



File 2200-A000-7  
22 December 2005

To: Electricity Companies under the jurisdiction of the National Energy Board;  
and Interested Parties

**Request for comments on draft Electricity Filing Manual for Facilities Applications**

Dear Sir or Madam:

The National Energy Board is in the process of developing an electricity filing manual which outlines the information applicants need to provide to the Board when filing an electricity facility application for an international power line (IPL). Specifically, this manual is a tool to assist applicants who apply for an election certificate where federal laws rather than provincial laws apply. For permit applications, the manual would go beyond what is currently required but can still assist applicants where portions of the manual are relevant to their application.

The draft electricity filing manual is similar in form and content to the Board's recently published *Filing Manual* providing guidance for most other types of applications. We believe the new manual will provide clear and transparent information to aid in the development of IPL applications and will enhance the effectiveness and efficiency of the Board's electricity facility application process.

Your input is vital in developing a tool which meets stakeholders' needs. A few months ago, we solicited the level of interest in providing feedback on the draft electricity filing manual. Based on the number of responses received, a workshop would not be warranted at this time. Most respondents did, however, express an interest in providing comments in writing or electronically.

Consequently, at this time the Board would like to obtain your comments electronically, or in writing.

*To provide comments in writing:*

The electricity filing manual can be downloaded from our Web site at [neb-one.gc.ca](http://neb-one.gc.ca) under "Acts and Regulations," "Electricity" or a copy can be ordered through our Publications Officer by calling 1-800-899-1265. The marked-up manual with your comments should be forwarded to the attention of:

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**Dave Walker**  
**National Energy Board**  
**444 Seventh Avenue S.W.**  
**Calgary, AB T2P 0X8**

*To provide comments electronically:*

A Word format of the draft electricity filing manual can be requested by e-mailing [efm@neb-one.gc.ca](mailto:efm@neb-one.gc.ca). Please use the "Track Changes" feature under the "Tools" menu so that we can easily identify your comments and suggestions. When you have completed working with the document please save your comments and attach the file in a return e-mail to the above noted e-mail address.

**We would appreciate receiving any comments you have by Friday, 3 February 2006.**

To ensure this opportunity is offered to all those interested, we would appreciate if you could please forward this invitation to the appropriate people in your central office as well as regional offices.

Although a workshop is not planned at this time, it is foreseeable that comments received may trigger further discussion that would warrant a workshop setting. We will keep you informed of any future consultation efforts.

If you have any questions or comments, please feel free to contact Dave Walker at 1-800-899-1265 or by email at [efm@neb-one.gc.ca](mailto:efm@neb-one.gc.ca).

Yours truly,

A handwritten signature in black ink, appearing to read 'Mantha', with a long horizontal line extending to the right.

Michel L. Mantha  
Secretary