



Guest Advisor Program Program Information

The Canada-Saskatchewan Business Service Centre's Guest Advisor Program provides you with the opportunity to speak with lawyers, accountants, business consultants and e-business consultants, who volunteer their time to discuss your business concerns.

- It's confidential, one-on-one consultation over the phone or in person.
- Service is provided without obligation, free of charge.
- It's an insight into how a professional can assist in the development of your business.

Guest Advisors are available as follows:

Times: 12:00pm to 4:00pm
Days: First Wednesday of each month – Accountant
First Thursday of each month – E-Business Consultant (video conference)
Second Wednesday of each month – Business Consultant
Third and Fourth Wednesday of each month – Lawyer
Months: All EXCEPT: June, July, August & the last week of December

Make appointments By Phone: 306-956-2323
1-800-667-4374
By E-mail: saskatchewan@cbcs.ic.gc.ca

Each appointment is 20 minutes long.

Legal Advisor

Typical discussion topics:

Contracts, liability, leases, dispute resolution, business structure, shareholder/partnership agreements, intellectual property, buying/selling a business, licensing agreements, disclaimers, taxation, debt collection.

Accounting Advisor

Typical discussion topics:

Tax issues, GST, eligible expenses, business plans, payroll, leasing, business structure issues, bookkeeping, accounting software, employer/employee responsibilities, administrative processes, records management.

Business Consultant Advisor

Typical discussion topics:

Marketing: growing a new or existing business, development customers and repeat business.

Management: finance, reporting, strategic and tactical planning, implementation.

Human Resources: systems, procedures, interviewing, anticipating demand, evaluations, labor issues.

E-Business Advisor

Typical discussion topics:

Internet trends/equipment and connectivity, cyberlaw, supply chain/customer relationship management, e-marketing, Internet merchant accounts/security and fraud, payment gateways, e-procurement, web design/hosting/storage, selling on-line, integration

