Appendix 2: Environment Canada's Planning & Reporting Cycle

	Internal Requirements	External Requirements
April / May /	 Departmental stock taking Business Line Performance Reporting 	
June	EMB priorities & direction setting]
July / Aug	 Business Line resource allocation Consolidated Performance Report — 	Performance Report to Parliament for past year
Sept/Oct/ Nov/Dec	Business Line planning	Annual Reference Level Update to TB to set resource levels for upcoming year
Jan / Feb	 Approval of Business Line plans Resource adjustments across Business Lines / Key Results 	Report on Plans and Priorities to Parliament for the upcoming year
March	 Annual Budget Allocation Corporate Business Plan Management Contracts 	