

Instructions

1. The Statement of Intent allows us to determine eligibility for support available through Aboriginal Business Canada. Therefore, it is important that you answer all questions completely; use attachments if space is insufficient. Include any additional information that supports your proposal, such as business studies, market studies, financial statements and relevant industry information.
2. Before making a commitment to provide assistance, Aboriginal Business Canada may require an assessment of the potential impact of your project on the environment. To minimize delays, you should submit with your Statement of Intent a copy of environmental studies or any other available information concerning possible environmental impacts.
3. Please ensure that your application is signed and dated.
4. Please submit the completed Statement of Intent, including attachments, to the Aboriginal Business Canada office nearest you. Retain a copy for your files. The Statement of Intent can also be completed on-line at our Web site (abc-eac.ic.gc.ca).
5. Before completing the assessment of your Statement of Intent, a development officer will review the information in the document and contact you to discuss your proposal in more detail.
6. This Statement of Intent is the first of a two-part application process. Following a review and discussion of the information provided, depending on the nature of your application, you may be asked to supply a comprehensive business plan.

Information to assist you

1. Aboriginal Business Canada supports opportunities that help Aboriginal firms grow in regional, national or international economies. We strongly recommend that, before completing the Statement of Intent, you refer to the literature available from Aboriginal Business Canada and discuss your project in detail with a development officer.

Information materials are available at each of the Aboriginal Business Canada offices listed below or on-line through the Aboriginal Business Canada Web site (abc-eac.ic.gc.ca).

Note: This material is provided for information purposes only. Specific questions concerning eligibility and program criteria should be discussed with a development officer.

2. Under the provisions of the *Access to Information Act*, Aboriginal Business Canada cannot guarantee the confidentiality of all information provided to us by third parties. Personal and sensitive business information, however, is protected under the *Privacy Act*. Any information collected by survey/questionnaire/interview that would qualify for protection under section 19 or 20 of the *Privacy Act* will be treated in a confidential manner.

For more information

We provide a range of support, information products and services to Aboriginal entrepreneurs and business organizations. For more information, please contact the Aboriginal Business Canada office nearest you.

Area	Telephone	Facsimile	E-mail
Halifax	(902) 426-2018	(902) 426-1643	abc.halifax@ic.gc.ca
Montréal	(514) 283-1828	(514) 283-1843	abc.montreal@ic.gc.ca
Ottawa	(613) 954-4064	(613) 957-7010	abc.ottawa@ic.gc.ca
Toronto	(416) 973-8800	(416) 973-2255	abc.toronto@ic.gc.ca
Winnipeg	(204) 983-7316	(204) 983-4107	abc.winnipeg@ic.gc.ca
Saskatoon	(306) 975-4361	(306) 975-5334	abc.saskatoon@ic.gc.ca
Edmonton	(780) 495-2954	(780) 495-4172	abc.edmonton@ic.gc.ca
Calgary	(403) 292-8807	(403) 292-4578	abc.edmonton@ic.gc.ca
Vancouver	(604) 666-3871	(604) 666-0238	abc.vancouver@ic.gc.ca

Statement of Intent

To help us with our information and marketing efforts, please tell us where you learned about Aboriginal Business Canada.
(Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Advertising
<input type="checkbox"/> Business contact
<input type="checkbox"/> Industry Canada office
<input type="checkbox"/> Canada Business Service Centre
<input type="checkbox"/> Small business information fair | <input type="checkbox"/> Aboriginal business or financial organization
<input type="checkbox"/> Economic development officer
<input type="checkbox"/> Aboriginal Business Canada web site
<input type="checkbox"/> Other web site (please specify) _____
<input type="checkbox"/> Conference/workshop (please specify) _____
<input type="checkbox"/> Other (please specify) _____ |
|---|---|

A. Applicant information

Applicant legal name	Business operating name
Mailing address	Business address (if different from mailing address)
Residence telephone number	Work telephone number
E-mail address	Facsimile number

Ownership information

Owner(s) name	Heritage (please attach documentation) <small>(Status Indian, Non-Status Indian, Métis, Inuit, Non-Aboriginal)</small>	Gender <small>(Information for statistical purposes only)</small>	Percentage of Ownership	Date of birth

Education/experience

For each owner, please attach a statement of education, training, employment history and management experience (resumé). Summarize how the education/experience relates to this proposal.

Summary of owner's (owners') net worth

If the business has multiple owners, please submit a separate statement of net worth for each.

For incorporated companies or band or Aboriginal-community-owned businesses, please attach the most recent balance sheet.

Assets	\$	Liabilities	\$
Cash/bank balances (confirmation required)		Charge account balances	
Real estate		Mortgages	
Equipment		Loans outstanding	
Vehicle(s)		Vehicle(s)	
Other (specify)		Other (specify)	
Other investments		Other accounts owing	
Total assets (A)		Total liabilities (B)	
			Net worth (A) – (B)

B. Project information

I am seeking assistance for one of the following (check only one):

- Support to start or acquire a business
 Support for an existing business
 Support for a youth entrepreneur
 Support for an Aboriginal business organization

Please refer to the fact sheets in the application kit to find out about the types of activities and sectors supported under each heading.

Description of the project

What product or service will you be providing, or are you currently providing? Identify your current and/or target market and any existing competitors. Attach any additional information that helps support your proposal, such as business studies, market studies and relevant industry information. For advocacy projects (i.e., projects designed to improve the climate for Aboriginal business), please outline the objectives, expected participants, timing, location, and any other significant information.

Is the project located in a First Nation community?

- Yes _____ No
- name of First Nation community

Information for statistical purposes only.

Structure of business

- Individual/sole proprietorship
 Corporation
 Joint venture
 Partnership
 Incorporated company, band or Aboriginal-community-owned
 Other (please specify) _____

Estimated project costs and financing

Please itemize major projected expenditures, and set out the proposed financing package. Total project costs must equal Total project financing. These are estimates only and are intended to provide Aboriginal Business Canada with information on the expected size and scope of your project.

Estimated project costs	\$	Estimated project financing	\$
Business planning		Minimum applicant cash equity • Business Plan and Business Support: 25% of cost • Capital and operating: youth entrepreneurs 10%; others 15%	
Capital			
Land		Aboriginal Business Canada assistance	
Building			
Equipment			
Inventory			
Other (specify)			
		Other government assistance	
Operating			
Insurance			
Utilities			
Other (specify)		Commercial financing	
Marketing			
Business support		Other financing	
Other (specify)			
Total project costs		Total project financing	

Sources of commercial financing

Please identify the contact person and telephone number of financial institutions, government organizations or others you have approached to finance this project.

Contact person	Telephone	Organization

C. Other information

Please provide the information requested below.

Is this an existing business? If yes, please provide financial statements for the last three years. Yes No

Have you ever received financial assistance from the Government of Canada (including Aboriginal Business Canada)? If yes, please describe. Yes No

Are you applying to any other government programs for financial assistance for this project? If yes, please describe. Yes No

Do you, or your business, owe money to the Government of Canada? If yes, please describe. Yes No

Have you already made any financial commitments for the project? If yes, please describe. Yes No
Note: Any costs for which you have made a legal commitment prior to project approval will not be eligible for Aboriginal Business Canada support.

Have you attached documentation verifying your Aboriginal ancestry? Yes No
(Evidence of Aboriginal ancestry must be provided before Aboriginal Business Canada can proceed with your application.)

D. Declaration

Note: Each applicant must sign and date this Statement of Intent.

To the Minister of Industry:

The statements herein and the attachments hereto reflect an accurate description and estimate of costs regarding the intended project.

I (We) authorize duly appointed representatives of the Minister to obtain from and share with persons or organizations, public or private, any information necessary to complete the assessment of the project outlined in this Statement of Intent.

I (We) certify that I am (we are) of Aboriginal descent and/or represent a company that is majority-Aboriginal owned.

Signature

Date

Signature

Date

Signature

Date

