## THE ROYAL CANADIAN LEGION

## LA LÉGION ROYALE CANADIENNE

DOMINION COMMAND DIRECTION NATIONALE

359 RUE KENT ST. OTTAWA, ON. K2P 0R7

TEL. (613) 235-4391 FAX. (613) 563-1670 INFO@LEGION.CA WWW.LEGION.CA

VETERANS CARE
SOIN AUX ANCIENS
COMBATTANTS

REMEMBRANCE SOUVENIR

POPPY CAMPAIGN
CAMPAGNE DU
COQUELICOT

YOUTH JEUNESSE

SENIORS AÎNÉ(E)S

UNITY UNITÉ

COMMUNITY
SERVICE
SERVICE
COMMUNAUTAIRE



1 December 2005

Distribution List

SUBJECT: 41st DOMINION CONVENTION

The 41st Dominion Convention will be held at the Telus Convention Centre, 120 Ninth Avenue Southeast, Calgary, Alberta, T2G 0P3 during the period 25 – 28 June 2006. The following information concerning the convention is enclosed with this letter:

File: 18-06-1

- The Convention Call;
- b. The Convention Program;
- c. A Credential Certificate;
- d. A list of hotels;
- e. Application for Room Reservation;
- f. A sketch of the downtown Calgary area showing hotels, the parade route and the location of the Wreath Laying Ceremony;
- g. A list of trailer/recreational vehicle parks;
- h. Floor plans for the Telus Convention Centre and Marriott Hotel showing the convention floor and meeting room areas;
- A flyer soliciting advertisements to support the publication of the souvenir booklet prepared by the RCL Calgary Local Arrangements Committee; and
- A flyer regarding parading massed colours at the Opening Ceremony.

Yours fraternally,

Duane Daly Dominion Secretary



41<sup>st</sup> DOMINION CONVENTION TELUS CONVENTION CENTRE CALGARY, ALBERTA 25 – 28 JUNE 2006

1 December 2005 File: 18-06-1

### **GENERAL**

The Dominion Executive Council has directed that this Convention Call be issued to all commands, branches, and sections of The Royal Canadian Legion to assemble their delegates in Calgary, Alberta, on 25 June 2006, for the 41<sup>st</sup> Dominion Convention. This Convention Call is issued in accordance with Section 901 of the General By-laws.

### **BUSINESS SESSIONS**

The business sessions will commence at 0830 hrs, Monday, 26 June 2006, on the second level of the North Building, Telus Convention Centre, 120 Ninth Avenue Southeast, Calgary, Alberta, T2G 0P3.

### **BASIS OF REPRESENTATION**

The attention of branches is directed to Section 903 of the General By-laws which establishes representation on the basis of one accredited delegate for every 100 ordinary, life, associate and affiliate-voting members or fraction thereof.

### PER CAPITA TAX

In accordance with Section 903 of the General By-laws, branch representation is based on the number of paid-up voting members at the end of the preceding calendar year. However, Section 905 states that any delegate attending a Dominion Convention must be paid up to the end of the current year. Therefore, delegates must be paid up to 31 December 2006.

Newly formed branches after 1 January 2006 are entitled to send one delegate to the convention. Again, such delegates must have their dues paid up to the end of December 2006.

It is vital to the successful organization of the convention that branches pay particular attention to the above constitutional requirements.

## **DOMINION EXECUTIVE COUNCIL**

Section 907 of the General By-laws establishes the right of members of the Dominion Executive Council to attend the convention as voting delegates. However, Council members may only carry proxies if they are an accredited branch delegate as defined in Section 911 of the General By-laws.

## **CREDENTIAL CERTIFICATE**

A Credential Certificate, to be completed by branches, is enclosed with this Convention Call. The certificate is to be completed as indicated and forwarded to your command office. If necessary, additional copies may be obtained from your command office.

It is important that the Credential Certificates be properly completed. It is the responsibility of the Convention Credentials Committee to ensure that individuals seeking to register as delegates are properly accredited. If incorrect or insufficient information is received, the Committee will have no way of knowing if the individual should be accredited. In addition, Provincial Commands will ensure that delegate lists are provided to the Convention Credentials Committee prior to the opening of registration.

It is extremely important that only those delegates duly accredited by their branches be permitted to take an active part in deciding matters of policy at a Dominion Convention.

The Convention Credentials Committee does not wish to turn any properly accredited delegate away. Neither does the committee wish to permit unauthorized persons to vote on matters of legion policy.

#### PROXY REPRESENTATION

Sections 911, 912 and 913 of the General By-laws provide:

"911. Any delegate, accredited by the branch of which he is a member, may carry, in addition to his own credentials, up to four proxy credentials. These proxies may be from any branch or branches within his own provincial command."

"912. Proxies must be registered at the opening of the convention and may only be used when an election ballot vote is required."

"913. Every proxy, to be valid, shall include a credential certificate naming the delegate entitled to register such proxy."

A branch that desires to be represented by proxy must complete a Credential Certificate in order that the delegate designated as the holder of the proxy can make use of the vote(s) at their disposal. Strict attention to this requirement will prevent delay and possible disappointment when credentials are being examined by the Convention Credentials Committee.

Please note! In order for a delegate to carry proxies, the person must be an accredited delegate of their own branch.

### **CONVENTION REGISTRATION FEE**

The registration fee established for the 2006 Dominion Convention is \$50.00 for each delegate and \$15.00 for each observer. The fee is to be paid at the time of registration in Calgary. *Payment must be made in cash only*.

## **OBSERVERS**

In accordance with a resolution adopted at the 1994 Dominion Convention, there will be no formal social program for Observers at the convention. Observers are encouraged to attend the business sessions.

### **RESOLUTIONS**

All resolutions must reach Dominion Command 112 days prior to the opening of the convention in accordance with Section 918 of the General By-laws. In order for resolutions to be considered by the Convention Resolutions Committee, branches must forward them to their respective command office in sufficient time to enable the commands to consider the resolutions and forward them to reach Dominion Command by **5 March 2006**.

Commands and branches are reminded that only resolutions specifically designated as being for the consideration of Dominion Convention and reaching Dominion Command by 5 March 2006 will be considered by the convention. Late resolutions will be referred to the Dominion Executive Council meeting prior to the Dominion Convention. Those resolutions considered to be urgent will be presented to the convention delegates for consideration, whereas those resolutions not deemed to be urgent will be returned to the respective Provincial Command following the Dominion Convention.

Branches are requested to ensure that all resolutions are submitted prior to the deadline established by their respective Provincial Command. Allowance must be made for the length of time mail takes in transit.

### **HOTEL ACCOMMODATION**

Billeting will be done through a housing bureau provided by Tourism Calgary, 200, 238 – 11<sup>th</sup> Avenue SE, Calgary, Alberta, T2G 0X8. Their fax number is 403-262-3809.

Applications for Room Reservations are enclosed with this Convention Call and additional forms can be obtained from your Provincial Command office. For branches located in the United States and Europe, the forms can be obtained from your Zone office. Please complete these forms in detail.

The completed form is to be mailed to Tourism Calgary at the address written on the form. Please ensure that your room deposit is included. If you wish to pay via a credit card, you can fax the room reservation form to Tourism Calgary at their fax number on the form. New this year is the ability to book your room using the internet. Commencing 1 January 2006, you can opt to complete an on-line room reservation form, include your credit card payment and your application will be processed immediately. Simply follow the convention link on our website (www.legion.ca) and enter the required information and your hotel preferences.

Confirmation of your reservation will be provided by Tourism Calgary. Please note that your deposits will not be sent to the hotels until 9 June 2006. If you are looking for information on your reservation up until that date, please contact Tourism Calgary. After that date, please contact the hotel directly.

Delegates and observers not requiring accommodation must inform their Provincial Command of their attendance in order that their names can be included on the master attendance list which will be distributed to command registration desks. This requirement also applies to those persons traveling by motor home.

#### **TELUS CONVENTION CENTRE**

As stated, the convention will be held at the Telus Convention Centre, 120 Ninth Avenue Southeast, Calgary, Alberta, T2G 0P3. The Telus Convention Centre consists of two, two-story buildings connected by an overhead walkway, situated in the downtown core. Most convention activities will take place on the upper level of the North building and the lower level of the South building and the following is a brief outline as to how these establishments will be used:

- a. <u>North Building Upper Level</u>. This area will be the site of Registration, the Opening Ceremony, the Business Sessions and the Installation and Closing Ceremonies. Some provincial caucuses will be held in the North Building.
- b. <u>South Building Lower Level</u>. This area will be used mainly as the breakout area for the larger Provincial Command caucuses.

## <u>CALGARY MARRIOTT HOTEL – COMMAND HOTEL</u>

The Calgary Marriott Hotel is the Dominion Command hotel for the convention. The hotel's address is:  $110 - 9^{th}$  Avenue Southeast, Calgary, Alberta, T2G 5A6. It is located directly across from the convention centre and is attached to the South Building of the convention centre.

### **AIR TRAVEL**

The services of Air Canada's Convention Central is available for members traveling to the convention by air and the airline guarantees a minimum 15 percent discount off the normal economy fare. However, seat sales and "special fares" are frequently advertised which provide an opportunity for even greater savings.

Air Canada Convention Central staff will ensure that the fare you are quoted is the lowest possible available at the time the booking is made.

You are encouraged to use these services. The telephone number is Air Canada Convention Central service, 1-800-361-7585, and the EVENT NUMBER is - CV 060098.

### **CALGARY INTERNATIONAL AIRPORT**

The Calgary International Airport is located to the North of the City, approximately 15 minutes from downtown. The fare from the airport to downtown is approximately \$30 for a regular taxi and \$37 for a premium airport sedan (Lincoln Town Car). Airporter Shuttle Express also provides transportation to downtown hotels for approximately \$12.00 per person (one-way).

### **INTERNET ADDRESSES**

The following Internet addresses contain information concerning the convention and the Telus Convention Centre, Calgary, Alberta:

- a. The Dominion Command website www.legion.ca
- b. The Calgary Local Arrangements Committee:
  - i. Website <u>www.2006domin</u>ionconvention.com
  - ii. E-mail admin@2006dominionconvention.com
- c. Telus Convention Centre www.calgary-convention.com

## **PROGRAM** 41<sup>ST</sup> DOMINION CONVENTION THE ROYAL CANADIAN LEGION **TELUS CONVENTION CENTRE** 120 NINTH AVENUE SE, CALGARY, ALBERTA

## **Friday, 23 June 2006**

0900 hours	Sub-Executive Meeting of the Dominion Executive Council
	(DEC) – Mount Royal Room, Second Level, Marriott Hotel

## Saturday, 24 June 2006

0900 hours	Pre-convention DEC Meeting – Glen 206, South Building Upper Level, Telus Convention Centre (TCC)
1300 – 1700 hours	Registration – Hall E, North Building Upper Level, TCC
1300 – 1700 hours	RCL Tuberculosis Veterans Section Meeting – Glen 210, South Building Upper Level, TCC
Evening	Social Activity – Calgary Branches

## **Sunday, 25 June 2006**

0700 – 1000 hours	Pancake Breakfast – Calgary Branch No. 1, 116 7 Avenue SE
0800 – 1300 hours	Registration – Hall E, North Building Upper Level, TCC
0800 – 1300 hours	Imperials Section Meeting – Glen 210, South Building Upper Level, TCC
0900 – 1000 hours	Wreath Laying Briefing – Telus 103, North Building Main Level, TCC
0900 – 1000 hours	Band Leaders Meeting – Telus 105, North Building Main Level, TCC
0930 – 1030 hours	Parade Marshall's Meeting – Telus 104, North Building Main Level, TCC
1130 hours	Wreath Laying Ceremony, Central Memorial Park, corner of 12 Avenue and 4 Street SW
1300 hours	Parade – Assembly area – Mewata Armoury, 801-11 Street SW. Parade forms-up on 8 Avenue SW, between 10 and 11 Street SW
1330 hours	Parade

1500 hours Opening Ceremony – Halls C, D, and X, North Building Upper

Level, TCC

Evening Social Activity – Calgary Branches

Monday, 26 June 2006

0800 – 1200 hours Registration – Hall E, North Building Upper Level, TCC

0830 – 1500 hours Business Session and Nominations for President, First Vice

President and all other elected positions. Election of President –

Halls C, D and X, North Building Upper Level, TCC

Afternoon Caucuses (as directed by Commands) – Assigned meeting

areas, TCC

Evening Social Activity – Calgary Branches

Tuesday, 27 June 2006

0830 – 1500 hours Business Session and Election of First Vice President. Second

call nominations for remainder of elected positions – Halls C, D

and X, North Building Upper Level, TCC

Afternoon Caucuses (as directed by Commands) – Assigned meeting

areas, TCC

Evening Social Activity – Calgary Branches

Wednesday, 28 June 2006

0830 – 1600 hours Business Session and Election of Vice Presidents, Treasurer

and Chairman

1630 hours Installation of Officers – Halls C, D and X, North Building Upper

Level, TCC

1730 hours (approx) Closing Ceremony

Thursday, 29 June 2006

0900 – 1000 hours Post-convention Sub-Executive Meeting of the Dominion

Executive Council (DEC) – Mount Royal Room, Second Level,

Marriott Hotel

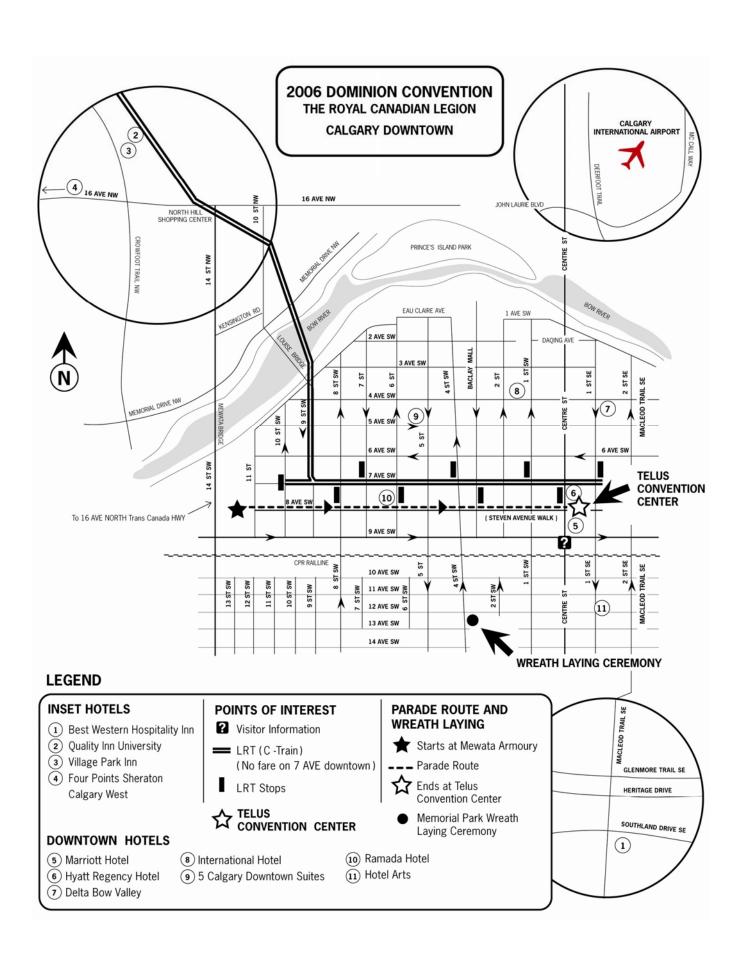
1030 – 1200 hours Post-convention DEC Meeting – Glen 206, South Building Upper

Level, TCC

# HOTEL LIST 41<sup>ST</sup> DOMINION CONVENTION CALGARY, ALBERTA 25 – 28 JUNE 2006

Accommodation has been reserved for five nights - Saturday, 24 June through Wednesday, 28 June 2006 Departure - Thursday, 29 June 2006. In addition, a limited number of rooms (5 per cent) have also been reserved for the nights prior to and immediately following the Convention.

HOTELS – CALGARY, ALBERTA	NUMBER OF ROOMS	SINGLE RATE	DOUBLE RATE	DISTANCE TO CONVENTION CENTRE	MAP LOC
Best Western Hospitality Inn 135 Southland Drive, SE	75	\$113.40	\$113.40	10.0 kms	1
<b>Quality Inn University</b> 2359 Banff Trail NW	50	\$129.00	\$129.00	6.5 kms	2
Best Western Village Park Inn 1804 Crowchild Trail NW	100	\$129.00	\$129.00	6.4 kms	3
Four Points Sheraton - Calgary West 8220 Bowridge Cr NW (Hotel provides a shuttle service to downtown. Not easily accessible to LRT.)	40	\$129.00	\$129.00	13.3 kms	4
Calgary Marriott 110 - 9th Avenue SW	100	\$183.00	\$183.00	0 kms	5
Hyatt Regency Calgary 700 Centre Street SE (For triple occupancy - \$210.00, for quadruple occupancy - \$245.00)	25	\$175.00	\$175.00	0.1 kms	6
<b>Delta Bow Valley</b> 209 4th Avenue SE (For a room with a King bed or two doubles)	75	\$149.00	\$149.00	0.8 kms	7
International Hotel of Calgary 220 - 4th Avenue SW (For a one bedroom suite. Third or fourth person sharing room add \$15.00 per person/night.)	50	\$135.00	\$135.00	1.3 kms	8
<b>5 Calgary Downtown Suites</b> 618 - 5th Avenue SW One bedroom suite - \$155.00. Two bedroom suite - \$185.00.	80	\$155.00	\$185.00	1.3 kms	9
Ramada Hotel Downtown Calgary 708 - 8th Avenue SW (\$134.00 for a standard room, \$154.00 for an executive room.)	100	\$134.00	\$154.00	1.1 kms	10
Hotel Arts 119 - 12th Avenue SW	75	\$149.00	\$149.00	2.2 kms	11



## CAMPING AND RV PARKS CALGARY, ALBERTA AND SURROUNDING AREA 2006 DOMINION CONVENTION

**RESERVATIONS**. You must make your reservation directly with the applicable camping

or RV park.

## CALAWAY RV PARK AND CAMPGROUND.

245033 Range Road 33, Calgary, AB T3Z 2E9

Tel: 403-249-7372 Fax: 403-242-3885

Email: <u>groupsales@calawaypark.com</u>

Website: <u>www.calawaypark.com</u>

**<u>Directions:</u>** Calaway Park is nestled in the foothills of the majestic

Canadian Rockies. Located 10 km west of Calgary, Alberta on

the Trans Canada Highway #1 at Springbank Road.

**Services:** 104 sites - full serviced, back-in and pull through available;

unserviced, and tenting sites.

**Rates:** See website. Posted daily rates for 2005 ranged from \$22.00

to \$33.00

## **CALGARY WEST CAMPGROUND**

221 - 101 Street SW, Calgary, AB T3B 5T2

Tel: 403-288-0411

Website: www.calgarycampground.com

**<u>Directions</u>**: From the east - TransCanada Highway 1 West to Calgary. Left

at 101 St./Stoney Trail lights.

**Services:** A total of 320 sites. 120 full hook-ups, 120 water and electric,

80 tenting and no-Service. 20 and 30 amp electrical services.

Rates: See website. Posted daily rates for 2005 ranged from \$27.00

to \$39.00.

## **MOUNTAIN VIEW FARM CAMPING LTD.**

Box 6, Site 8, RR 6, Calgary, AB T2M 4L5

Tel: 403-293-6640 Fax: 403-293-4798

Email: <a href="mailto:camphein@telusplanet.net">camphein@telusplanet.net</a>
Website: <a href="mailto:www.calgarycamping.com">www.calgarycamping.com</a>

**<u>Directions</u>**: Located 3 km east of Calgary on the Trans-Canada Highway 1.

**Services:** Contact for details

Rates: Contact for details

## NATURE'S HIDEAWAY CAMPGROUND LTD.

Box 15, Site 7, RR 1, DeWinton, AB T0L 0X0

Tel: 403-938-8185

Email: <u>natures2@telus.net</u>

Website: <u>www.natureshideaway.com</u>

**Directions:** Located in a shady valley beside the Highwood River, near the

Bow River, just 15 minutes south east of Calgary

**Services:** Power/Water/Sewer, Power/Water or unserviced options.

Rates: See website. Posted daily rates for 2005 ranged from \$25.00

to \$40.00.

### PINE CREEK RV CAMPGROUND

PO Box 174, DeWinton, AB T0L 0X0

Tel: 403-256-3002 Fax: 403-254-9280

**Directions**: Contact for directions

**Services:** 99 sites.

Rates: Contact for details. Posted rates for 2005 ranged from \$27.00

to \$34.00

### ALBERTA COUNTRY VACATIONS ASSOCIATION

PO Box 5245, High River, AB T1V 1M4

Tel: 403-217-5740 Fax: 403-652-5907 Toll Free: 866-217-2282

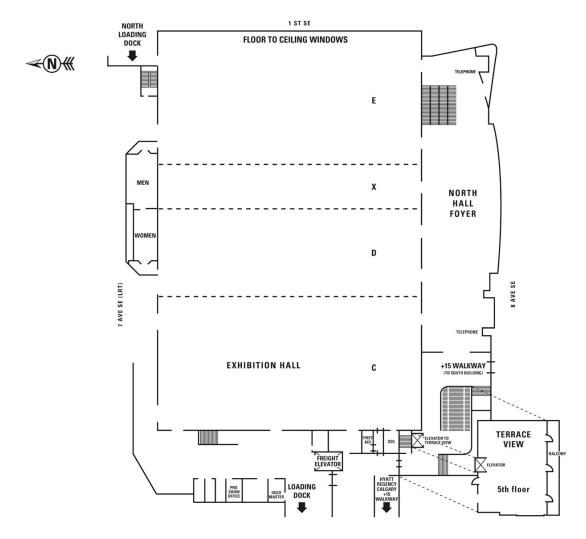
Email: <u>info@albertacountryvacation.com</u>
Website: <u>www.albertacountryvacation.com</u>

This is a portal to information on the 19 members in the vacation association

offering a variety of accommodation options.

## MEETING, OFFICES AND CAUCUS ROOMS 2006 DOMINION CONVENTION TELUS CONVENTION CENTRE CALGARY, ALBERTA

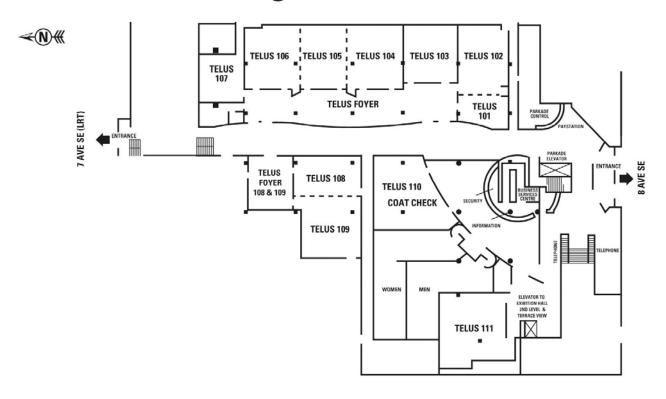
## North Building Upper Level



DATE	ACTIVITY	LOCATION
24 – 26 June	Registration	Hall E
24 – 28 June	Dominion Command Supply Sales LAC Supply Sales Exhibitors	Hall E
25 – 28 June	Main Convention Hall	Halls C, D, X
26 – 27 June	Ontario Command	Halls C, D, X

## MEETING, OFFICES AND CAUCUS ROOMS 2006 DOMINION CONVENTION MARRIOTT HOTEL CALGARY, ALBERTA

## North Building Main Level

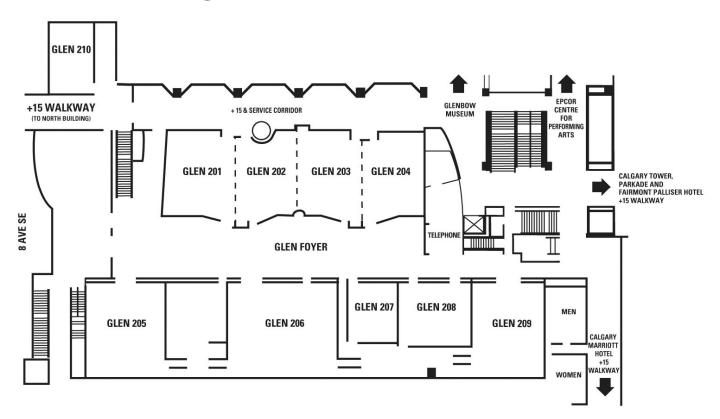


DATE	ACTIVITY	LOCATION
23 – 29 June	Dominion Command Office	Telus 111
23 – 29 June	Calgary LAC Office Calgary LAC Transportation Office	Telus 108 & 109
24 – 29 June	First Aid Area	Telus 110
25 June	Wreath Laying Ceremony Preparation	Telus 103
25 June	Parade Preparation	Telus 104
25 June	Parade Band Leaders	Telus 105
25 June	Parade Band Members	Telus 101 & 102
26 – 27 June	Saskatchewan Command Caucus	Telus 101 & 102
26 – 27 June	Quebec Command Caucus	Telus 104
26 – 27 June	New Brunswick Command Caucus	Telus 103
26 – 27 June	Prince Edward Island Command Caucus	Telus 106

## MEETING, OFFICES AND CAUCUS ROOMS 2006 DOMINION CONVENTION TELUS CONVENTION CENTRE CALGARY, ALBERTA

## South Building Upper Level



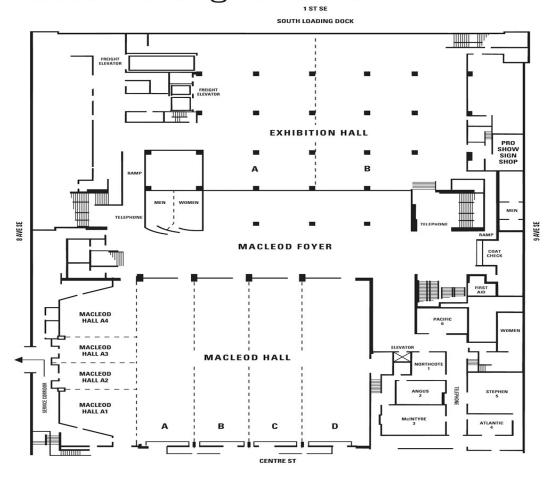


DATE	ACTIVITY	LOCATION
24 & 29 June	Dominion Executive Council Meeting	Glen 206
24 June	Tuberculosis Veterans Section Meeting	Glen 210
25 June	Imperials Section	Glen 210
26 – 27 June	USA and Europe Zone	Glen 205
28 June	Installation Ceremony Preparation	Glen 205

## MEETING, OFFICES AND CAUCUS ROOMS 2006 DOMINION CONVENTION TELUS CONVENTION CENTRE CALGARY, ALBERTA

## South Building Lower Level





DATE	ACTIVITY	LOCATION
26 – 27 June	British Columbia / Yukon Command Caucus	MacLeod B
26 – 27 June	Alberta / Northwest Territories Command Caucus	MacLeod D
26 – 27 June	Manitoba / Northwest Ontario Command Caucus	MacLeod A1 & A2
26 – 27 June	Nova Scotia / Nunavut Command Caucus	MacLeod C
26 – 27 June	Newfoundland and Labrador Command Caucus	MacLeod A4
26 – 27 June	Imperial Veterans Section Caucus	MacLeod A3

# CREDENTIAL CERTIFICATE 41<sup>ST</sup> DOMINION CONVENTION THE ROYAL CANADIAN LEGION CALGARY, ALBERTA 25 – 28 JUNE 2006

## **Certificate of Branch Voting Strength and Nomination of Delegates**

Branch Name		Number
Address	City	Province/State
Voting strength claimed(give	total of ordinary, life, asso	ociate, and affiliate-voting
members for whom per capita has been	en paid to 31 December 2	2005 - see Section 903 of
the General By-laws).		
named branch is as st have been nominated	the voting strength of tated herein and that the d to represent the ab ning Dominion Convent n.	e following ove-named
Date		Branch President
		Branch Secretary
Dominion/Provincial Command Cer	tification	
By direction and with the auth the above certificate is appro		tioned command,
Date		Command Secretary
	Domir	nion/Provincial Command

## **LIST OF DELEGATES**

A delegate may not carry proxies unless accredited by their own branch/post. See Section 911 of the General By-laws.

Name		is a member in good stand	ling of
		branch of The Royal Cana	dian Legion. If accredited
by his/her bran	ch, he/she carries:		
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
Name		is a member in good stand	ling of
		branch of The Royal Cana	dian Legion. If accredited
by his/her bran	ch, he/she carries:		
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch
Name		is a member in good stand	ling of
		branch of The Royal Cana	dian Legion. If accredited
by his/her bran	ch, he/she carries:		
	Prox	y (ies) for the	Branch
	Prox	y (ies) for the	Branch

Proxy (ies) for the Branch		
Proxy (ies) for the Branch		
Name is a member in good standing of		
branch of The Royal Canadian Legion. If accredited		
by his/her branch, he/she carries:		
Proxy (ies) for the Branch		
Proxy (ies) for the Branch		
Proxy (ies) for the Branch		
Proxy (ies) for the Branch		

## **INSTRUCTIONS TO BRANCHES**

Branches are urged to complete this Credential Certificate and forward it to their <u>Command Office</u> as soon as possible. The Command's Provincial Secretary will certify in writing that delegates have been accredited.

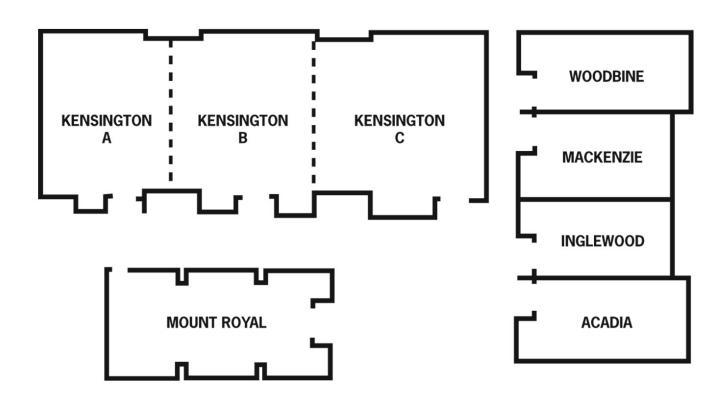
At the time of registration, delegates will be required to identify themselves at the appropriate command registration desk, at which time their accredited status will be verified and ballot books equal to the number of proxies carried will be provided.

In the event that there is anything amiss with the credentials of an accredited delegate, the delegate must be prepared to appear before the Credentials Committee and satisfy the Committee as to their identity and authority to represent the branch.

**Note**: If you are not sending a delegate from your own branch, but wish to be represented by proxy, it is necessary to complete this form indicating the name of the Legion member who will carry your proxy vote to the convention and return it to your command office.

## MEETING, OFFICES AND CAUCUS ROOMS 2006 DOMINION CONVENTION MARRIOTT HOTEL CALGARY, ALBERTA

## **Calgary Marriott**



DATE	ACTIVITY	LOCATION
23 & 29 June	Sub-Executive Committee Meeting	Mount Royal Room Second Level



## THE ROYAL CANADIAN LEGION 2006 DOMINION CONVENTION CALGARY LOCAL ARRANGEMENTS COMMITTEE 9202 Horton Road SW, Calgary, Alberta T2V 2X4

Chairman - Vicki Horrocks

Vice-Chairman – Joey Bleviss

## **DOMINION COMMAND CONVENTION – SOUVENIR BOOKLET**

The Royal Canadian Legion is coming to Calgary on 25 June through to 28 June 2006 for the 41<sup>st</sup> Dominion Command Convention.

This convention will be taking place at the Telus Convention Centre in Calgary and it is expected that some 2000 delegates and others will be attending. At the convention, each delegate will be given a souvenir booklet containing greetings from many dignitaries, from the Governor General to the Mayor of Calgary, along with Legion branches from across Canada.

This is, of course, a great opportunity for everyone in Calgary to show off the city. But along with local branches and businesses, this is a great way for Legion branches in Alberta and across Canada to send warm wishes to all our Legion members.

To get this information to all people, we offer you the opportunity to publicize your branch or company in our souvenir booklet. Should you take advantage of this offer, we would appreciate receiving your advertising copy as soon as possible but definitely before our copy deadline of 15 March 2006. The earlier we have this copy, the easier it is to compile the booklet.

Attached are the advertising rates. The Local Arrangements Committee is keeping these rates the same as they were in 2002. So please, take a look; here is your chance to assist The Royal Canadian Legion in a very positive way.

If you require further information, please contact the undersigned.

Lloyd Downey Chairman – Souvenir Booklet Committee Local Arrangements Committee 2006 Dominion Convention #309, 40 Parkridge View SE, Calgary, AB T2J 7G6

Telephone: 403-235-1231



## THE ROYAL CANADIAN LEGION DOMINION COMMAND 2006 DOMINION CONVENTION CALGARY, ALBERTA 25 – 28 JUNE 2006



Date

## "FREEDOM THROUGH VETERANS"

## **ADVERTISING CONTRACT** NAME: **COMPANY/LEGION:** ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_ CITY/PROVINCE: FAX: (\_\_\_\_) TELEPHONE: E-MAIL: FULL PAGE ...... \$500.00 ½ PAGE .......\$250.00 1/4 PAGE ...... \$125.00 1/8 PAGE ...... \$ 80.00 BUSINESS CARD ...... \$ 50.00 PRINT NAME and/or BRANCH ......\$ 50.00 Closing date for submission of all materials for insertion in the Booklet is 15 March 2006. Cheques or money orders should be made payable to 2006 Dominion Convention Local Arrangements Committee (address below). LAC Web Site: www.2006dominionconvention.com **CONFIRMATION:**

Please send all materials or inquiries to:

Lloyd Downey Chairman, Souvenir Booklet Committee 9202 Horton Road SW Calgary, AB T2V 2X4

Signature

Tel: 403-235-1231



## THE ROYAL CANADIAN LEGION 2006 DOMINION CONVENTION CALGARY LOCAL ARRANGEMENTS COMMITTEE 9202 Horton Road SW, Calgary, Alberta T2V 2X4

Chairman – Vicki Horrocks

Vice-Chairman – Joey Bleviss

### **OPENING CEREMONIES AT THE 2006 DOMINION CONVENTION**

Good Day Comrades:

This letter is in regards to attendance at the upcoming 41<sup>st</sup> Dominion Convention of The Royal Canadian Legion, being held in Calgary, Alberta from 25 – 28 June 2006.

As Local Arrangements Committee Chairman for the convention, I have a request of you. The Committee is planning on having a mass flag parade during the parade and opening ceremonies. With this, we will need your help. If possible, would someone from your branch be able to bring your branch colours to be marched in the parade and marched on at the opening ceremonies on Sunday, 25 June. We, as a Committee, think that this will just be the finishing touch to what we feel is going to be a great parade and opening ceremonies.

If your branch would like to be involved in this project, please respond with a reply to me with your branch email, fax or snail mail information at the following address and keep an eye for more information on the website:

Website: 2006 dominionconvention.com (go through the *Contact Us* section)

Email address: davevick@shaw.ca Fax number: 403-225-4193

The branches participating in this endeavour will be contacted closer to the convention with specifics as to where and when we will be meeting to set up the program.

As you can imagine, what a sight this will be with branches from all across Canada participating. The Committee is very excited about the presence of so many flags and what a show it will be. So please, give it serious consideration and let's make this a convention to remember.

Fraternally, Vicki Horrocks Local Arrangements Committee Chairman



## THE ROYAL CANADIAN LEGION 41st DOMINION CONVENTION

La Légion royale canadienne 41<sup>ième</sup> CONGRÈS NATIONAL

CALGARY, ALBERTA 25-28 JUNE/JUIN 2006

#### APPLICATION FOR ROOM RESERVATION

## DEMANDE DE RÉSERVATION DE CHAMBRE

See Information on reverse

Voir les informations au verso

Complete and return to:



TOURISM CALGARY 200 - 238 - 11 Avenue SE CALGARY, ALBERTA, T2G 0X8



Compléter et retourner à:

## PLEASE PRINT OR TYPE S.V.P. ÉCRIRE EN LETTREES MOULÉES OU DACTYLOGRAPHIER

NAME / NOM	FEMALE MALE HOMME
ADDRESS / ADRESSE	COMMAND / DIRECTION
TEL. / TÉL. POSTAL CODE / CODE POSTAL BRANCH NAME AND NO. / NOM & NUMÉRO DE LA FILIALE	
FAX / TÉLÉCOPIEUR  E-MAIL / COURRIEL	ARE YOU AN ACCREDITED DELEGATE?  ÊTES-VOUS UN DÉLÉGUÉ ACCRÉDITÉ?  OBSERVATEUR  OBSERVATEUR
ARE YOU ACCOMPANIED?  OUI NON OUI NON OUI NON OUS NON OUS SERVER	
ÉTES-VOUS ACCOMPAGNÉ NAME / NOM  YES NO NON NON POUI NON NON OUI NON  EST-IL (ELLE) ACCRÉDITÉ(E)?  OBSERVATEUR  YES NO NON OUI NON	
HOTEL SINGLE DOUBLE SMOKING NON SMOKING NON FUMEUR  NUMBER OF OCCUPANTS IN ROOM / NOMBRE D'OCCUPANTS DANS LA CHAMBRE:  NAMES OF OCCUPANTS / NOMS DES OCCUPANTS:  NUMBER OF BEDS REQUESTED NOMBRE DE LITS DEMANDÉS: (NOTE: Extra charges will apply for more than 2 people in a room / Des charges additionnelles s'appliqueront s'il y a plus de 2 occupants dans une chambre)  DISABILITY REQUIRING SPECIAL SERVICES  SINGLE / SIMPLE DOUBLE / SIMPLE DOUBLE / DOUBL	
SERVICES SPÉCIAUX REQUIS  YES OUI	POUR HANDICAPÉ NO NON NON
DATE REQUESTED DATE DATE DATE REQUISE  ARRIVAL / DEPARTURE BY - VOYAGEANT PAR: DATE DATE DATE DATE DATE DATE DATE DATE	
DEDOSIT \$135.00 / DÉDÔT 135.00\$ 1. CHEQUE - PAYABLE TO: TOUDISM CAL CADY	
CHÈQUE - PAYABLE À: TOURISM CALGARY CHÈQUE CI-INCLUS	
2. TYPE OF CARD / CARTE DE CRÉDIT CARD NO. / NO DE COMPTE (CARTE)  VISA AMEX MASTERCARD  MO./MOIS YR./ANN EXPIRY DATE DATE D'EXPIRATION	
FULL NAME AS IT APPEARS ON CARD NOM (AU COMPLET) TEL QU'INDIQUÉ SUR LA CARTE DE CRÉDIT	
SIGNATURE X	
NOTE: A LIST OF HOTELS AND RATES WAS SENT WITH THE CONVENTION CALL TO ALL BRANCHES DEADLINE FOR RESERVATIONS 19 MAY 2006  THE CONVENTION CALL TO ALL BRANCHES (403) 262-3809  THE CONVENTION CALL TO ALL BRANCHES (403) 262-3809  THE CONVENTION CALL TO ALL BRANCHES A TOUTES LES FILIALES AVEC L'APPEL AU CONGRÈS DATE LIMITE POUR DEMANDES DE LOGEMENT 19 MAI 2006	

#### **ROOM RESERVATIONS - IMPORTANT**

- To obtain accommodation in Calgary the week of the convention, this application form must be completed in detail. Reservations can be made by mail, fax or on-line. <u>Telephone reservations will not be accepted</u>.
- Reservations must be received in Calgary by 19 May 2006. RCL will release its block of rooms after this date. All hotel accommodation will be subject to a 4% Alberta Tourism Levy and 7% GST. A 1% Destination Marketing Fee may also apply.
- 3. Hotel accommodations are located either in downtown Calgary or in Motel Village, in the western end of the city, near the Trans-Canada Highway. Motel Village is approximately 6.5 kms from the Convention Centre but is within a block of the light rail transit station. Arrangements have been made with Calgary Transit for delegates/observers to receive a transit pass to gain free access to the transit system during the Convention period.
- A deposite of \$125.00 must accompany each form. One form and one cheque for each room. MAKE YOUR CHEQUE PAYABLE TO "TOURISM CALGARY".
- We will do our utmost to get you into the type of accommodation you have requested, but we cannot guarantee that we will succeed. (Send your request early. Rooms will be assigned on a first-come, first-served basis.)
- Requests for group accommodation must arrive in one envelope with the required number of completed application forms.
- 7. Delegates who are unaccompanied and wish to share accommodation with other delegates must still complete their own applications. The applications must be forwarded together.
- 8. It is essential that arrival dates and times be shown, particularly if arrival time will be later than 6:00 p.m.
- 9. A confirmation of your reservation will be sent to you. If you have reserved on-line, you will be sent an acknowledgment automatically. For all faxed reservations, a confirmation will be sent within 72 hours of your request being processed. Mailed confirmations will take 10-14 days. You will not receive a separate confirmation from the hotel.
- 10. Reservation changes can be made online or be sent in writing to Tourism Calgary prior to 9 June 2006. After this date, please contact the hotel directly. If you must cancel your room, please do so by 9 June 2006 as cancellations after this date will result in a \$25.00 USD cancellation fee.
- 11. Please assist the Accommodation Personnel by giving all details requested.
- 12. DELEGATES AND OBSERVERS NOT REQUIRING ACCOMMODATION are to inform Provincial Command of their attendance so that they may be included on the master list which will be distributed to Provincial Command desks. This includes those travelling by motor homes.

IN ORDER TO AVOID DISAPPOINTMENTS IN CALGARY, IT IS IMPERATIVE THAT ALL DELEGATES AND OBSERVERS FOLLOW THE ESTABLISHED PROCEDURES FOR ACCOMMODATION. THE ROOMS RESERVED FOR OUR CONVENTION WILL ONLY BE ALLOCATED ONCE THEY ARE BOOKED BY TOURISM CALGARY. EVERYONE'S COOPERATION IN THIS MATTER WILL BE APPRECIATED.

Note: Hotels have been requested to ensure that credit card information is only used as a guarantee for your room. No money transaction is done until June.

#### IMPORTANT - RÉSERVATION DE CHAMBRE

- Pour obtenir du logement à Calgary durant la semaine du congrès, il faut compléter en detail la formule de demande. Les réservations peuvent être faites par la poste, télécopieur ou par internet. On ne peut pas faire de réservations par téléphone.
- 2. Les réservations doivent être reçues à Calgary avant le 19 mai 2006. La LRC libérera son block de chambres après cette date. Toutes les réservations de chambres sont sujettes à une taxe de 4 % de Tourisme Alberta et la TPS de 7 %. Des frais de marketing de destinations de 1 % pourraient aussi être appliqués.
- 3. Les hôtels/motels sont situés soit dans le centre ville de Calgary ou au Motel Village, dans l'ouest de la ville, près de l'autoroute transcanadienne. Le Motel Village est à environ 6.5 kilomètres du Centre des Congrès mais est situé à un coin de rue d'une station du "light rail transit". Des dispositions ont été prises avec Tourisme Calgary afin que les délégués/observateurs reçoivent un laissez-passer pour avoir accès gratuit au système de transport durant la période du Congrès.
- Un dépôt de 125.00\$ doit accompagner chaque formule. Une formule et un chèque par chambre. VEUILLEZ FAIRE VOTRE CHÈQUE PAYABLE À "TOURISM CALGARY"
- Nous ferons l'impossible pour vous loger selon votre choix, mais nous ne pouvons pas vous garantir que ce sera possible. (Faites votre demande tôt. Les chambres seront allouées sur une base de premier arrivé, premier servi.)
- 6. Les demandes de <u>réservations de chambres en bloc doivent</u> arriver dans une enveloppe avec le nombre requis de demandes de réservations complétées.
- Les délégués non accompagnés désirant partager un logement avec d'autres délégués doivent quand même remplir une formule de demande. Les demandes devront alors être envoyées ensemble
- 8. Il est essentiel d'indiquer la date et l'heure d'arrivée, et plus particulièrement si l'arrivée se fait après 18:00 heures.
- 9. Une confirmation de votre réservation vous sera envoyée. Si vous avez réservé par Internet, on vous fera parvenir un accusé de réception automatiquement. Pour toutes les réservations faites par télécopieur, une confirmation sera envoyée en dedans de 72 heures du traitement de votre demande. Les confirmations envoyées par la poste prendront de 10 à 14 jours. Vous ne recevrez pas de confirmation, séparément, de l'hôtel.
- 10. Les changements de réservation peuvent être faits par Internet ou envoyés par la poste à Tourisme Calgary avant le 9 juin 2006. Après cette date, veuillez contacter l'hôtel directement. Si vous devez annuler votre réservation de chambre, veuillez le faire avant le 9 juin 2006 car un taux d'annulation de 25.00\$ (monnaie américaine) sera chargé après cette date.
- 11. Vous êtes priés d'aider votre comité du logement en donnant tous les détails requis.
- 12. LES DÉLÉGUÉS ET OBSERVATEURS NE NÉCESSITANT PAS DE LOGE-MENT doivent informer la direction provinciale de leur intention de participer au congrès de façon à ce que l'on puisse les inclure sur la liste maîtresse qui sera distribuée aux bureaux des directions provinciales. Ceci inclut ceux et celles qui voyagent en autocaravane.
- AFIN D'ÉVITER TOUT DÉSAPPOINTEMENT À CALGARY, TOUS LES MEMBRES DOIVENT SUIVRE LES PROCÉDURES ÉTABLIES POUR OBTENIR DU LOGEMENT. LES CHAMBRES D'HÔTELS RÉSERVÉES POUR NOTRE CONGRÈS NE SERONT ALLOUÉES QUE PAR L'INTERMÉDIAIRE DE TOURISM CALGARY. VOTRE COOPÉRATION SERA APPRÉCIÉE.
- Note: Les hôtels ont étés avisés que l'information sur la carte de crédit n'est fournie que pour garantir votre logement. Aucune transaction monétaire ne sera effectuée avant juin.