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	EFFECTIVE DATE November 30, 2005 (2nd Revision)
Title The Canadian Wood Packaging Certification Program (CWPCP)	

File

SUBJECT:

This policy directive describes the Canadian Wood Packaging Certification Program (CWPCP); a certification system for facilities wishing to produce wood packaging material in accordance with the provisions of International Standard for Phytosanitary Measures No. 15, Guidelines for regulating Wood Packaging in International Trade, March 2002. Participation to this program is strictly voluntary.

Some National Plant Protection Organisations (NPPOs) may establish additional requirements where it has been technically justified through application of internationally recognized criteria.

This policy directive has been updated to establish the specifications for the certification of a heat treatment facility for the specific purpose of heat treating wood packaging or heat treating lumber used in the construction of export wood packaging material.

The term “Verification Body” has been replaced by the term “Service Provider” and is defined within.

The term “Authorized Technical Laboratory” has been replaced by “Recognized Heat Treatment Evaluator” and has been redefined.

The inspection and auditing of facilities registered under this program will be the responsibility of the Service Provider approved and recognized by the Canadian Food Inspection Agency (CFIA). The CFIA, the National Plant Protection Organization of Canada, will retain the oversight role of this certification program. All new facilities will be required to apply to a Service Provider for participation under this program. All currently registered facilities will be required to submit a Quality Manual to a Service Provider registered under this program within six months following the selection of the necessary Service Provider.

The CFIA QSM no. 02, “The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)” and, QSM no.03, The Quality System Requirements for the Service Provider under the CWPCP are now referenced within this revision. These are supplementary documents developed to complement the CFIA Policy D-01-05, Canadian Wood Packaging Certification Program. Collectively, these manuals are specifically designed to enable a registered heat treatment facility to treat lumber and wood products under a quality systems program to meet an importing country’s phytosanitary requirements.

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Review

This directive shall be reviewed every 2 years or unless otherwise needed. The next review date for this directive is anticipated for November 30, 2007. The contact for this directive is Joanne Rousson. For further information or clarification, please contact the CFIA Forestry Section.

Endorsement

Approved by:

<hr/> <p>Director Plant Health Division</p>

Amendment Record

Amendments to this directive shall be dated and distributed as outlined in the distribution below.

Distribution

Amendments to this directive shall be distributed as outlined in the distribution below.

1. Directive mail list (Regions, PHRA, USDA)
2. Provincial Government, Industry (via Regions)
3. National Industry Organizations (determined by Author)
4. CWPCP Listserv
5. CWPCP Working Group
6. Internet

Introduction

Wood packaging is essential for trade and the movement and protection of cargo and containerized goods. Wood packaging can accompany any article and represents a large group of products such as pallets, dunnage, boxes, crating, packaging blocks, drums, cases, load boards, pallet collars, and skids. Historically, these products were commonly produced from non-manufactured wood which lacked sufficient processing or treatment to remove or eradicate pests present in the wood.

Canadian pest interception records have demonstrated that a large variety of pests can be transported with wood packaging and in many circumstances the pests have been able to survive. The Canadian pest risk assessment (PRA) for the import of wood packaging has scientifically identified wood packaging as a significant pathway for the movement of quarantine insects and diseases of plants and trees.

Despite the development of a variety of import requirements for wood packaging, pests continue

to move throughout the world on wood packaging. It is believed that the introduction of several invasive quarantine pests, for example, Asian Long-horned Beetle, Brown Spruce Longhorn Beetle, Emerald Ash Borer and the Pine Shoot Beetle, into North America is related directly to the movement of wood packaging from other areas of the world. As global trade continues, every importing country is at risk from the introduction of wood pests.

In March of 2002, the International Plant Protection Convention (IPPC) adopted a wood packaging standard; *Guidelines for Regulating Wood Packaging in International Trade*, (ISPM No. 15). This standard recognizes the plant health risks associated with wood packaging and outlines approved phytosanitary measures. To target the plant health risk associated with wood packaging, the standard recommends that all wood packaging should be treated. To facilitate trade, treated wood packaging must be marked in a manner to identify the approved treatment and to provide traceability to the country of origin and the producing facility.

The CWPCP is a certification system that allows Canadian wood packaging facilities and treatment facilities to build wood packaging products that meet the provisions of ISPM No.15. The final product will be marked with a Canadian wood packaging certification mark. This mark will be unique to each Registered Facility.

The CWPCP and The Technical Heat Treatment Guidelines and Operating Conditions Manual (PI-07) provide the specifications for the treatment and manufacturing of wood packaging material in accordance with the requirements of ISPM No. 15. The CWPCP uses a quality systems approach designed to allow traceability of treated wood packaging material certified under this program to the actual treatment record, treatment facility, and the wood packaging facility.

Wood packaging produced under the specifications of this standard by CFIA registered facilities also meets the conditions of delivery of the program recognized by the European Union (EU) as a derogation from the Phytosanitary Certificate requirements of Council Directive 2000/29/EC in respect of heat-treated wood of conifers originating from Canada to prevent the introduction of the Pinewood Nematode (*Bursaphelenchus xylophilus*) via wood packaging material. Although the use of the earlier “NO-BUG” stamp is discontinued under this revised policy and is replaced by the certification mark, as specified in Appendix 1, the “No-Bug” stamp on softwood packaging material will continue to be recognized by the EU until December 31st. 2007 for packaging material manufactured prior to February 28th. 2005.

The list of countries having indicated, through official World Trade Organization Notification that they have approved the standards with the ISPM No.15, *Guideline for the Regulating Wood Packaging Materials in International Trade*, March 2002. can be viewed at <http://www.ippc.int/IPP/En/default.htm>.

Note 1 : Certain countries may have specific phytosanitary import requirements in addition to those specified in this document. Please consult the specific import requirements of the foreign country to verify if there are additional requirements.

Scope This directive is intended for use by Canadian wood packaging facilities, custom brokers, freight forwarders, export product facility, CFIA inspection staff and any

CFIA Service Provider. It sets forth the necessary requirements and inspection procedures for the certification of wood packaging used in the transport of consignments for export.

- References** - Glossary of Phytosanitary Terms, Publication No. 5, FAO, October 2002
<http://www.ippc.int/IPP/En/default.jsp>
- ISO Guide 8402, Quality Systems Terminology.
 - ISPM No.15, Guidelines for regulating wood packaging in international trade, FAO, March 2002 <http://www.ippc.int/IPP/En/default.jsp>
 - CFIA (PI-07), The Technical Heat Treatment Guidelines and Operating Conditions Manual
 - QSM no.02, “The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)”
 - QSM no.03, The Quality System Requirements for the Service Provider approved under the CWPCP

Definitions, Abbreviations and Acronyms

Bark	The part of the outer layer of a woody plant, not including the vascular cambium, which has the potential to harbour pests.
Certified wood packaging material	Wood packaging material produced under the Canadian Wood Packaging Certification Program (CWPCP)
CFIA	Canadian Food Inspection Agency
Chemical Pressure Impregnation (CPI)	Treatment of wood with a chemical preservative through a process of pressure in accordance with an officially recognized technical specification. IPPC, 2002
Commodity	A type of plant, plant product, or other article being moved for trade or other purpose. IPPC, 2002
Consignment	A quantity of plants, plant products and/or other articles being moved from one country to another and covered, when required, by a single phytosanitary certificate (a consignment may be composed of one or more commodities or lots). IPPC, 2002
CWPCP	Canadian Wood Packaging Certification Program

Dunnage	Wood packaging material used to secure or support a commodity but which does not remain associated with the commodity. IPPC, 2002
Facility	Under the CWPCP, refers to either a wood packaging facility, a fumigation facility or a HT treatment facility.
Fumigation	Treatment with a chemical agent that reaches the commodity wholly or primarily in a gaseous state. ICCP, 2002
Heat Treatment	The process in which a commodity is heated until it reaches a minimum temperature for a minimum period of time, according to an officially recognized technical specification. IPPC, 2002
Heat Treatment Certificate	A certificate issued by a registered facility, approved by the CFIA, attesting that the wood product was submitted to a heat treatment schedule to ensure a minimum wood core temperature of 56°C for a minimum of 30 minutes has been achieved.
HT	Heat treatment.
Kiln-drying (KD)	A process in which wood is dried in a closed chamber using heat and/or humidity control to achieve a required moisture content. (IPPC 2002)
KD - HT	Lumber that has been heat treated to a minimum core temperature of 56°C for a minimum of 30 minutes and has a moisture content of less than 20% expressed as a percentage of dry matter, at the time of manufacture.
Lumber	For the purpose of this document, a product derived from a log in a sawmill, or in a sawmill and planing mill, which when rough shall have been sawed, edged and trimmed at least to the extent of showing saw marks or other marks made in the conversion of logs on the four longitudinal surfaces of each piece for its overall length, and which has not been further manufactured other than by cross-cutting, ripping, re-sawing, joining crosswise and/or endwise in a flat plane surfacing with or without end matching and working.
Manufactured Wood Packaging Material	Wood packaging material that is comprised wholly of processed wood-based components such as plywood, particle board, oriented strand board, veneer, wood wool, etc
Pest Risk Analysis (PRA)	The process of evaluating biological or other scientific and economic evidence to determine whether a pest should be regulated and the strength of any phytosanitary measures to be taken against it. IPPC, 2002

Phytosanitary Measure	Any legislation, regulation or official procedure having the purpose to prevent the introduction and/or spread of quarantine pests, or to limit the economic impact of regulated non-quarantine pests. IPPC, 2002
Quality Manual	A document stating the quality policy and describing the quality system of an organization or facility.
Quarantine Pest	A pest of potential economic importance to the area endangered thereby and not yet present there, or present but not widely distributed and being officially controlled. IPPC, 2002
Recognized Heat Treatment Evaluator	An organization, company or person that has been authorized by the CFIA to conduct a scientific analysis pertaining to the treatment of wood products.
Registered Facility	For the purposes of this document, a lumber mill or other facility that has been approved and registered by the CFIA to produce, handle or export heat treated lumber in accordance with the specifications outlined in the CWPCP.
Service Provider	For the purposes of this document, a Service Provider is an organization, company or person who has entered into a Service Contract with CFIA under the CWPCP and is accountable to the CFIA for the activities identified within the contract.
Treatment	Officially authorized procedure for the killing or removal of pests or rendering pests infertile. IPPC, 2002
Treatment chamber	For the purposes of this document, a treatment chamber is a closed structure used for heating wood to a core temperature of 56°C for at least 30 minutes.
Wood	A commodity class for round wood, sawn wood, wood chips or dunnage, with or without bark. IPPC 2002
Wood Packaging Material	Wood or wood products (excluding paper products) used in supporting, protecting or carrying a consignment (includes dunnage) IPPC, 2002
Wood Packaging Mark	For the purpose of this document, it is a mark developed in accordance to the wood packaging standard; Guidelines for Regulating Wood Packaging in International Trade, (ISPM No. 15), also referred to within this document as wood packaging mark.

1.0 General Requirements

1.1 Legislative Authority

The Plant Protection Act, s.c. 1990, c.22

The Plant Protection Regulations, SOR/95-212

Canadian Food Inspection Agency Act (1997, c. 6)

Canadian Food Inspection Agency Fees Notice, Canada Gazette, Part 1 (05/13/2000)

Agriculture and Agri-Food Administrative Monetary Penalties Act, (1995, c. 40)

Agriculture and Agri-Food Administrative Monetary Penalties Regulations, (SOR/2000-187)

1.2 Fees

When a wood packaging facility applies to participate in the CWPCP, the facility must pay the Service Provider for registration and inspection services. The facility must also remit to the CFIA, a registration payment of \$400.00 by separate cheque payable to the Receiver General of Canada, as of October 1st. 2005 or on application following this date, and on October 1st. of each year thereafter, for participation in the program, for audit and administrative services.

1.3 Regulated Pests

Wood packaging is a pathway for the movement of a number of serious pests to trees and shrubs. A list of regulated pests has been developed within the ISPM No. 15 and is provided in Appendix 2.

1.4 Regulated Commodities

Regulated commodities include all non-manufactured wood packaging and loose wood dunnage constructed from coniferous (softwood) and non-coniferous (hardwood) wood or combinations thereof to be exported from Canada to countries, other than the continental United States (US), that have adopted ISPM No.15 standards. This also includes wood crating, packaging blocks, drums, cases, load boards, pallet collars, and skids which can be present in almost any exported consignment, including consignments which would not normally be the target of phytosanitary inspection.

1.5 Commodities Exempt

Wood packaging or loose wood dunnage produced wholly (100%) from manufactured wood are not subject to the requirements of this policy. Plywood, particle board, oriented strand board or veneer that were created using glue, heat and pressure or a combination thereof would be examples of such products.

Wood packaging material made from sawdust, wood wool, shavings and raw-wood cut into thin pieces (less 6 mm. in thickness) is also exempt. Some countries may have additional phytosanitary requirements for the import of manufactured wood. Please contact a local office of the CFIA for more specific information on a country's import requirements.

2.0 Specific Requirements

2.1 Approved Treatment Options

Presently, heat treatment and methyl bromide fumigation have been accepted internationally as approved measures under ISPM No.15 as approved measures in mitigating pest risks associated with wood packaging. Canada is a signatory of The Montreal Protocol on Substances that Deplete the Ozone Layer (1985) agreeing to the reduction and eventual phase-out of ozone depleting substances. Methyl bromide, an ozone depleting substance, has been undergoing phase-out since 1995. For this reason, methyl bromide fumigation will not be considered for approval under this program. Additional measures are being considered for approval under ISPM No. 15. (Refer to Annex III of ISPM No. 15 for treatments being considered.)

2.1.1 Heat Treatment (HT)

Under ISPM No.15 requirements, wood used for the construction of export wood packaging material or the export wood packaging material itself must be heated in accordance with a specific time-temperature schedule that achieves a minimum wood core temperature of 56°C for a minimum of 30 minutes.

The heat treatment must occur at a facility approved by the CFIA and operating under the *Canadian Heat Treated Wood Products Certification Program (CHTWPCP), D-03-02*, or the *Canadian Wood Packaging Certification Program (CWPCP), D-01-05*.

The official list of all CFIA approved heat treatment facilities is maintained on the CFIA Forestry Section web site at <http://www.inspection.gc.ca/english/plaveg/for/cwpc/treatface.shtml>

2.1.2 Pesticide Treatment

Methyl bromide fumigation will not be considered for registration under this program. Where it is determined that this treatment option is the only viable option to meet the phytosanitary requirements of the importing country and where heat treatment is not practical to implement, a phytosanitary certificate may be issued. Facilities or operators wishing to obtain phytosanitary certification must contact the CFIA inspection office. (A list of CFIA inspection office can be found at www.inspection.gc.ca)

2.1.3 Other Treatment Options Under Consideration

Several other treatment options are being evaluated by the international scientific community (Annex III of ISPM no.15). When new treatment options are endorsed for use by the IPPC or by importing countries, the CFIA will add these options to the program.

Kiln-drying (KD), chemical pressure impregnation (CPI), thermal water bath or other treatments may be considered HT treatments to the extent that these treatments meet HT specifications as stated above.

3.0 Recognized Certification Marks

3.1 ISPM 15 Wood Packaging Recognized Mark

Once a wood packaging facility has been registered by the CFIA, a unique facility registration number will be assigned to the facility by the CFIA. This number acknowledges that the facility meets the official phytosanitary criteria for registration and will become part of their wood packaging mark recognized under ISPM No. 15. (Appendix 1).

The wood packaging certification mark must be legible, permanent and placed in a visible location on a minimum of two opposite sides of the article being certified. The wood packaging certification mark should be black. The ink colours of red or orange must not be used.

The wood packaging certification mark may be stamped, labelled or branded to the wood packaging. Tags or other non-permanent applications of the mark are not permitted.

The wood packaging certification mark is non-transferable and ultimately provides traceability to the facility and the location where the treatment occurred. One facility registration number will be issued to each facility location.

The mark must include the information outlined in Appendix 1 of this directive. There are specific coding designation for material which either been heat treated, or if the material in question is dunnage.

A list of countries having implemented ISPM No. 15 can be found
<http://www.inspection.gc.ca/english/plaveg/for/cwpc/ispmnimp15e.shtml>

4.0 Registration under the CWPCP

Wood packaging manufacturing facilities, wood packaging facilities treating lumber for the manufacturing of their own wood packaging material, or heat treating the actual wood packaging material (ie. Crates, pallets, boxes, etc.) to meet the ISPM no. 15 standards, may apply for registration under the CWPCP. Facilities other than wood packaging facilities treating lumber for another facility, for the purpose of meeting the ISPM no. 15 standards, will be required to register under the CHTWPCP.

4.1 Eligible Applicants

Eligible applicants include those Canadian facilities handling wood products intended for the treatment or manufacturing of wood packaging material, ultimately destined for export to countries having specific phytosanitary certification requirements.

An applicant must be:

- a Canadian citizen or permanent resident;
- a person authorized under the laws of Canada to reside in Canada for a period of six months or more and who will have possession, care or control of the thing to be treated or manufactured, distributed or
- in the case of a corporation with a place of business in Canada, the applicant must be an agent or officer of the corporation who resides in Canada, and
- the facility to be registered must be located in Canada.

Note 2: Facilities already registered under the CWPCP may operate under the specifications of this revised policy directive without re-application for participation. A revised Quality Manual outlining the modifications required under this revised policy directive must be submitted to a Service Provider within six months following the selection of the necessary Service Provider. The facility will be registered under the CWPCP upon CFIA's approval of the quality manual.

4.2 Application for Participation

An application form must be completed in full, and signed by an eligible applicant. By signing the application form, the applicant agrees to comply with the terms and conditions of *The Canadian Wood Packaging Certification Program (CWPCP)*.

Note 3: A copy of the application form can be obtained from the CFIA website at <http://www.inspection.gc.ca/english/plaveg/for/cwpc/appcerte.shtml> or a CFIA Service Provider. The completed form shall be submitted to a CFIA Service Provider.

Note 4: The name of the Service Provider and a list of participants registered under the

CWPCP as wood packaging facilities can be found at
<http://www.inspection.gc.ca/english/plaveg/for/fore.shtml>

4.3 Submission of a Quality Manual

A Registered Facility must operate under a quality system that ensures consistent compliance with the phytosanitary requirements (heat treatment as specified above, records pertaining to treatment, documentation in support of certification and other related activities). The facility must document the procedures to be followed in the system to meet the conditions of the CWPCP. This documentation is the facility's Quality Manual and must be approved for use by a CFIA Service Provider and the CFIA.

Note 5: For guidelines on developing Quality Manual refer to "The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)", (*QSM-02*).

5.0 Heat Treatment Requirements

Facilities may achieve the phytosanitary standard for treatment specified in section 2.1.1 through a number of processing methods. The CFIA, *Technical Heat Treatment Guidelines and Operating Conditions Manual (PI-07)* has been developed to provide additional mandatory information to heat treatment facilities regarding the heat treatment chamber operating condition, and further define the technical requirements to participate under the export certification program. This manual is maintained on the CFIA Forestry web site at: www.inspection.gc.ca/english/plaveg/for/fore.shtml.

In addition, facilities may achieve the phytosanitary standard for treatment specified in section 2.1.1 through a processing method which has been approved by a Recognized Heat Treatment Evaluator and identified in the Quality Manual.

5.1 Identification of Treated Wood Products for the domestic market intended for the manufacturing of wood packaging material for export

Heat treated wood products moving in the domestic market, which is ultimately intended for the manufacturing of wood packaging material for export markets, **other than the U.S.** (requiring to be heat treated to a minimum wood core temperature of 56°C for a minimum of 30 minutes) must have been heat treated by a facility registered under the CWPCP or the CHTWPCP, and must:

- a) Display a CHTWPCP recognized certification mark as described in 2.3.1.3 on each wood bundle, bundle tag or on the bundle wrapper, or

- b) Display the CLSAB accredited mark on each piece of lumber consisting of the grading agency logo, the facility registration number and the HT or KD-HT mark, which is recognized by the CFIA and appearing on the CFIA website, or
- c) Be identified in a manner prescribed in the facility's Quality Manual and accompanied by a Heat Treatment Certificate.

Note 6: Facilities may obtain a copy of a blank copy of the Heat Treatment Certificates on the CFIA website at: www.inspection.gc.ca. An example of a Heat Treatment certificate can be found in Appendix 3.

The Quality Manual must specify the sources of wood being supplied to the facility. Treated wood used in the construction of certified wood packaging material must be marked to ensure traceability and must have been treated by a facility registered under the CHTWPCP or the CWPCP.

Treated wood material may be sourced from a shipper or broker not registered under the CHTWPCP or the CWPCP -providing it is marked and secured to ensure that it can be traced to a registered treatment facility. The marking and the method to ensure traceability of the wood material must be outlined in the Quality Manual of the manufacturing facility.

In cases where treated wood is re-manufactured by a third party before arriving at the wood packaging facility the facility will be required to register under the CWPCP. A Quality Manual will be required to comply to the requirements of this program.

Heat treated wood originating from the US, which is to be used by a Registered Facility for the construction of certified export wood packaging material, must be marked in accordance to the official USDA Animal Plant Health Inspection Service wood packaging program.

The registered facility must specify in its Quality Manual a process for verifying that separation between treated and non-treated wood is consistently maintained and that the system of wood segregation is clearly known by facility employees. The segregation may include a physical barrier between lots, identification marks on lots or a distance separation between lots.

The wood packaging manufacturing facility performing the actual heat treatment must assure that the wood product has been heat treated to a minimum wood core temperature of 56°C for a minimum of 30 minutes as outlined in section 5.0.

5.2 Treatment Records

Each facility shall maintain records that verify that each treatment has met the technical specifications outlined in the CWPCP. The facility shall indicate in the Quality Manual the type of information to be maintained. Records are to be kept by the facility for a minimum of 2 years after treatment.

6.0 Re-Used Wood Packaging Material

All wood packaging that bears the official wood packaging certification mark from Canada or another country and has been constructed under the specifications of ISPM No. 15, which has not been repaired or reconstructed with new wood components, may be re-exported from Canada.

It is the obligation of the Canadian exporter to ensure that wood packaging material to be re-exported meets the import requirements of ISPM No. 15 and/or the importing country.

7.0 Repair and Re-manufacturing of Previously Certified Wood Packaging Material

All repaired and re-manufactured wood packaging material intended for export must be re-treated and re-certified under an approved program after repair or reconstruction. The final wood packaging product must be re-marked by the approved wood packaging facility or by the registered treatment facility. All other wood packaging certification marks must be obliterated or removed.

8.0 Export Certification

All wood packaging material certified under the CWPCP must bear the internationally recognized mark as outlined in Appendix 1.

Registered Facilities **will not** be permitted to display their wood packaging certification mark on any products that require assembly in a foreign country.

Countries may have different phytosanitary import requirements for heat treated wood product intended for use in the manufacturing of wood packaging material. Where countries require Phytosanitary Certificates to accompany shipments of heat treated wood product intended for use in the manufacturing of wood packaging material, a registered facility must provide to CFIA, a copy of the Heat Treatment Certificate(s) issued for the shipment or must be able to demonstrate that the wood products have been heat treated in accordance to the phytosanitary standard as described in this policy directive. CFIA may request additional supporting information such as charge/kiln records or may inspect the forest product for the presence of quarantine pests.

The American Lumber Standards Committee (Incorporated) (ALSC) is recognized as the certification authority in the US. Lumber entering the US. wood packaging certification process, must meet the prescriptions of the ALSC domestic production standards. This applies both to softwoods and hardwoods. Canadian ALSC accredited agencies can provide certifications options which meet this criteria.

8.1 Wood Dunnage- Export Certification

All wood dunnage exported should be treated by a registered facility as prescribed in this policy and identified by a wood packaging certification mark containing the letter “D” which designates dunnage as specified in Appendix 1. Each individual piece of dunnage material must display the required mark.

8.2 Export certification for wood packaging material not manufactured under the CWPCP

There may be situations where a Phytosanitary Certificate is requested by exporters who are not registered under this program. In such instances, the exporters must comply to specific elements of this policy directive, and must be able to demonstrate that the wood products have been heat treated in accordance to the phytosanitary standard as described in this policy directive. The exporter must document the procedures to be followed in the system in a Quality Manual to meet the conditions of the CWPCP. Elements to be included in the Quality Manual will be identified in the “*The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)*”, (QSM-02).

9.0 Non-Compliance

Export shipments containing wood packaging material must meet the requirements of the importing country. The interception of non-compliant wood packaging by a foreign government, may result in enforcement action by the foreign government. Non-compliant material will likely lead to delays in product delivery, treatment or disposal of non-compliant wood packaging including related costs.

Failure to meet the phytosanitary import requirements of a foreign importing country is also a violation of Canadian law, specifically, the *Plant Protection Regulations*, and may lead to enforcement actions by the CFIA and suspension or cancellation from this program.

10.0 Recognition of the Service Provider

Subject to the Treasury Board Secretariat Policy on Alternative Service Delivery, as amended from time to time, CFIA may recognize an organization, company or person for the purposes of carrying out inspections related to verifying the conformity of registered facilities within the requirements of this policy directive. Those recognized are referred to as a Service Provider.

Upon acceptance by the CFIA of a satisfactory application, and upon any approvals required under the Alternative Service Delivery Policy set out above, the Service Provider shall sign an agreement with the CFIA.

11.0 Responsibilities of the Service Provider

The Service Provider must adhere to the requirements outlined in the service contract with CFIA, the *Quality System Requirements for the Service Provider Approved under the CWPCP- (QSM 03)*, and this policy directive. The Service Provider shall have in force a documented quality system. The quality system must provide for adequately trained staff, reports of inspection, frequency of inspection, etc. The CFIA Service Provider should make its services available to facilities wishing to register under this program. The Service Provider must have a specific arrangement with registered facilities who have negotiated to contract with it, to permit the delivery of activities, audits, etc. as required to fulfil its role under this policy directive.

The CFIA Service Provider will conduct inspections in the manner and rate set out in QSM-02 "*The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)*", to verify that registered facilities are consistently meeting the requirements of the CWPCP.

The Service Provider is responsible for providing reports to the CFIA as outlined in QSM 03 and is responsible for ensuring that its inspection reports properly and accurately reflect its findings. The Service Provider will immediately notify the CFIA, whenever it finds a registered facility operating in such a manner as to compromise the integrity of the CWPCP.

Subject to the reporting to the CFIA, the Service Provider is required to maintain the confidentiality of all registered facilities. The Service Provider will cooperate with to the CFIA when conducting audits of facilities or for other activities necessary in determining the compliance of facilities registered in this program.

The Service Provider will advise the CFIA if a registered facility ceases to operate under agreement with the Service Provider or has withdrawn from the CWPCP.

12.0 Responsibilities of the CFIA

CFIA is ultimately responsible for registration, suspension or cancellation of registration of any facility registered in the CWPCP. Upon verification that the facility is capable of successfully meeting the requirements of this directive, the CFIA shall:

- issue to the wood packaging facility or treatment facility a specific facility registration number
- approve the use of the facility's wood packaging certification mark by adding the facility's name to the official CFIA list of approved wood packaging facilities.
- in cooperation with the Service Provider conduct an evaluation audit of all new registered wood packaging facilities or treatment facilities during the program's initial year of administration

- conduct verification audits of the facilities as established in *QSM-02, “The Quality System Requirements for Facility Registration under the Canadian Wood Packaging Certification Program (CWPCP) or the Canadian Heat Treated Wood Products Certification Program (CHTWPCP)”* .
- conduct verification audits on the Service Provider as outlined in (*QSM 03*), “*The Quality System Requirement for the Service Provider Approved under the CWPCP*”.

The CFIA reserves the right to conduct audits, at anytime during regular business hours, of registered facilities and the Service Provider operating under the CWPCP.

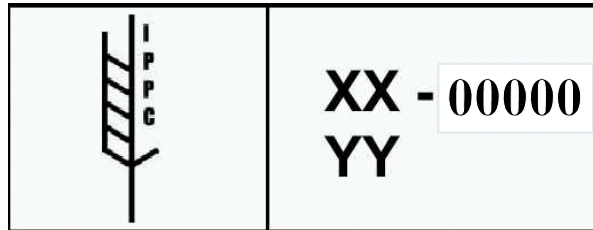
13.0 Appendices

- Appendix 1: ISPM No.15 Wood Packaging Recognized Mark
- Appendix 2: List of Pests Targeted by the Approved Measures
- Appendix 3: Heat Treatment Certificate 2002-v2 Certificat de Traitement à la Chaleur

Appendix 1

ISPM No. 15 WOOD PACKAGING RECOGNIZED MARK

The marks shown below shall certify that the wood packaging and loose wood dunnage material or articles which bears these marks have been subjected to approved measures.



The mark must include:

- IPPC recognized symbol
- XX: represents the two letter ISO country code, CA for Canada
- 00000: is a series of numbers issued by the CFIA which identifies the Registered Facility
- YY: is the treatment abbreviation
 - HT is the code for heat treatment to a minimum of 56⁰ C for a minimum of 30 minutes.
 - D is the designation for dunnage; D- HT.

NPPOs' of the importing countries may at their discretion request control numbers or other information used for identifying specific lots provided it is not confusing, misleading, or deceptive.

The Wood Packaging Certification Mark may only be applied by wood packaging facilities or treatment facilities approved by the CFIA and operating under the CWPCP or the CHTWPCP.

The mark must be:

- legible
- permanent and not transferable
- placed in a visible location and on at least 2 opposite sides of the article being certified
- for dunnage material, the mark must be visible on each individual piece

The mark should be black in color. The colors RED and ORANGE MUST NOT be used.

Appendix 2**List of Pests Targeted by the Approved Measures**

Members of the following pest groups known to be associated with wood and normally are eliminated by Heat Treatment (HT) (Section 2.1.1) when used in accordance with the specifications identified within the policy.

Insects

Anobiidae	Bostrichidae	Buprestidae	Cerambycidae
Curculionidae	Isoptera	<i>Lyctidae*</i>	Oedemeridae
Scolytidae	Siricidae	<i>* with some exceptions for Heat Treatment</i>	

Nematodes

Bursaphelenchus xylophilus

APPENDIX 3

HEAT TREATMENT CERTIFICATE

2002-V2

CERTIFICAT DE TRAITEMENT À LA CHALEUR

EXPORTER (name and address) EXPORTATEUR (nom et adresse)	IMPORT ENTRY REFERENCE RÉFÉRENCE D'ENTRÉE AUX DOUANES	CERTIFICATE NO./NO. DE CERTIFICAT
		DATE (of / inspection/certification)
	BUYER CONTRACT NO. NO. DU CONTRAT DE L'ACHETEUR	LOT NO. / NO. DU LOT
CONSIGNEE (name and address) DESTINATAIRE (nom et adresse)	Facility (name and address) Établissement (nom et adresse)	CFIA Registration No/No. enregistrement de l'ACIA
		Facility No/ No. De l' établissement
SHIP'S NAME / NOM DU NAVIRE	COUNTRY OF ORIGIN /PAYS D'ORIGINE CANADA	COUNTRY OF DESTINATION / PAYS DESTINATAIRE
POINT OF LOADING / LIEU DE CHARGEMENT	PORT OF EXIT / PORT DE DÉPART	PORT OF DESTINATION/PORT DESTINATAIRE
Regrouped Treatment Certificate/Certificat de Traitement regroupé <input type="checkbox"/>		Treatment Certificate /Certificat de Traitement <input type="checkbox"/>
DESCRIPTION OF CONSIGNMENT / DESCRIPTION DU CHARGEMENT		

This document has been issued under the program officially approved by Canadian Food Inspection Agency, Plant Health Division and the products covered by this document are subject to occasional pre-shipment inspection by that agency, without financial liability to it or its officers.

Ce document a été délivré en vertu du programme officiellement approuvé par la Division de la protection des végétaux de l'Agence canadienne d'inspection des aliments. Les produits indiqués sur ce document peuvent à l'occasion être inspectés par cet organisme avant l'expédition sans qu'aucune responsabilité financière ne soit imputée à l'organisme ou à ses agents.

The sawn wood in this shipment has been treated at a CFIA registered facility to achieve a minimum wood core temperature of 56 degrees C for a minimum of 30 minutes.

Le bois qui est visé par le présent certificat a été soumis à un traitement thermique minimal interne de 56°C pendant un minimum de 30 minutes.
Le bois qui est visé par le présent certificat a été soumis à un traitement thermique minimal interne de 56°C pendant un minimum de 30 minutes à un établissement enregistré.

AUTHORIZED PERSON RESPONSIBLE FOR CERTIFICATION
PERSONNE AUTORISÉE RESPONSABLE DU CERTIFICAT

_____ and / et _____
Print/ Majuscule Signature Date

<u>USE OF CERTIFICATE</u>	<u>USAGE DU CERTIFICAT</u>
<p>Shall only be issued by facilities registered by the Canadian Food Inspection Agency.</p> <p>Shaded areas are for optional use of mill, Agency or shipper, exporter or importing country.</p> <p>EXPORTER - CONSIGNEE - IMPORT ENTRY REFERENCE - For use by country to which document is directed. CONTRACT NO. - The buyer contract number.</p> <p>CERTIFICATE NO. - Refers to a number to be assigned by the registered facility (Mill/Shipper/Agency.). Each certificate must bear an individual number as to clearly identify each individual certificate. This is required by the Canadian Food Inspection Agency.</p> <p>DATE OF INSPECTION/CERTIFICATION - Refers to the date on which the inspection and certification occurred.</p> <p>LOT NO. - Refers to the facility lot number of the wood product</p> <p>FACILITY - Refers to the facility name or Division and provides the address. This information may be pre-printed on to the certificate.</p> <p>REGISTRATION NUMBER : Refers to an certification number to approved participants in the program. To avoid confusion the number correspond to certification number as provided by CFIA.</p> <p>FACILITY NO. - Only facility registered by the Canadian Food Inspection Agency may participate in the program. The facility number may be pre-printed on to the certificate. It consists of two parts, a logo and a number.</p> <p>SHIP'S NAME - if applicable POINT OF LOADING - if applicable. PORT OF EXIT - if applicable. PORT OF DESTINATION - if applicable. COUNTRY OF ORIGIN - Canada</p> <p>COUNTRY OF DESTINATION - Indicate export destination if applicable</p>	<p>Ne doit être émis que par les établissements certifiés par l'Agence canadienne d'inspection des aliments.</p> <p>Tous les espaces ombragés sont réservés à l'usage facultatif de la scierie, de l'organisme de l'expéditeur, de l'exportateur ou du pays importateur.</p> <p>EXPORTATEUR - DESTINATAIRE - RÉFÉRENCE D'ENTRÉE AUX DOUANES - À l'usage facultatif du pays de destination du certificat. NUMÉRO DU CONTRAT - Numéro du contrat de l'acheteur.</p> <p>NUMÉRO DU CERTIFICAT - Se réfère à un numéro devant être assigné par l'établissement certifié. Chaque certificat doit avoir un numéro individuel qui l'identifie. C'est une exigence de l'Agence canadienne d'inspection des aliments.</p> <p>DATE D'INSPECTION/CERTIFICATION - Date à laquelle l'inspection et la certification du bois scié ont eu lieu.</p> <p>NUMÉRO DU LOT - Numéro du lot du bois débité assigné par l'établissement</p> <p>ÉTABLISSEMENT - Le nom de l'établissement ou de la division, y compris l'adresse. Ces renseignements peuvent être imprimés à l'avance sur le certificat.</p> <p>NUMERO D'ENREGISTREMENT: Numéro de certification du participant au programme. Afin d'éviter toute confusion, le numéro correspond au numéro d'enregistrement attribué; à l'établissement par l'ACIA</p> <p>NUMÉRO DE L'ÉTABLISSEMENT - Seuls les établissements certifiés par l'Agence canadienne d'inspection des aliments peuvent participer au programme. Le numéro de l'établissement peut être imprimé à l'avance sur le certificat. Il est composé de deux parties, un logo et un numéro.</p> <p>NOM DU NAVIRE - Si applicable LIEU DE CHARGEMENT - Si applicable PORT DE DÉPART - Si applicable. PORT DESTINATAIRE - Si applicable. PAYS D'ORIGINE - Canada</p> <p>PAYS DESTINATAIRE - Indiquez la destination de l'exportation si applicable</p>
<p>DESCRIPTION OF CONSIGNMENT - Must include information on the species, marks, grades, numbers of packages, lot or bundle numbers, volume and other appropriate descriptors. If space on the form is insufficient, attach additional pages, and indicate on face of certificate, in the "Description of Consignment" block, the number of supplementary pages appended. These additional pages must bear the facility number, certificate number and signature.</p>	<p>DESCRIPTION DU CHARGEMENT - Doit inclure les renseignements au sujet des espèces, marques, catégories, nombre de paquets, numéros de lot, volume et autres descriptions appropriées. Si l'espace sur la formule n'est pas suffisant, ajouter des pages supplémentaires et indiquer sur le certificat dans la case "Description du chargement" le nombre de pages que vous avez ajoutées. Ces dernières doivent porter le numéro de l'établissement, le numéro du certificat et la signature.</p>
<p>REGROUPED CERTIFICATE -If an aggregated consignment is based on numerous certificates, list individual certificate numbers (i.e., facility numbers, certificate numbers and dates) on the single certificate describing the aggregated consignment. The individual certificates need not accompany the goods.</p>	<p>CERTIFICAT REGROUPÉ - Si le chargement regroupé est basé sur plusieurs certificats individuels, inscrire les numéros des certificats (c.-à-d. Les numéros de l'établissement et les numéros des certificats et dates) sur le certificat regroupé qui décrit l'ensemble du chargement. Il n'est pas nécessaire d'envoyer les certificats individuels.</p>
<p>NAME AND SIGNATURE - The name of the person responsible for the certificate program at facility, shall print, or legibly write or type their name beside the signature block. The authorized accountable person for the facility should sign the certificate. The signature indicates the wood has been properly heat treated, inspected and meets the importing country's requirements.</p>	<p>NOM ET SIGNATURE - La personne responsable du programme de certificat à l'établissement doit imprimer, écrire lisiblement ou dactylographier son nom à côté de la case réservée à la signature. Elle doit également signer le certificat, à titre de personne autorisée au nom de l'établissement. La signature indique que le bois a été traité à la chaleur convenablement, qu'il a été inspecté et qu'il satisfait aux exigences du pays importateur.</p>
<p>DISPOSITION OF CERTIFICATE -For export the original certificate must be presented to the competent authorities in the importing country when the wood is landed. Issuers must retain copies for their records and for auditing purposes by the Canadian Food Inspection Agency.</p>	<p>DESTINATION DU CERTIFICAT - Le certificat original doit être présenté aux autorités compétentes du pays importateur lorsque le bois est déchargé dans le pays. Les émetteurs des certificats doivent eux-mêmes en garder une copie pour leurs dossiers et aux fins de vérification par l'Agence canadienne d'inspection des aliments.</p>
<p>PRODUCTION/PRINTING OF CERTIFICATE - Approved participants must print their certificates as the standard format illustrates. They may be printed electronically. The certification facility number may be pre-printed on the documents.</p>	<p>PRODUCTION ET IMPRESSION DES CERTIFICATS -Les établissements doivent assurer la reproduction des certificats à partir du certificat normalisé. Il est permis de les imprimer électroniquement. Il est également permis d'imprimer à l'avance le numéro de certification de l'établissement.</p>