Evaluation of WD's Sustainable Development Strategy 2000-2004

Recommendations and Action Plans — May 2004

Recommendations	Action Plan	Responsible for Action	Estimated Completion Date
1. In writing the 2003 SDS, it is recommended that WD conduct an issue scan that will identify areas where WD can have the biggest impact on sustainable development. Specific examples of sustainable development policies and practices for government have been outlined in the Global Reporting Initiative and could be explored.	In the SDS 2003, a section has been dedicated to "SD Situational assessment for the West". The section addresses the issues facing the West and outlines the challenges and opportunities for WD in addressing the situation.	Jim Sauderson, Director of Programs and SDIT Team	COMPLETED
2. It is recommended that when writing the SDS 2003, documents written by Treasury Board Secretariat (TBS) on the development of a RMAF be consulted along with the Commissioner's expectations for the third round of strategies. In particular, it is recommended that WD focus on the following when writing SDS 2003: ➤ Developing a logic model or results chain as a means of ensuring that a long–term focus is explicit; ➤ Defining goals, outcomes/objectives, outputs, activities and their associated performance indicators and targets in	A Logic model has been developed and included in SDS 2003. An action plan, including goals, outcomes/objectives, outputs, activities and performance measures, is a direct link to the model and has been incorporated into SDS 2003.	Director of Policy and SDIT Team	COMPLETED COMPLETED COMPLETED

adherence to TBS specifications; and ➤ Ensuring that outputs <u>and</u> outcomes are measured, that qualitative measures are considered (especially for outcomes), and that ongoing measurement is feasible given the limited resources available within WD to dedicate to the performance monitoring of sustainable development.	Measurable qualitative and quantitative measures were developed in line with the logic model and action plan for sustainable development. Measurement of the targets are on-going. Annual assessment of the SDS will be done through a yearly internal audit.		March 2007 Annually
3. It is recommended that managerial support for sustainable development be expressed through recognition for sustainable development initiatives. Recognition could be achieved in a number of ways, including in private (such as in a performance review) or in public (such as a newsletter).	Opportunities and options will be identified to express managerial support and recognize sustainable development achievements i.e. through the implementation of an SD Award.	Executive Committee Director, Policy SDIT Committee	March 2007
4. It is recommended that an inventory of current practices and projects that are related to sustainable development be compiled and used to inform WD staff and partners, the Commissioner, and future directions for WD's sustainable development strategies. It is further recommended that this inventory and any resulting identification of best practices or formulation of policies be disseminated through WD's public website as well as through internal mechanisms, such as newsletters.	An annual review of action progress is posted on the Internet. The latest is located at the following site: http://www.wd.gc.ca/rpts/strategies/sd_plan/sd2000/update_e.asp The current strategy is publicly posted at http://www.wd.gc.ca/rpts/strategies/sd_plan/sd2003/default_e.asp The new SDS 2003 will be posted in the Publications and Strategies sections of the Internet. The Intranet re-design is underway for pages dedicated to SD. The Project Assessment Tool will be modified to reflect new	Director of Policy and SDIT	Annually COMPLETED COMPLETED June 30, 2004

	changes to the Canadian Environmental Assessment regulations, increasing our due diligence for sustainable development		
5. It is recommended that SDIT members have the sustainable development file written into their work plan that is attached to their job description and thus, be accountable for completing designated activities related to the sustainable development strategy. It is further recommended that SDIT members receive training in sustainable development, and be responsible for the communication of the Strategy within their region.	Responsibilities for Sustainable development will be incorporated into the job descriptions of both Green Team members and the Sustainable Development Implementation Team. Training will be provided in sustainable development where appropriate. Leads for communicating SD will be identified in each region.	Director, Policy	March 2005 March 2005 March 2005