



## Simplified Application Process - Federal Skilled Workers and Business Class

# Appendix A - Cairo

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### Paying the fees

Consult the Instruction guide or the Fees section of our Web site to calculate your fees.

**For payment in Canadian dollars:** Bank draft to pay the full immigration processing fee in Canadian dollars. Because exchange rates vary, fees must be paid by bank draft in Canadian dollars drawn on a bank in Canada and which will clear there. Make the draft payable to “The Receiver General for Canada”. Write your name and address on the back. Make sure that you have sent the correct type of bank draft; otherwise, your application will be returned to you. **Do not enclose cash.**

**For payment in Egyptian pounds:** The Canadian Embassy has implemented a direct deposit system through Citibank for cash payments in Egyptian pounds only.

Follow these steps:

1. Calculate the fees you must pay. Processing fees must be paid now. Landing fees are to be paid when you have met all outstanding requirements.
2. Proceed to: Citibank, 4 Ahmed Pasha Street, Garden City, Cairo, Egypt (open Sunday – Thursday from 08:30 to 14:00) and pay the processing fee. The bank will provide you with a receipt. Make two copies of this receipt and keep the original and two copies until you come to the Embassy to submit your application (IMM 0008). The bank will **not** verify your calculations with the rate of exchange.
3. After you have paid your fee, you can mail your application or come to the Embassy to submit your application. We will verify your original bank receipt and confirm that the correct amount has been paid. We will then ask for the two copies of your bank receipt. In the event of any shortage, you will have to return to the bank to pay the balance owing. Once the correct amount has been paid, your file will be opened, and processing of your application will begin.

### Mailing your application

Mail the form and proof of payment in a sealed envelope to:

**The Canadian Embassy**  
**6 Mohamed Fahmy El Sayed Street**  
**Garden City**  
**PO Box 1667**  
**Cairo, Egypt**