



**APPLICATION FOR A TEMPORARY TRANSIT CERTIFICATE TO
Temporarily Import, Export, or Re-export
Live Animals, Live Plants or Animal Parts, Plant Parts or Products**

CITES Form A4 (2005/11/24)

**CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES OF
WILD FAUNA AND FLORA (CITES)**

If you need assistance in completing this form, the CITES Management Authority Office can be contacted through its Web site at www.cites.ec.gc.ca and by telephone at (819) 997-1840 /Toll Free 1-800-668-6767.

Important Notes

- Application can be sent by **ONE** of the following methods (Send application only once) :

To: Administrator, Convention on International Trade in Endangered Species (CITES)
By mail: Canadian Wildlife Service, Environment Canada, Ottawa (Ontario) K1A 0H3
By courier: Place Vincent Massey, Suite 302, 351 St-Joseph Boulevard, Gatineau (Québec) J8Y 3Z5
By fax: (819) 953-6283 (applications **exceeding** 10 pages will **not** be accepted by fax).
- All details of the application will be treated as **CONFIDENTIAL**.
- All applicable sections must be filled out. Incomplete application forms will not be accepted. Additional information or documents may be requested from the applicant in order to process the application.
- The applicant must sign the application form.
- There is a six (6) to eight (8) week processing period for all application forms.
- If the application is approved, the certificate and certified copies will be sent by mail to the applicant.
- If you would like your Certificate sent by courier, provide a pre-paid envelope and your business account number or VISA or Mastercard number to pay courier charges. Certificate will be sent to the address in Section 3A, unless otherwise specified by the applicant.
- Import and export of plants and animals and their parts and derivatives is also controlled by the **Health of Animals Act** and the **Plant Protection Act** implemented by the **Canadian Food Inspection Agency (CFIA)**. CFIA can be contacted toll free at : 1 877 493-0468 (Canada East); 1 800 835-4486 (Canada Central); 1 888 732-6222 (Canada West).

SECTION 1 APPLICATION TYPE

Check ONE of the following:

New Application

Renewal of a Temporary CITES certificate (Canadian)

Number of the CITES certificate: _____ Expiry Date: _____

Replacement of a CITES certificate (Canadian)

Number of the CITES certificate: _____ Expiry Date: _____

Reason for replacement: _____

Expected date of permit reception (approximate if necessary): _____ / _____ / _____
Year Month Day

I would like my permit sent by: **mail** **courier** (cost incurred by applicant)

If you would like your permit sent by courier, please provide:

Pre-paid envelope; or

Business account number: _____; or

Credit card number: _____ Card Type: _____ Exp. date: _____

SECTION 2 TRADE TYPE

Check ONE of the following (separate applications must be made for each type of trade):

Import / Re-export

No.	Date of Entry to Canada	Canadian Port of Entry	Date of Exit from Canada	Canadian Port of Exit	Destination Country
1					
2					
3					
4					

Export / Re-import

No.	Date of Exit from Canada	Canadian Port of Exit	Date of Entry to Canada	Canadian Port of Entry	Destination Country
1					
2					
3					
4					

SECTION 3 NAME AND ADDRESS

A - APPLICANT (Canadian importer or exporter)

Name of person:			
Name of business or organization (if applicable):			
Type of business or organization: <input type="checkbox"/> museum <input type="checkbox"/> zoo <input type="checkbox"/> circus <input type="checkbox"/> other If other, specify:			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

B - BROKER (e.g., shipping company)

Name of person:			
Name of business or organization (if applicable):			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

ATTENTION IMPORTERS/EXPORTER WITH A SINGLE SHIPMENT:

C - CONSIGNEE (Foreign country importer or exporter)

Name of person:			
Name of business or organization (if applicable):			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

SECTION 4 PURPOSE

Note that all the live animals/plants and animal/plant parts or products identified in this application must be exported/imported for the same purpose. Specimens traded for a different purpose must be applied for using a separate application.

Check the box that best describes the purpose of the transaction:

<input type="checkbox"/> Circuses and travelling exhibitions	Q
<input type="checkbox"/> Zoo	Z
<input type="checkbox"/> Educational	E

SECTION 5 DESCRIPTION OF SPECIMENS

- **Names:** avoid use of trade names or general terms that do not adequately describe the species. Avoid identification at the higher taxon level (e.g., PRIMATES spp., Felidae spp., Orchidaceae spp.).
- **Description:** for product, you must specify what product (e.g. handbag, coat, powder, extract)
- **Quantity:** do not use general terms such as “box” or “case”. If a re-export, use the same unit of measurement as indicated on previously issued permits.
- **Use additional sheets if necessary.**

Item	Scientific Name	Common Name	Name of Animal (if applicable)	Description	Quantity (units, kg, cm)
1				<input type="checkbox"/> Live	
				<input type="checkbox"/> Part, Specify:	
				<input type="checkbox"/> Product, Specify: No. animals/plants used: Date manufactured: Name of manufacturer:	
2				<input type="checkbox"/> Live	
				<input type="checkbox"/> Part, Specify:	
				<input type="checkbox"/> Product, Specify: No. animals/plants used: Date manufactured: Name of manufacturer:	
3				<input type="checkbox"/> Live	
				<input type="checkbox"/> Part, Specify:	
				<input type="checkbox"/> Product, Specify: No. animals/plants used: Date manufactured: Name of manufacturer:	

SECTION 6 ORIGIN and LEGALITY

This section must be completed for each specimen or item unless the information is identical for all specimens or items. Note that in each case you will have to choose one of the following origin: A- from the wild, B- from captive breeding/artificial propagation or C- unknown.

Item Number _____

A - Fill in this section if the specimen or product came from the WILD:

Location of capture or collection (province/country):	Date of capture or collection :
For Animals: Sex: <input type="checkbox"/> male <input type="checkbox"/> female Date of birth: _____ Distinctive Markings (serial, registration, and/or band numbers, tattoos, etc.):	For Plants: <input type="checkbox"/> seedling <input type="checkbox"/> juvenile <input type="checkbox"/> mature (flowering/fruiting)

Note: Attach a copy of any permit required to capture or collect the specimen or product.

B - Fill in this section if the specimen or product came from CAPTIVE BREEDING or ARTIFICIAL PROPAGATION (nursery, greenhouse, farm, etc.):

Acquisition Date:			
For Animals: Sex: <input type="checkbox"/> male <input type="checkbox"/> female Date of birth: _____ Distinctive Markings (serial number, tattoos, ring number, etc.):			
Name of Establishment :		Is the establishment registered by CITES? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, the registration number:	
Municipal Address:			Post Office Box:
City :	Province/Territory :		Postal Code :
Country :	Website:	Email:	
Home Phone :	Work Phone:	Cell Phone:	Fax:

C - Fill in this section if the ORIGIN of the specimen or product is UNKNOWN:

Acquisition Date:	Context of acquisition (purchase, gift, etc.):	Country of acquisition:
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Has a CITES permit or certificate (Canadian or foreign) already been issued for this live animal or animal part/product?

- No
- Yes (Attach a copy of the permit or certificate)
Permit or certificate number: _____.

