

**NSERC****FORM 6**  
**Application for a Travel Allowance – NATO**  
*(Finance Division)**PROTECTED when completed*

Family name, given name and initial(s) of award holder	NSERC application number
Department and university of tenure	Type of award

Note: You must submit original receipts and the cancelled portion of the airline ticket(s) with your request. Reimbursement cannot be processed without these documents. For prepayment of your travel costs, you must submit an invoice from the travel agency for the exact amount of your claim.

I hereby request reimbursement of a travel allowance in connection with my:

travel to location of tenure  return travel

from \_\_\_\_\_ to \_\_\_\_\_  
*Departure location* *Destination*

which I made on \_\_\_\_\_ . My total expenses for this journey  
*Date (day/month/year)*

are \$ \_\_\_\_\_ (you may include ground transportation if applicable).

I request prepayment of my air travel costs in the amount of \$ \_\_\_\_\_ .  
I include the invoice from a recognized travel agency. I understand that the amount will be paid directly to the agency.

I request this allowance for:

- myself
- my spouse who will accompany me to this new location (give name) \_\_\_\_\_
- my children who will accompany me to this new location (give names and ages):

_____	_____
_____	_____
_____	_____

I certify that no part of the cost of this travel is being paid by another organization and that the information provided in this application is complete and true in all respects.

\_\_\_\_\_ *Signature of award holder* \_\_\_\_\_ *Date*

Please update my mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_