposit, attach a blank cheque with your banking information encoded on it and write "VOID" across the front, or complete the boxes below. To find these numbers, see your passbook, bank statement, encoded deposit slip, or cheque, or contact your financial institution.

**Note:** If you choose direct deposit for your GST/HST credit, we will deposit your future income tax refunds into the same account.

Branch no. (5 digits)	Institution no. (3 digits)	Account no. (maximum 12 digits)	Name of financial institution
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Your direct deposit request will stay in effect until you change the information or cancel the service.**

However, your payments may be stopped if you move and do not give us your new address.