



**APPLICATION FOR A PERMIT TO
Export or Re-export
American Ginseng (*Panax quinquefolius*) or Goldenseal (*Hydrastis canadensis*)**

CITES Form A2-1 (2005/11/24)

**CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED
SPECIES OF WILD FAUNA AND FLORA**

If you need assistance in completing this form, the CITES Management Authority Office can be contacted through its website at www.cites.ec.gc.ca and by telephone at (819) 997-1840 / Toll Free 1-800-668-6767.

Important Notes

- **Application can be sent by ONE of the following methods (Send application only once) :**
To: Administrator, Convention on International Trade in Endangered Species (CITES)
By mail: Canadian Wildlife Service, Environment Canada, Ottawa (Ontario) K1A 0H3
By courier: Place Vincent Massey, Suite 302, 351 St-Joseph Boulevard, Gatineau (Québec) J8Y 3Z5
By fax: (819) 953-6283 (applications **exceeding** 10 pages will **not** be accepted by fax).
- **All details of the application will be treated as CONFIDENTIAL.**
- **All applicable sections must be filled out.** Incomplete application forms will not be accepted. Additional information or documents may be requested from the applicant in order to process the application.
- **The applicant must sign the application form.** The applicant must be a resident of Canada or a representative of a company with an office in Canada AND must be knowledgeable of the contents of the shipment.
- **There is a six (6) to eight (8) week processing period for all applications.**
- **If the application is approved,** the permit and instructions will be sent by mail to the applicant.
- **If you would like your permit sent by courier,** provide us with a pre-paid envelope and your business account number or VISA or MasterCard number to pay courier charges. Permit will be sent to the address provided in Section 3A, unless otherwise specified by the applicant.
- Import and export of plants and their parts and derivatives is also controlled by the **Plant Protection Act** implemented by the **Canadian Food Inspection Agency (CFIA)**. CFIA can be contacted toll free at : 1 877 493-0468 (Canada East); 1 800 835-4486 (Canada Central); 1 888 732-6222 (Canada West).

SECTION 1 APPLICATION TYPE

Check ONE of the following:

New Application

Renewal of a Multiple-Use CITES permit (Canadian)

Number of the CITES permit: _____ Expiry Date: _____

Replacement of a CITES permit (Canadian)

Number of the CITES permit: _____ Expiry Date: _____

Reason for replacement: _____

Expected date of permit reception (approximate if necessary): _____/_____/_____
Year Month Day

I would like my permit sent by: **mail** **courier** (cost incurred by applicant)

If you would like your permit sent by courier, please provide:

Pre-paid envelope; or

Business account number: _____; or

Credit card number: _____ Card Type: _____ Exp. date: _____

SECTION 2 TRADE TYPE

Check ONE of the following (separate applications must be submitted for each type of trade):

Export

Canadian port of exit: _____

Re-export (specimen was previously imported).

Canadian port of exit: _____

SECTION 3 NAME AND ADDRESS

A - APPLICANT (the Canadian company: Grower, Wholesaler or Retailer)

Name of person:			
Name of business or organization:			
Type of business or organization: <input type="checkbox"/> grower (farmer) <input type="checkbox"/> wholesaler <input type="checkbox"/> retailer <input type="checkbox"/> other If other, specify: _____			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

B - BROKER (e.g., shipping company)

Name of person:			
Name of business or organization (if applicable):			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

**ATTENTION IMPORTERS/EXPORTERS WITH A SINGLE SHIPMENT:
C - CONSIGNEE (Foreign country exporter)**

Name of person:			
Name of business or organization (if applicable):			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Website:	Email:	
Home Phone:	Work Phone:	Cell Phone:	Fax:

**ATTENTION IMPORTERS/EXPORTERS WITH MULTIPLE SHIPMENTS:
D - DESTINATION(S)**

List countries of final destination <u>in decreasing order of trade volume</u> :
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SECTION 4 PURPOSE

Note that all specimens identified in this application must be exported/re-exported for the same purpose. Specimens traded for a different purpose must be applied for using a separate application.

Check the box that best describes the purpose of the transaction:

<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> T	<input type="checkbox"/> Personal	<input type="checkbox"/> P
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SECTION 5 DESCRIPTION OF SPECIMENS

Describe the type of specimens to be exported:

- American ginseng OR
- Goldenseal

- Live plants
- Whole roots
- Sliced roots
- Other (specify): _____

- Dry
- Fresh

Note: Please apply for American ginseng and Goldenseal separately. Do not use the same form to apply for both.

Number of kilograms (kg) of ginseng/goldenseal expected to be exported with each permit	
Number of permits to be used (number of times you expect your ginseng or goldenseal to be Exported) during the whole year	
Therefore, total kilograms (kg) to be exported during the whole year (number of kilograms on each permit x number of permits to be used)	

SECTION 6 ORIGIN AND LEGALITY

A - Indicate the names and full addresses of ALL the SUPPLIERS from which you are purchasing the ginseng/goldenseal or that you currently deal with (please attach extra sheets if necessary):

<u>Growers</u>	<u>Wholesalers</u>

NOTE: for **FOREIGN SUPPLIERS**, attach copies of the foreign CITES export permits used to obtain the ginseng or goldenseal that you are currently applying to re-export.

B - Please fill in this section for each of your suppliers (grower and/or wholesaler). Photocopy as needed.

If you are not the grower, contact your grower(s) directly or through your supplier to fill in this section. Check all boxes that apply. Describe the facilities and the propagation techniques used to grow the ginseng or goldenseal to be exported.

Company Name: _____

Contact Name: _____

<p>Origin of Material Used to Grow Crop</p> <p><input type="checkbox"/> wild seed</p> <p><input type="checkbox"/> wild root</p> <p><input type="checkbox"/> cultivated seed</p> <p><input type="checkbox"/> cultivated root</p> <p><input type="checkbox"/> other: _____</p> <p>Growing Environment</p> <p><input type="checkbox"/> woods where wild ginseng/goldenseal is growing</p> <p><input type="checkbox"/> field</p> <p><input type="checkbox"/> woods</p> <p><input type="checkbox"/> other: _____</p>	<p>Cultivation Intensity/ Degree of Human Intervention</p> <p><input type="checkbox"/> none</p> <p><input type="checkbox"/> low</p> <p><input type="checkbox"/> seeds and/or roots are planted only; no other work is done</p> <p><input type="checkbox"/> soil is prepared (rocks removed, beds prepared, etc.)</p> <p><input type="checkbox"/> plants are harvested by hand</p> <p><input type="checkbox"/> other: _____</p> <p><input type="checkbox"/> high</p> <p><input type="checkbox"/> seeds and/or roots planted</p> <p><input type="checkbox"/> fertilizers/pesticides/fungicides are used</p> <p><input type="checkbox"/> plants harvested with machine</p> <p><input type="checkbox"/> other: _____</p>
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C – Has a CITES permit (Canadian or foreign) already been issued for this live plant or plant part/product?

No

Yes (Attach a copy of the permit)

Permit number: _____

SECTION 7 CURRENT LOCATION OF THE SPECIMEN

Please check the appropriate box:

In Canada

Outside Canada

Detained by: Canada Customs

Foreign Customs

Provide the Customs file number and copies of letters exchanged with Customs.

I do not have access to the Internet (www.cites.ec.gc.ca) and would like to receive a hard copy of the application form with my permit for future exports/re-exports. Yes No.

The undersigned hereby certifies that all information given in this application is true and correct.

SIGNATURE OF APPLICANT: _____ **DATE:** ____/____/____
Year Month Day

CHECKLIST

- Did you sign the application?
- Did you answer all questions relevant to your specimen(s)?
- Did you attach copies of requested documents?