



Commercial Building Incentive Program (CBIP) Application Form for the Design Incentive

Performance Path Worksheet

Please print

Expression of Interest #	For NRCan use only	
	Project ID #	Date Received

Q. How is the financial incentive calculated?

A. The incentive is equal to twice the dollar value of the annual energy savings. This is calculated as the difference between the annual energy costs of an MNECB reference building and your proposed building. The incentive is capped at \$60 000 or the total design costs, whichever is less. Multiple Expressions of Interest for replicated designs are permitted up to 12 applications, or a maximum of \$500 000 per recipient.

Instructions

- | | |
|---|--|
| <ol style="list-style-type: none"> Ensure that the proposed building satisfies the MNECB's mandatory requirements. Conduct energy performance simulations for the proposed design and reference case using EE4.CBIP software. Use the performance path rules outlined in the Guide to define the MNECB reference to which your building is compared. | <ol style="list-style-type: none"> Use local utility rates for electricity and fuel to determine the annual energy cost savings. Include all non-rebated taxes. Forward the completed copy of this form, with the documents listed below, to Natural Resources Canada at the address shown on the last page: <ul style="list-style-type: none"> copy of building permit (if available) copy of EE4.CBIP simulation files copy of detailed and summary reports generated by EE4.CBIP applicable utility rate structures for electricity and fuel; include demand charges |
|---|--|

Section 1 – Applicant Information

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	Are you the Building Owner? <input type="checkbox"/> Yes <input type="checkbox"/> No
First Name:	Are you an Authorized Representative of the Building Owner?
Last Name:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Business Title:	Name of Owner / Recipient of Incentive (if different from Applicant):
Business Name:	
Street Address:	Business Name:
City: Province: Postal Code:	Street Address:
Phone No.: Fax No.:	Phone No.: Fax No.:
E-mail:	E-mail:
Language Preferred: <input type="checkbox"/> English <input type="checkbox"/> French	City: Province: Postal Code:

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Section 2 – Project Information

Building Name:

Building Address:

Street

City:

Province:

Postal Code:

Building Type:

Size(m²):

Number of Floors:

MNECB Administrative Region

Will the building benefit from other federal government funding programs? Yes No

If yes, name the program:

Is this a replicated design? Yes No

Design & Construction Budget: \$

Section 3 – Project Schedule (mm/yy)

Preliminary Design (date completed):

Building Permit Attached (check one):

Yes No

Construction to Begin:

Construction to be completed (date):

Building Permit No.:

Date Issued:

Section 4 – Design Team

Architect

Name:

Company:

Phone No.:

Fax No.:

E-mail:

Street Address:

City:

Province:

Postal Code:

Electrical Engineer

Name:

Company:

Phone No.:

Fax No.:

E-mail:

Street Address:

City:

Province:

Postal Code:

Mechanical Engineer

Name:

Company:

Phone No.:

Fax No.:

E-mail:

Street Address:

City:

Province:

Postal Code:

Lighting Designer

Name:

Company:

Phone No.:

Fax No.:

E-mail:

Street Address:

City:

Province:

Postal Code:

Simulation Professional

Name:

Company:

Phone No.:

Fax No.:

E-mail:

Street Address:

City:

Province:

Postal Code:

Section 5 – Compliance Report/Calculation Results

MNECB Building Energy Target **Total** MJ

Proposed Building Design Annual Energy Consumption **Total** MJ

Section 6 – Incentive Calculation

▼▼ This side for NRCan use only ▼▼

Applicant's Assessment ¹

Annual Energy Savings \$ _____/m²
 Conditioned Space _____ m²
 Total Energy Savings \$ _____
 Estimated Incentive (2 × Energy Savings) \$ _____

¹ Include all non-rebated taxes.

NRCan Review and Assessment

Annual Energy Savings \$ _____/m²
 Conditioned Space _____ m²
 Total Energy Savings \$ _____
 Incentive Amount (2 × Energy Savings) \$ _____

Section 7 – Declaration of Certifying Professional

I, the undersigned, declare

- 1) that the design for this building includes all of the measures in the pre-approved measure set selected for the appropriate climate zone;
- 2) that all of the MNECB Mandatory and Prescriptive Requirements have been satisfied; and,
- 3) that all non-rebated taxes have been included in the calculation of the energy savings.

Architect/Mechanical Engineer/Corporate
stamp or seal

Signature of Certifying Professional (as established in Instruction #3 on page 1):

Name (please print): _____ Phone No.: _____

Company Name: _____ Fax No.: _____

Address:

City _____ Province _____ Postal Code _____

E-mail: _____

To be signed by the Building Owner or Authorized Representative

I have read and accepted the terms and conditions eligibility for the **Commercial Building Incentive Program (CBIP)**. I understand that no incentive payment will be made unless Natural Resources Canada decides to enter into a contribution agreement. I certify that the information given in this application is correct and complete and that the total design costs of the building are equal to or greater than the amount of the Estimated Incentive calculated above.

Building Owner Authorized Representative

Please Print

Name: _____ Title: _____

Signature: _____ Date: _____

Verification/modification of Incentive Calculation by NRCan

I have verified the information provided by the applicant and have determined that an incentive amount of \$ _____ is to be paid to the recipient. All required documentation, as indicated in the Guidelines for the **Commercial Building Incentive Program (CBIP)**, has been provided to NRCan.

Technical Review done by:

Please Print

Name: _____ Title: _____

Signature: _____ Date: _____

N.B. Please use a separate piece of paper (if required) to completely answer all questions.

Please forward your completed application for the Design Incentive to:

Commercial Building Incentive Program
Natural Resources Canada
Office of Energy Efficiency
580 Booth Street, 18th floor
Ottawa, ON K1A 0E4

Checklist of items to be addressed in your submission to ensure timely technical review

- Drawings (used for simulation):
 - Architectural (A)
 - Mechanical (M)
 - Electrical (E)
- Performance Path Worksheets
- Professional stamp
- Compliance with MNECB
 - ventilation
- A/M/E Specifications for all of:
 - envelope construction
 - window and glazing thermal performance
 - space heating system specified
 - service water heating system specified
 - ventilation system specified
 - exhaust fan locations and capacities (possibly HRV)
 - process electrical energy
 - interior lighting types
- Manufacturers specifications for any of:
 - space heating equipment
 - water heating equipment
 - ventilation heat recovery
 - curtain wall systems
 - panelized wall systems
 - special energy conserving features (e.g. GSHP)
- EE4 files (proposed and reference buildings)
 - warnings explanation (excluding A/C under sizing)
- Zoning for EE4 take off:
 - zoning sketch on one of the drawings
 - written explanation of the zoning strategy
- If other than EE4 software
 - preauthorization from CBIP officials
 - file in imperial units
 - written explanation of non-EE4 use
- Copies of utility prices & rate schedules

The financial contribution of the Canadian Government is to encourage the construction of energy efficient commercial/institutional buildings by offsetting the cost of designing a building to be more energy efficient than standard practice provides for.

Ce formulaire est aussi disponible en français.

