

YMET TRUST FUND

INFORMATION:

YMET TRUST FUND
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YMET TRUST FUND
APPLICANT SUPPORT PROGRAM

2004 Funding Application Guidelines and Eligibility Criteria

Purpose:

The YMET Trust Fund provides financial support to eligible Yukon applicants who have demonstrated that they are pursuing mining or exploration as a career or are seeking to enhance the existing objectives of the YMET Trust Fund are twofold;

1. To encourage and support training, retraining, upgrading and/or improvement of the occupational skills of Yukon residents in mining and exploration related jobs throughout the Yukon.
2. To encourage Companies to provide programs which enhance the skills of employees already employed in the mining industry or to provide programs which will enhance the skill levels of potential employees.
3. To support programs offered by recognized post-secondary educational or training institutes.

Limitations

1. In no case will funding exceed 50% of tuition to a maximum of \$2,500.00 for any one individual.
2. All grants will be paid directly to the institution and refunds will be made directly to the Board.
3. Travel costs are the responsibility of the applicant or sponsor.
4. Instructor's cost may be subsidized however equipment costs, instructional materials and administration costs will not be subsidized.
5. Any application for funding which is submitted incomplete will not be eligible for consideration. Verbal requests will not be considered.
6. No applications will be considered after the course begins.

General Eligibility:

1. Individual applicants must have been a resident of the Yukon Territory for a minimum of one year.
2. Individual applicants must have successfully completed grade twelve or hold a GED certificate, which would allow them entrance into the program.
3. Company applicants must demonstrate that they are or will be active, in the immediate future, in the mining or exploration field in the Yukon.
4. Company sponsors must show their contribution to the program.

Individual

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1. The applicant must have met entrance requirements and provide proof of acceptance of enrolment in an advanced mining or exploration skill training program or a recognized post-secondary institution program of similar studies.
2. The program must lead to a recognized certificate, diploma or degree, which has Grade 12 or its equivalent as an entrance requirement.
3. The applicant must have identified and presented to the funding committee information on all alternate sources of funding and the applicant's status with the source upon applying to YMET.
4. The applicant must complete the supplied application form. Any application forms that are not completed in their entirety will not be considered.
5. The applicant must provide the committee with an up to date CV and a personal letter detailing why the application should be processed. The letter should include the personal, professional and industry enhancement that the applicant will receive or will be able to provide upon completion
6. The applicant must enter into a funding agreement with the YMET Trust Fund.
7. Applications will generally be reviewed/approved in June and October or on an individual basis from time to time.

Organizations/Partnerships

Organization/Partnership applications will be considered if the objective of the training fits with the YMET Trust Fund Training Action Plan. Program objectives must be to enhance and promote employment skills and employability. Organization/Partnership applicants **must** supply the Board with the following information:

1. A detailed description of the proposal/project planned or developed by the proponent, which must include statements substantiating the value of the program to mining and exploration in the Yukon.
2. A detailed budget that clearly demonstrates the disbursements of the monies and the partner's contribution.
3. Only projects which are cost shared will be considered for funding.
4. Course accreditation and qualifications of instructors must be supplied with the application

Priorities for Approval of Continuing Applications

1. Continuing applicants must be in good standing with Board acceptable grade requirements and necessary pre-requisites for continuation of the program and ultimate completion.
2. Applications for continuing grants will be considered after all first time grants have been considered.

Obligations of Successful Applicants

1. Expectations are that the applicants will adhere to an established attendance policy, submit assignments as required by their programs and generally apply themselves to their studies.
2. Notify the YMET Trust Fund in writing of any changes in address, telephone number or of withdrawal from the program.
3. Submit interim progress reports (mid term grades) authorized by the program sponsors.

In Summary applicants should try to address these applicable areas:

- Detailed budget
 - Form development
 - Intrusion
 - Outstanding educational loans
 - Needs assessment
- Other Monies applied for and received
- CV or resume
 - Official Transcripts
 - Proof of acceptance
- Essay as to value to self and industry.
- References
 - Personal
 - Professional
 - Academic
 - Business
- Total grant (cap)
 - Tuition
 - Books
 - Cost of living travel
- On-going grants
- Acceptable partners
 - Business
 - Communities
 - Institutions (supplement the program offerings or subsidize others)
 - Non profit organizations
 - Governments

YUKON MINING AND EXPLORATION TRAINING TRUST FUND
APPLICATION FOR ASSISTANCE

Applicant Name: _____

Mailing Address: _____

City: _____ **Prov/Terr:** _____

Postal Code: _____ **e-mail:** _____

Contact Name: _____

Company/Organization: _____

Title: _____

Phone: _____ **Fax:** _____

Funding requested: \$ _____ **(Please attach detailed budget – see Sample)**

Type of Training: (Brief Description) _____

Number of Trainees (if applicable): _____

Accreditation and institution providing accreditation: (Please attach letter from institute)

Other funding sources: (Please attach letter from source with details)

Date Requested by: _____

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Applicant number: _____

Date in: _____ **Date out:** _____

Signatures: Chair _____

Signature: _____

Signature: _____