

## SIGNIFICANT MODIFICATIONS TO THE GUIDELINES

- A new sub-section **2.1 What's New** has been created under Section II: Departmental Overview (see page 8).
- A new sub-section **2.4 Planning Context** has been Created under Section II: Departmental Overview (see page 10).
- **Section IV – Joint Initiatives** (see page 16) has been created to allow for the presentation on several distinct types of departmental and government initiatives. Section IV now consists of two sub-sections, **4.1 Horizontal Initiatives** and **4.2 Collective Initiatives**.
- **Section V: Financial Table 5.3 – Major Crown Projects** (see page 22) reporting in the RPP has been discontinued. Instead, this information should now be presented on the department's web site based on the reporting requirements identified in this document. For this year departments should display their web site address under the title.
- A new sub-section **5.5 Details on Transfer Payments** has been created under Section V: Financial Information (see page 26).
- **Key Results Commitments (KRC)** should be displayed verbatim from your departmental PRAS (see page 14 or 15). If no PRAS has been approved, the most recently accepted accountability and reporting structure should be used.
- **Publication Standards** – A new search program has been developed to enhance search capabilities. In order to make reliable references and to ensure the Program works, departments must adhere to a standard page numbering format. Therefore, within the footer insert page numbers as follows  
**Page. – 3 –** accordingly, section identification within the footers will no longer be required.

## CRITICAL DATES

### *TBS analysis of draft RPP documents:*

Receipt of Draft RPPs - circulation & comment	November 27, 2000 to Jan 22, 2001
Letter to departments on planned spending	January XX, 2001

### *Receipt of camera-ready RPPs - final review*

Departments unaffected by the Budget	Due the day following the Budget announcement.
Departments affected by the Budget	Due one week following the Budget announcement.

### *Production/Distribution of RPPs:*

Final text – camera ready to printer	Start first week of March
Review Blues from printer	Start first week of March
On-going printing, collation & packaging	Feb. 28 to March 26
PDF conversion for Internet purposes	Throughout March

### *Tabling Event – Communications and Briefing:*

<b>RPPs Tabled</b>	<b>Thursday, Mar. 29 (a.m.)</b>
RPPs posted to the Web Site	Thursday, Mar. 29