

## **YOUTH REGISTRATION GUIDELINES:**

**Registration:** Admission is **Free** to all pre-registered groups. Space is limited, and registrations will be on a first-come, first-served basis. There are **no limits** for the number of youth/students that your school or organization can register. The *chaperone*, an accompanying adult (i.e. teacher, education/guidance counselor, or parent), *must pre-register all students or youth in their group*, and **will be responsible** for obtaining *parental permission for each youth prior to attending the career fair*. Career fair registration includes attendance at the opening ceremony, career seminars, booth area, lunch and the closing ceremonies.

**Registration Deadline: Monday, October 31 2005.** Please fax or e-mail your *completed registration form* to NAAF. We will accept registrations after the deadline date only if space is available.

**Registration Confirmations:** A written confirmation of your registration will be faxed or e-mailed **on or soon after November 8, 2005**.

**Youth:** Include ages (13-18) and grades (10-12).

**Chaperones:** Chaperones are responsible for ensuring proper student supervision and discipline during the entire career fair. The following are a few guidelines:

- For every 10-15 youth (as defined above), we recommend that **one adult chaperone** (18 years of age or older) accompany and take full responsibility for the youth group in his or her care;
- Teachers and chaperones **must remain with their students at all times**;
- Please ensure that your group **arrives on time** and *attends all scheduled career fair sessions and activities*. Youth and chaperones are encouraged to actively participate in the sessions;
- It is the **responsibility of the chaperones to ensure that all youth groups arrive on time for each scheduled session** (10 minutes between each) so that the youth can obtain the most from the information presented;
- Chaperones **must notify us** (preferably in writing) to provide permission for student(s) to leave the premises during the career fair hours of 9:00 a.m. to 4:00 p.m.

**Hotel Accommodations & Travel:** Career fair registration **does not include transportation costs**. NAAF will pay and arrange vehicle parking for all groups attending BFF. A limited number of free hotel rooms will be available to groups who are travelling long distances. These complimentary rooms will be available by advance request only and some conditions will apply. For groups eligible for free accommodations, hotel rooms are generally assigned as follows: four (4) students per room based on gender, and two (2) chaperones per room. Whenever possible, **chaperones** will be registered in hotel rooms located next to their youth delegates, and **will be responsible for ensuring that the youth respect the needs of other hotel guests and hotel property**.

**Cancellations:** In the event that a registered student or chaperone is not able to attend, organizations **may substitute** with an alternate person, but **must ensure** that **NAAF is notified in writing by November 21, 2005**. If your group must cancel your registration, *please notify NAAF in writing immediately*, so that we can make that space available to another group.

### **For More Information:**

BFF Team

**Tel:** (416) 926-0775; **Toll Free:** 800-329-9780

**Fax:** (416) 926-7554

**E-Mail:** [bff@naaf.ca](mailto:bff@naaf.ca)

**Website:** [www.naaf.ca](http://www.naaf.ca)

National Aboriginal Achievement Foundation, Suite 33A, 70 Yorkville Avenue, Toronto, Ontario M5R 1B9

**SPACE IS LIMITED – PLEASE REGISTER EARLY!**





# BLUEPRINT FOR THE FUTURE

*A project of the National Aboriginal Achievement Foundation*

November 29, 2005: 9:00 a.m.- 4:00 p.m.  
Winnipeg Convention Centre  
375 York Avenue, Winnipeg, Manitoba R3C 3J3

**Registration Deadline: Monday, October 31, 2005**  
**Registration Confirmations will be sent starting: November 8, 2005**



## YOUTH GROUP REGISTRATION FORM

Main Contact \_\_\_\_\_

Title/Position \_\_\_\_\_

School/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-Mail \_\_\_\_\_

### CHAPERONES & YOUTH DELEGATES:

Total number of delegates who will be attending: Chaperones \_\_\_\_\_ Youth \_\_\_\_\_

Please complete the **CHAPERONE & YOUTH DELEGATE** section on the next page.

### TRAVEL PLANS:

**Estimated Driving Time** - Please indicate the approximate number of hours that you will need to drive (one-way) from your school or community to attend this event: \_\_\_\_\_ Hours

**Estimated Arrival:** Date: \_\_\_\_\_ Time: \_\_\_\_\_ **Estimated Departure:** Date: \_\_\_\_\_ Time: \_\_\_\_\_

### PARKING REQUIREMENTS:

We will require parking for the following vehicle(s): \_\_\_\_\_ Car(s) \_\_\_\_\_ Mini-van(s) \_\_\_\_\_ Mini-bus(es) \_\_\_\_\_ Bus(es)

To assist us in accommodating your parking needs, please provide a description of the Mini-van and Bus Size.

**Examples:** 14-passenger mini-van; van with rooftop storage compartment; 14-passenger mini-bus, etc.

### COMPLIMENTARY HOTEL ROOM REQUEST: A limited number of rooms *will be available to eligible groups only.*

- Our group will be traveling a longer distance, and would like to be considered for free hotel accommodation to attend Blueprint For The Future Career Fair.

**CHAPERONES/YOUTH DELEGATES:** You can copy this form if you need more space.

Please provide us with information about the chaperone(s)/youth who will be under his/her supervision at the Career Fair. **Note:** There is **no limit** to the number of youth that a school or organization can register. In order that we can meet the needs of all registrants you **must** indicate the **name, gender and any special needs of all youth and/or chaperones**.

**Please Note (Optional):** Information collected regarding Aboriginal affiliation will be treated as *confidential* and will be used for *statistical purposes only*.  
**SPECIAL NEEDS:** Please list any **accessibility requirements, all medical conditions, and any dietary restrictions** that we should be aware of.

CHAPERONE NAME		GENDER (M/F)	Chaperone Tel/Fax Numbers	SPECIAL NEEDS
1.				
2.				
3.				

YOUTH NAME		GENDER (M/F)	Aboriginal Affiliation: Status, Non-Status, First Nation, Metis or Inuit	Please Check One: On or Off-Reserve (✓)		SPECIAL NEEDS
1.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
2.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
3.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
4.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
5.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
6.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
7.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
8.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
9.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
10.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
11.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
12.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
13.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
14.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	
15.				<input type="checkbox"/> ON	<input type="checkbox"/> OFF	

Please complete and return this registration form by **October 31, 2005** to the BFF Team:

**Tel:** (416) 926-0775 · **Toll Free:** 800-329-9780 · **Fax:** (416) 926-7554

**E-Mail:** [bff@naaf.ca](mailto:bff@naaf.ca) · **Website:** [www.naaf.ca](http://www.naaf.ca)

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