



e-Services Registration Form

The purpose of this form is to register you as a user of Norwest Labs e-Services, or to change your registration information.

Our Responsibility

At Norwest Labs, we take seriously our responsibility to employ reasonable measures to protect our clients' proprietary data - specifically, sample information and approved test results - from unauthorized access, modification, or destruction. We also have an obligation to protect our own proprietary information. One measure we use to fulfill our obligation to protect proprietary data accessible through our Site is to place such data on a protected server. Another is to provide access to the server only to users who have been authenticated with a valid username assigned by Norwest Labs and an encrypted password controlled by the user. Furthermore, validated users may only access data according to the permissions granted by the owner of the data.

Your Responsibilities

As a visitor to the Site, you can engage in many activities anonymously without revealing your identity and without providing any personal information. However, in order to access proprietary information, you must register with us to receive a Norwest Labs e-Services Account. To obtain one, complete the form below:

Action Required (check one selection only)

- Request for New Norwest Labs e-Services Account Change Registration Information
 Disable Existing Norwest Labs e-Services Account Change Password

Personal Information (name, question and answer fields are mandatory for new accounts)

First Name: _____ Middle Initial: _____

Last Name: _____

e-mail Address: _____

Notify me by e-mail when my test results are ready for viewing.

Challenge Question: vehicle license plate mother's maiden name

Answer: _____

Direct Telephone: (area) _____ (number) _____

Mobile Telephone: (area) _____ (number) _____

Company Information (all fields are mandatory for new accounts)

Company Name: _____

Company Address: _____

City / Town: _____ Province/State: _____

Country: _____ Mailing Code: _____

Company Telephone: (area) _____ (number) _____

Company Fax: (area) _____ (number) _____

Annual Spending on Lab Services: _____



e-Services Registration Form

Your Responsibilities (continued)

When you first log onto the system, you will be required to enter the username and password assigned to you. Although your username will not change, you will be able to change your password at any time. ***Please ensure you keep the username and password confidential. Since we have no need for your password, you should be suspicious if anyone asks you what it is. Our advice is that you take the person's name and ask to call them back. If the number given is not one of those listed below, we strongly recommend you change your password immediately.*** If you would like personal assistance to change your password, call Client Services at the number below. If you correctly answer the challenge question, you will be assigned a new password. ***If a single Norwest Labs e-Services Account is shared by several people inside your organization, please ensure they are made aware of the change in the password.***

Note: Employees who leave your company still have access to their username/password and, thus, inappropriate access to proprietary data. Therefore, it is important you request (by forwarding us this form) that their Norwest Labs e-Services Account be disabled.

Contacting Us

Once you have completed this form, please send it to:

Norwest Labs
Attn: Client Services
7217 Roper Road
Edmonton, Alberta T6B 3J4
Canada
Fax (780) 438-0396

Telephone calls and e-mails may be directed to:
(800) 661-7645 or (780) 438-5522
ClientServices@NorwestLabs.com

Acknowledgement

Before signing this form, we encourage you to familiarize yourself with our Web Site's Terms of Use and Privacy Pledge. By signing this form, you acknowledge you fully understand and accept your responsibilities with respect to the use of your Norwest Labs e-Services Account.

Printed Name: _____ Signature: _____ Date: _____

Internal Use Only

Client Contact: _____

All necessary data maintenance has been completed.

Processed By: _____

Date: _____