



## Appendix D – Allowances – Module 4

- **Private non-commercial accommodation**
- **Meals**
- **Incidental expenses**

*Effective date: October 1, 2005*

Private non-commercial accommodation allowance : \$50 CAN

Incidental expense allowances shall be paid at the following rates:

- (a) in commercial, government and institutional accommodation
  - (i) 32% of the meal total when the three meal allowances are listed in the table below;
  - (ii) 40% of the meal total when only lunch and dinner meal allowances are listed in the table below;
  - (iii) 40% of actual and reasonable expenses for meals as per 3.4.9.
- (b) in private non-commercial accommodation
  - (i) 20% of the meal total when the three meal allowances are listed in the table below;
  - (ii) 25% of the meal total when only lunch and dinner meal allowances are listed in the table below;
  - (iii) 25% of actual and reasonable expenses for meals as per 3.4.9.

Seventy-five percent (75%) of the meal and incidental allowances shall be paid starting on the thirty first consecutive calendar day of travel status while at the same location when corporate residences and or apartment hotels are available to a traveller in the area surrounding the workplace, or the traveller chooses to stay in private accommodation.

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Afghanistan - Currency; dollar (US)</b>							
C	Kabul	*	14.00	20.00	34.00	13.60	47.60
C-75%	Kabul	*	10.50	15.00	25.50	10.20	35.70
P	Kabul	*	14.00	20.00	34.00	8.50	42.50
P-75%	Kabul	*	10.50	15.00	25.50	6.38	31.88
C	Other	*	11.20	16.00	27.20	10.88	38.08
C-75%	Other	*	8.40	12.00	20.40	8.16	28.56
P	Other	*	11.20	16.00	27.20	6.80	34.00
P-75%	Other	*	8.40	12.00	20.40	5.10	25.50
<b>Albania - Currency; dollar (US)</b>							
C	Tiranë	*	14.00	16.00	30.00	12.00	42.00
C-75%	Tiranë	*	10.50	12.00	22.50	9.00	31.50
P	Tiranë	*	14.00	16.00	30.00	7.50	37.50
P-75%	Tiranë	*	10.50	12.00	22.50	5.63	28.13
C	Other	*	11.20	12.80	24.00	9.60	33.60
C-75%	Other	*	8.40	9.60	18.00	7.20	25.20
P	Other	*	11.20	12.80	24.00	6.00	30.00
P-75%	Other	*	8.40	9.60	18.00	4.50	22.50
<b>Algeria - Currency; dollar (CDN)</b>							
C	Algiers	16.00	37.00	42.00	95.00	30.40	125.40
C-75%	Algiers	12.00	27.75	31.50	71.25	22.80	94.05
P	Algiers	16.00	37.00	42.00	95.00	19.00	114.00
P-75%	Algiers	12.00	27.75	31.50	71.25	14.25	85.50
C	Other	12.80	29.60	33.60	76.00	24.32	100.32
C-75%	Other	9.60	22.20	25.20	57.00	18.24	75.24
P	Other	12.80	29.60	33.60	76.00	15.20	91.20
P-75%	Other	9.60	22.20	25.20	57.00	11.40	68.40
<b>Andorra - Currency; euro. NOTE: One Rate For Country</b>							
C	Andorra la Vella	*	*	*	*	40.00%	*
C-75%	Andorra la Vella	*	*	*	*	30.00%	*
P	Andorra la Vella	*	*	*	*	25.00%	*
P-75%	Andorra la Vella	*	*	*	*	18.75%	*

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Angola - Currency; dollar (CDN)</b>							
C	Luanda	*	50.00	65.00	115.00	46.00	161.00
C-75%	Luanda	*	37.50	48.75	86.25	34.50	120.75
P	Luanda	*	50.00	65.00	115.00	28.75	143.75
P-75%	Luanda	*	37.50	48.75	86.25	21.56	107.81
C	Other	*	40.00	52.00	92.00	36.80	128.80
C-75%	Other	*	30.00	39.00	69.00	27.60	96.60
P	Other	*	40.00	52.00	92.00	23.00	115.00
P-75%	Other	*	30.00	39.00	69.00	17.25	86.25
<b>Anguilla - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	The Valley	12.00	25.00	45.00	82.00	26.24	108.24
C-75%	The Valley	9.00	18.75	33.75	61.50	19.68	81.18
P	The Valley	12.00	25.00	45.00	82.00	16.40	98.40
P-75%	The Valley	9.00	18.75	33.75	61.50	12.30	73.80
<b>Antigua and Barbuda - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	St. John's	13.00	25.00	42.00	80.00	25.60	105.60
C-75%	St. John's	9.75	18.75	31.50	60.00	19.20	79.20
P	St. John's	13.00	25.00	42.00	80.00	16.00	96.00
P-75%	St. John's	9.75	18.75	31.50	60.00	12.00	72.00
<b>Argentina - Currency; peso</b>							
C	Buenos Aires	*	27.00	43.00	70.00	28.00	98.00
C-75%	Buenos Aires	*	20.25	32.25	52.50	21.00	73.50
P	Buenos Aires	*	27.00	43.00	70.00	17.50	87.50
P-75%	Buenos Aires	*	20.25	32.25	52.50	13.13	65.63
C	Other	*	21.60	34.40	56.00	22.40	78.40
C-75%	Other	*	16.20	25.80	42.00	16.80	58.80
P	Other	*	21.60	34.40	56.00	14.00	70.00
P-75%	Other	*	16.20	25.80	42.00	10.50	52.50
<b>Armenia - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Yerevan	6.00	7.00	16.00	29.00	9.28	38.28
C-75%	Yerevan	4.50	5.25	12.00	21.75	6.96	28.71
P	Yerevan	6.00	7.00	16.00	29.00	5.80	34.80
P-75%	Yerevan	4.50	5.25	12.00	21.75	4.35	26.10

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Aruba (Kingdom of the Netherlands) - Currency; dollar (US). NOTE: One Rate for Country</b>							
<b>C</b>	Oranjestad	6.00	15.00	25.00	46.00	14.72	60.72
<b>C-75%</b>	Oranjestad	4.50	11.25	18.75	34.50	11.04	45.54
<b>P</b>	Oranjestad	6.00	15.00	25.00	46.00	9.20	55.20
<b>P-75%</b>	Oranjestad	4.50	11.25	18.75	34.50	6.90	41.40
<b>Australia - Currency; dollar (A)</b>							
<b>C</b>	Adelaide	26.00	28.00	42.00	96.00	30.72	126.72
<b>C-75%</b>	Adelaide	19.50	21.00	31.50	72.00	23.04	95.04
<b>P</b>	Adelaide	26.00	28.00	42.00	96.00	19.20	115.20
<b>P-75%</b>	Adelaide	19.50	21.00	31.50	72.00	14.40	86.40
<b>C</b>	Brisbane	21.00	37.00	49.00	107.00	34.24	141.24
<b>C-75%</b>	Brisbane	15.75	27.75	36.75	80.25	25.68	105.93
<b>P</b>	Brisbane	21.00	37.00	49.00	107.00	21.40	128.40
<b>P-75%</b>	Brisbane	15.75	27.75	36.75	80.25	16.05	96.30
<b>C</b>	Canberra	25.00	29.00	41.00	95.00	30.40	125.40
<b>C-75%</b>	Canberra	18.75	21.75	30.75	71.25	22.80	94.05
<b>P</b>	Canberra	25.00	29.00	41.00	95.00	19.00	114.00
<b>P-75%</b>	Canberra	18.75	21.75	30.75	71.25	14.25	85.50
<b>C</b>	Hobart	17.00	33.00	41.00	91.00	29.12	120.12
<b>C-75%</b>	Hobart	12.75	24.75	30.75	68.25	21.84	90.09
<b>P</b>	Hobart	17.00	33.00	41.00	91.00	18.20	109.20
<b>P-75%</b>	Hobart	12.75	24.75	30.75	68.25	13.65	81.90
<b>C</b>	Melbourne	23.00	31.00	48.00	102.00	32.64	134.64
<b>C-75%</b>	Melbourne	17.25	23.25	36.00	76.50	24.48	100.98
<b>P</b>	Melbourne	23.00	31.00	48.00	102.00	20.40	122.40
<b>P-75%</b>	Melbourne	17.25	23.25	36.00	76.50	15.30	91.80
<b>C</b>	Perth	24.00	35.00	51.00	110.00	35.20	145.20
<b>C-75%</b>	Perth	18.00	26.25	38.25	82.50	26.40	108.90
<b>P</b>	Perth	24.00	35.00	51.00	110.00	22.00	132.00
<b>P-75%</b>	Perth	18.00	26.25	38.25	82.50	16.50	99.00
<b>C</b>	Sydney	12.00	39.00	63.00	114.00	36.48	150.48
<b>C-75%</b>	Sydney	9.00	29.25	47.25	85.50	27.36	112.86
<b>P</b>	Sydney	12.00	39.00	63.00	114.00	22.80	136.80
<b>P-75%</b>	Sydney	9.00	29.25	47.25	85.50	17.10	102.60

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	20.00	23.20	32.80	76.00	24.32	100.32
C-75%	Other	15.00	17.40	24.60	57.00	18.24	75.24
P	Other	20.00	23.20	32.80	76.00	15.20	91.20
P-75%	Other	15.00	17.40	24.60	57.00	11.40	68.40
<b>Austria - Currency; euro</b>							
C	Graz	*	21.00	28.00	49.00	19.60	68.60
C-75%	Graz	*	15.75	21.00	36.75	14.70	51.45
P	Graz	*	21.00	28.00	49.00	12.25	61.25
P-75%	Graz	*	15.75	21.00	36.75	9.19	45.94
C	Saltzburg	*	22.00	33.00	55.00	22.00	77.00
C-75%	Saltzburg	*	16.50	24.75	41.25	16.50	57.75
P	Saltzburg	*	22.00	33.00	55.00	13.75	68.75
P-75%	Saltzburg	*	16.50	24.75	41.25	10.31	51.56
C	Vienna	9.00	18.00	24.00	51.00	16.32	67.32
C-75%	Vienna	6.75	13.50	18.00	38.25	12.24	50.49
P	Vienna	9.00	18.00	24.00	51.00	10.20	61.20
P-75%	Vienna	6.75	13.50	18.00	38.25	7.65	45.90
C	Other	7.20	14.40	19.20	40.80	13.06	53.86
C-75%	Other	5.40	10.80	14.40	30.60	9.79	40.39
P	Other	7.20	14.40	19.20	40.80	8.16	44.78
P-75%	Other	5.40	10.80	14.40	30.60	6.12	36.72
<b>Azerbaijan - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Baku	14.00	15.00	21.00	50.00	16.00	66.00
C-75%	Baku	10.50	11.25	15.75	37.50	12.00	49.50
P	Baku	14.00	15.00	21.00	50.00	10.00	60.00
P-75%	Baku	10.50	11.25	15.75	37.50	7.50	45.00
<b>Bahamas - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Nassau	10.00	24.00	40.00	74.00	23.68	97.68
C-75%	Nassau	7.50	18.00	30.00	55.50	17.76	73.26
P	Nassau	10.00	24.00	40.00	74.00	14.80	88.80
P-75%	Nassau	7.50	18.00	30.00	55.50	11.10	66.60

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Bahrain - Currency; dinar (B). NOTE: One Rate For Country</b>							
<b>C</b>	Manama	7.00	8.00	11.50	<b>26.50</b>	<b>8.48</b>	<b>34.98</b>
<b>C-75%</b>	Manama	5.25	6.00	8.63	<b>19.88</b>	<b>6.36</b>	<b>26.24</b>
<b>P</b>	Manama	7.00	8.00	11.50	<b>26.50</b>	<b>5.30</b>	<b>31.80</b>
<b>P-75%</b>	Manama	5.25	6.00	8.63	<b>19.88</b>	<b>3.98</b>	<b>23.85</b>
<b>Bangladesh - Currency; taka</b>							
<b>C</b>	Dhaka	600.00	650.00	800.00	<b>2050.00</b>	<b>656.00</b>	<b>2706.00</b>
<b>C-75%</b>	Dhaka	450.00	487.50	600.00	<b>1537.50</b>	<b>492.00</b>	<b>2029.50</b>
<b>P</b>	Dhaka	600.00	650.00	800.00	<b>2050.00</b>	<b>410.00</b>	<b>2460.00</b>
<b>P-75%</b>	Dhaka	450.00	487.50	600.00	<b>1537.50</b>	<b>307.50</b>	<b>1845.00</b>
<b>C</b>	Other	480.00	520.00	640.00	<b>1640.00</b>	<b>524.80</b>	<b>2164.80</b>
<b>C-75%</b>	Other	360.00	390.00	480.00	<b>1230.00</b>	<b>393.60</b>	<b>1623.60</b>
<b>P</b>	Other	480.00	520.00	640.00	<b>1640.00</b>	<b>328.00</b>	<b>1968.00</b>
<b>P-75%</b>	Other	360.00	390.00	480.00	<b>1230.00</b>	<b>246.00</b>	<b>1476.00</b>
<b>Barbados - Currency; dollar (BDS). NOTE: One Rate For Country</b>							
<b>C</b>	Bridgetown	21.00	47.00	60.00	<b>128.00</b>	<b>40.96</b>	<b>168.96</b>
<b>C-75%</b>	Bridgetown	15.75	35.25	45.00	<b>96.00</b>	<b>30.72</b>	<b>126.72</b>
<b>P</b>	Bridgetown	21.00	47.00	60.00	<b>128.00</b>	<b>25.60</b>	<b>153.60</b>
<b>P-75%</b>	Bridgetown	15.75	35.25	45.00	<b>96.00</b>	<b>19.20</b>	<b>115.20</b>
<b>Belarus - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Minsk	2.00	6.50	13.00	<b>21.50</b>	<b>6.88</b>	<b>28.38</b>
<b>C-75%</b>	Minsk	1.50	4.88	9.75	<b>16.13</b>	<b>5.16</b>	<b>21.29</b>
<b>P</b>	Minsk	2.00	6.50	13.00	<b>21.50</b>	<b>4.30</b>	<b>25.80</b>
<b>P-75%</b>	Minsk	1.50	4.88	9.75	<b>16.13</b>	<b>3.23</b>	<b>19.35</b>
<b>Belgium - Currency; euro</b>							
<b>C</b>	Brussels	*	20.00	29.00	<b>49.00</b>	<b>19.60</b>	<b>68.60</b>
<b>C-75%</b>	Brussels	*	15.00	21.75	<b>36.75</b>	<b>14.70</b>	<b>51.45</b>
<b>P</b>	Brussels	*	20.00	29.00	<b>49.00</b>	<b>12.25</b>	<b>61.25</b>
<b>P-75%</b>	Brussels	*	15.00	21.75	<b>36.75</b>	<b>9.19</b>	<b>45.94</b>
<b>C</b>	Other	*	16.00	23.20	<b>39.20</b>	<b>15.68</b>	<b>54.88</b>
<b>C-75%</b>	Other	*	12.00	17.40	<b>29.40</b>	<b>11.76</b>	<b>41.16</b>
<b>P</b>	Other	*	16.00	23.20	<b>39.20</b>	<b>9.80</b>	<b>49.00</b>
<b>P-75%</b>	Other	*	12.00	17.40	<b>29.40</b>	<b>7.35</b>	<b>36.75</b>

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Belize - Currency; dollar (BZ)</b>							
C	Belize City	30.00	90.00	130.00	250.00	80.00	330.00
C-75%	Belize City	22.50	67.50	97.50	187.50	60.00	247.50
P	Belize City	30.00	90.00	130.00	250.00	50.00	300.00
P-75%	Belize City	22.50	67.50	97.50	187.50	37.50	225.00
C	Other	24.00	72.00	104.00	200.00	64.00	264.00
C-75%	Other	18.00	54.00	78.00	150.00	48.00	198.00
P	Other	24.00	72.00	104.00	200.00	40.00	240.00
P-75%	Other	18.00	54.00	78.00	150.00	30.00	180.00
<b>Benin - Currency; franc (CFA)</b>							
C	Cotonou	7000.00	8000.00	12000.00	27000.00	8640.00	35640.00
C-75%	Cotonou	5250.00	6000.00	9000.00	20250.00	6480.00	26730.00
P	Cotonou	7000.00	8000.00	12000.00	27000.00	5400.00	32400.00
P-75%	Cotonou	5250.00	6000.00	9000.00	20250.00	4050.00	24300.00
C	Other	5600.00	6400.00	9600.00	21600.00	6912.00	28512.00
C-75%	Other	4200.00	4800.00	7200.00	16200.00	5184.00	21384.00
P	Other	5600.00	6400.00	9600.00	21600.00	4320.00	25920.00
P-75%	Other	4200.00	4800.00	7200.00	16200.00	3240.00	19440.00
<b>Bermuda - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Hamilton	18.00	24.00	37.00	79.00	25.28	104.28
C-75%	Hamilton	13.50	18.00	27.75	59.25	18.96	78.21
P	Hamilton	18.00	24.00	37.00	79.00	15.80	94.80
P-75%	Hamilton	13.50	18.00	27.75	59.25	11.85	71.10
<b>Bhutan - Currency; ngultrum. NOTE: One Rate For Country</b>							
C	Thimphu	160.00	260.00	330.00	750.00	240.00	990.00
C-75%	Thimphu	120.00	195.00	247.50	562.50	180.00	742.50
P	Thimphu	160.00	260.00	330.00	750.00	150.00	900.00
P-75%	Thimphu	120.00	195.00	247.50	562.50	112.50	675.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Bolivia - Currency; dollar (US)</b>							
<b>C</b>	La Paz	7.50	10.00	11.50	29.00	9.28	38.28
<b>C-75%</b>	La Paz	5.63	7.50	8.63	21.75	6.96	28.71
<b>P</b>	La Paz	7.50	10.00	11.50	29.00	5.80	34.80
<b>P-75%</b>	La Paz	5.63	7.50	8.63	21.75	4.35	26.10
<b>C</b>	Other	6.00	8.00	9.20	23.20	7.42	30.62
<b>C-75%</b>	Other	4.50	6.00	6.90	17.40	5.57	22.97
<b>P</b>	Other	6.00	8.00	9.20	23.20	4.64	27.84
<b>P-75%</b>	Other	4.50	6.00	6.90	17.40	3.48	20.88
<b>Bonaire (Kingdom of the Netherlands) - Currency; Netherlands Antilles guilder</b>							
<b>C</b>	Kralendijk	*	*	*	*	40.00%	*
<b>C-75%</b>	Kralendijk	*	*	*	*	30.00%	*
<b>P</b>	Kralendijk	*	*	*	*	25.00%	*
<b>P-75%</b>	Kralendijk	*	*	*	*	18.75%	*
<b>Bosnia-Herzegovina - Currency; euro</b>							
<b>C</b>	Sarajevo	*	16.00	26.00	42.00	16.80	58.80
<b>C-75%</b>	Sarajevo	*	12.00	19.50	31.50	12.60	44.10
<b>P</b>	Sarajevo	*	16.00	26.00	42.00	10.50	52.50
<b>P-75%</b>	Sarajevo	*	12.00	19.50	31.50	7.88	39.38
<b>C</b>	Other	*	12.80	20.80	33.60	13.44	47.04
<b>C-75%</b>	Other	*	9.60	15.60	25.20	10.08	35.28
<b>P</b>	Other	*	12.80	20.80	33.60	8.40	42.00
<b>P-75%</b>	Other	*	9.60	15.60	25.20	6.30	31.50
<b>Botswana - Currency; pula</b>							
<b>C</b>	Gaborone	57.00	80.00	100.00	237.00	75.84	312.84
<b>C-75%</b>	Gaborone	42.75	60.00	75.00	177.75	56.88	234.63
<b>P</b>	Gaborone	57.00	80.00	100.00	237.00	47.40	284.40
<b>P-75%</b>	Gaborone	42.75	60.00	75.00	177.75	35.55	213.30
<b>C</b>	Other	45.60	64.00	80.00	189.60	60.67	250.27
<b>C-75%</b>	Other	34.20	48.00	60.00	142.20	45.50	187.70
<b>P</b>	Other	45.60	64.00	80.00	189.60	37.92	227.52
<b>P-75%</b>	Other	34.20	48.00	60.00	142.20	28.44	170.64

\* Reasonable and justifiable expenses. Receipts required.





Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Brazil - Currency; dollar (US)</b>							
C	Brasilia	10.00	19.00	21.00	50.00	16.00	66.00
C-75%	Brasilia	7.50	14.25	15.75	37.50	12.00	49.50
P	Brasilia	10.00	19.00	21.00	50.00	10.00	60.00
P-75%	Brasilia	7.50	14.25	15.75	37.50	7.50	45.00
C	Rio de Janeiro	10.00	21.00	29.00	60.00	19.20	79.20
C-75%	Rio de Janeiro	7.50	15.75	21.75	45.00	14.40	59.40
P	Rio de Janeiro	10.00	21.00	29.00	60.00	12.00	72.00
P-75%	Rio de Janeiro	7.50	15.75	21.75	45.00	9.00	54.00
C	Sao Paulo	13.00	18.00	28.00	59.00	18.88	77.88
C-75%	Sao Paulo	9.75	13.50	21.00	44.25	14.16	58.41
P	Sao Paulo	13.00	18.00	28.00	59.00	11.80	70.80
P-75%	Sao Paulo	9.75	13.50	21.00	44.25	8.85	53.10
C	Other	8.00	15.20	16.80	40.00	12.80	52.80
C-75%	Other	6.00	11.40	12.60	30.00	9.60	39.60
P	Other	8.00	15.20	16.80	40.00	8.00	48.00
P-75%	Other	6.00	11.40	12.60	30.00	6.00	36.00
<b>Brunei - Currency; dollar (B). NOTE: One Rate For Country</b>							
C	Bandar Seri Begawan	15.00	27.00	42.00	84.00	26.88	110.88
C-75%	Bandar Seri Begawan	11.25	20.25	31.50	63.00	20.16	83.16
P	Bandar Seri Begawan	15.00	27.00	42.00	84.00	16.80	100.80
P-75%	Bandar Seri Begawan	11.25	20.25	31.50	63.00	12.60	75.60
<b>Bulgaria - Currency; dollar (US)</b>							
C	Sofia	*	19.00	27.00	46.00	18.40	64.40
C-75%	Sofia	*	14.25	20.25	34.50	13.80	48.30
P	Sofia	*	19.00	27.00	46.00	11.50	57.50
P-75%	Sofia	*	14.25	20.25	34.50	8.63	43.13
C	Other	*	15.20	21.60	36.80	14.72	51.52
C-75%	Other	*	11.40	16.20	27.60	11.04	38.64
P	Other	*	15.20	21.60	36.80	9.20	46.00
P-75%	Other	*	11.40	16.20	27.60	6.90	34.50

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

C = Commercial Accommodation P = Non-commercial Accommodation * = Reasonable and justifiable expenses. Receipts required.							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Burkina Faso - Currency; franc (CFA)</b>							
C	Ouagadougou	6800.00	9300.00	10500.00	26600.00	8512.00	35112.00
C-75%	Ouagadougou	5100.00	6975.00	7875.00	19950.00	6384.00	26334.00
P	Ouagadougou	6800.00	9300.00	10500.00	26600.00	5320.00	31920.00
P-75%	Ouagadougou	5100.00	6975.00	7875.00	19950.00	3990.00	23940.00
C	Other	5440.00	7440.00	8400.00	21280.00	6809.60	28089.60
C-75%	Other	4080.00	5580.00	6300.00	15960.00	5107.20	21067.20
P	Other	5440.00	7440.00	8400.00	21280.00	4256.00	25536.00
P-75%	Other	4080.00	5580.00	6300.00	15960.00	3192.00	19152.00
<b>Burundi - Currency; franc (BU)</b>							
C	Bujumbura	7600.00	15300.00	18300.00	41200.00	13184.00	54384.00
C-75%	Bujumbura	5700.00	11475.00	13725.00	30900.00	9888.00	40788.00
P	Bujumbura	7600.00	15300.00	18300.00	41200.00	8240.00	49440.00
P-75%	Bujumbura	5700.00	11475.00	13725.00	30900.00	6180.00	37080.00
C	Other	6080.00	12240.00	14640.00	32960.00	10547.20	43507.20
C-75%	Other	4560.00	9180.00	10980.00	24720.00	7910.40	32630.40
P	Other	6080.00	12240.00	14640.00	32960.00	6592.00	39552.00
P-75%	Other	4560.00	9180.00	10980.00	24720.00	4944.00	29664.00
<b>Cambodia - Currency; dollar (US)</b>							
C	Phnom Phen	9.50	14.00	21.00	44.50	14.24	58.74
C-75%	Phnom Phen	7.13	10.50	15.75	33.38	10.68	44.06
P	Phnom Phen	9.50	14.00	21.00	44.50	8.90	53.40
P-75%	Phnom Phen	7.13	10.50	15.75	33.38	6.68	40.05
C	Other	7.60	11.20	16.80	35.60	11.39	46.99
C-75%	Other	5.70	8.40	12.60	26.70	8.54	35.24
P	Other	7.60	11.20	16.80	35.60	7.12	42.72
P-75%	Other	5.70	8.40	12.60	26.70	5.34	32.04
<b>Cameroon - Currency; franc (CFA)</b>							
C	Douala	5900.00	10500.00	15800.00	32200.00	10304.00	42504.00
C-75%	Douala	4425.00	7875.00	11850.00	24150.00	7728.00	31878.00
P	Douala	5900.00	10500.00	15800.00	32200.00	6440.00	38640.00
P-75%	Douala	4425.00	7875.00	11850.00	24150.00	4830.00	28980.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Yaoundé	6850.00	10050.00	11800.00	28700.00	9184.00	37884.00
C-75%	Yaoundé	5137.50	7537.50	8850.00	21525.00	6888.00	28413.00
P	Yaoundé	6850.00	10050.00	11800.00	28700.00	5740.00	34440.00
P-75%	Yaoundé	5137.50	7537.50	8850.00	21525.00	4305.00	25830.00
C	Other	5480.00	8040.00	9440.00	22960.00	7347.20	30307.20
C-75%	Other	4110.00	6030.00	7080.00	17220.00	5510.40	22730.40
P	Other	5480.00	8040.00	9440.00	22960.00	4592.00	27552.00
P-75%	Other	4110.00	6030.00	7080.00	17220.00	3444.00	20664.00
<b>Cape Verde - Currency; escudo</b>							
C	Praia	*	1100.00	1500.00	2600.00	1040.00	3640.00
C-75%	Praia	*	825.00	1125.00	1950.00	780.00	2730.00
P	Praia	*	1100.00	1500.00	2600.00	650.00	3250.00
P-75%	Praia	*	825.00	1125.00	1950.00	487.50	2437.50
C	Other	*	880.00	1200.00	2080.00	832.00	2912.00
C-75%	Other	*	660.00	900.00	1560.00	624.00	2184.00
P	Other	*	880.00	1200.00	2080.00	520.00	2600.00
P-75%	Other	*	660.00	900.00	1560.00	390.00	1950.00
<b>Cayman Islands - Currency; dollar (CI). NOTE: One Rate For Country</b>							
C	George Town	12.00	21.00	35.00	68.00	21.76	89.76
C-75%	George Town	9.00	15.75	26.25	51.00	16.32	67.32
P	George Town	12.00	21.00	35.00	68.00	13.60	81.60
P-75%	George Town	9.00	15.75	26.25	51.00	10.20	61.20
<b>Central African Republic - Currency; franc (CFA)</b>							
C	Bangui	5000.00	5500.00	9150.00	19650.00	6288.00	25938.00
C-75%	Bangui	3750.00	4125.00	6862.50	14737.50	4716.00	19453.50
P	Bangui	5000.00	5500.00	9150.00	19650.00	3930.00	23580.00
P-75%	Bangui	3750.00	4125.00	6862.50	14737.50	2947.50	17685.00
C	Other	4000.00	4400.00	7320.00	15720.00	5030.40	20750.40
C-75%	Other	3000.00	3300.00	5490.00	11790.00	3772.80	15562.80
P	Other	4000.00	4400.00	7320.00	15720.00	3144.00	18864.00
P-75%	Other	3000.00	3300.00	5490.00	11790.00	2358.00	14148.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Chad - Currency; franc (CFA). NOTE: One Rate For Country</b>							
C	N'Djamena	4000.00	9000.00	11000.00	24000.00	7680.00	31680.00
C-75%	N'Djamena	3000.00	6750.00	8250.00	18000.00	5760.00	23760.00
P	N'Djamena	4000.00	9000.00	11000.00	24000.00	4800.00	28800.00
P-75%	N'Djamena	3000.00	6750.00	8250.00	18000.00	3600.00	21600.00
<b>Chile - Currency; peso</b>							
C	Santiago	7000.00	12600.00	16200.00	35800.00	11456.00	47256.00
C-75%	Santiago	5250.00	9450.00	12150.00	26850.00	8592.00	35442.00
P	Santiago	7000.00	12600.00	16200.00	35800.00	7160.00	42960.00
P-75%	Santiago	5250.00	9450.00	12150.00	26850.00	5370.00	32220.00
C	Other	5600.00	10080.00	12960.00	28640.00	9164.80	37804.80
C-75%	Other	4200.00	7560.00	9720.00	21480.00	6873.60	28353.60
P	Other	5600.00	10080.00	12960.00	28640.00	5728.00	34368.00
P-75%	Other	4200.00	7560.00	9720.00	21480.00	4296.00	25776.00
<b>China - Currency; renminbi</b>							
C	Beijing	*	120.00	190.00	310.00	124.00	434.00
C-75%	Beijing	*	90.00	142.50	232.50	93.00	325.50
P	Beijing	*	120.00	190.00	310.00	77.50	387.50
P-75%	Beijing	*	90.00	142.50	232.50	58.13	290.63
C	Guangzhou (Canton)	90.00	150.00	250.00	490.00	156.80	646.80
C-75%	Guangzhou (Canton)	67.50	112.50	187.50	367.50	117.60	485.10
P	Guangzhou (Canton)	90.00	150.00	250.00	490.00	98.00	588.00
P-75%	Guangzhou (Canton)	67.50	112.50	187.50	367.50	73.50	441.00
C	Lhasa	*	96.00	152.00	248.00	99.20	347.20
C-75%	Lhasa	*	72.00	114.00	186.00	74.40	260.40
P	Lhasa	*	96.00	152.00	248.00	62.00	310.00
P-75%	Lhasa	*	72.00	114.00	186.00	46.50	232.50
C	Shanghai	165.00	190.00	225.00	580.00	185.60	765.60
C-75%	Shanghai	123.75	142.50	168.75	435.00	139.20	574.20
P	Shanghai	165.00	190.00	225.00	580.00	116.00	696.00
P-75%	Shanghai	123.75	142.50	168.75	435.00	87.00	522.00
C	Other	*	96.00	152.00	248.00	99.20	347.20
C-75%	Other	*	72.00	114.00	186.00	74.40	260.40
P	Other	*	96.00	152.00	248.00	62.00	310.00
P-75%	Other	*	72.00	114.00	186.00	46.50	232.50

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Christmas Island - Currency; dollar (A). NOTE: One Rate For Country</b>							
<b>C</b>	Flying Fish Cove	*	*	*	*	<b>40.00%</b>	*
<b>C-75%</b>	Flying Fish Cove	*	*	*	*	<b>30.00%</b>	*
<b>P</b>	Flying Fish Cove	*	*	*	*	<b>25.00%</b>	*
<b>P-75%</b>	Flying Fish Cove	*	*	*	*	<b>18.75%</b>	*
<b>Colombia - Currency; dollar (US)</b>							
<b>C</b>	Bogota	10.00	14.00	19.00	<b>43.00</b>	<b>13.76</b>	<b>56.76</b>
<b>C-75%</b>	Bogota	7.50	10.50	14.25	<b>32.25</b>	<b>10.32</b>	<b>42.57</b>
<b>P</b>	Bogota	10.00	14.00	19.00	<b>43.00</b>	<b>8.60</b>	<b>51.60</b>
<b>P-75%</b>	Bogota	7.50	10.50	14.25	<b>32.25</b>	<b>6.45</b>	<b>38.70</b>
<b>C</b>	Cali	8.00	18.00	24.00	<b>50.00</b>	<b>16.00</b>	<b>66.00</b>
<b>C-75%</b>	Cali	6.00	13.50	18.00	<b>37.50</b>	<b>12.00</b>	<b>49.50</b>
<b>P</b>	Cali	8.00	18.00	24.00	<b>50.00</b>	<b>10.00</b>	<b>60.00</b>
<b>P-75%</b>	Cali	6.00	13.50	18.00	<b>37.50</b>	<b>7.50</b>	<b>45.00</b>
<b>C</b>	Cartagena	8.00	16.00	19.00	<b>43.00</b>	<b>13.76</b>	<b>56.76</b>
<b>C-75%</b>	Cartagena	6.00	12.00	14.25	<b>32.25</b>	<b>10.32</b>	<b>42.57</b>
<b>P</b>	Cartagena	8.00	16.00	19.00	<b>43.00</b>	<b>8.60</b>	<b>51.60</b>
<b>P-75%</b>	Cartagena	6.00	12.00	14.25	<b>32.25</b>	<b>6.45</b>	<b>38.70</b>
<b>C</b>	Medellin	8.00	18.00	20.00	<b>46.00</b>	<b>14.72</b>	<b>60.72</b>
<b>C-75%</b>	Medellin	6.00	13.50	15.00	<b>34.50</b>	<b>11.04</b>	<b>45.54</b>
<b>P</b>	Medellin	8.00	18.00	20.00	<b>46.00</b>	<b>9.20</b>	<b>55.20</b>
<b>P-75%</b>	Medellin	6.00	13.50	15.00	<b>34.50</b>	<b>6.90</b>	<b>41.40</b>
<b>C</b>	Other	8.00	11.20	15.20	<b>34.40</b>	<b>11.01</b>	<b>45.41</b>
<b>C-75%</b>	Other	6.00	8.40	11.40	<b>25.80</b>	<b>8.26</b>	<b>34.06</b>
<b>P</b>	Other	8.00	11.20	15.20	<b>34.40</b>	<b>6.88</b>	<b>41.28</b>
<b>P-75%</b>	Other	6.00	8.40	11.40	<b>25.80</b>	<b>5.16</b>	<b>30.96</b>
<b>Comoros - Currency; comoros franc. NOTE: One Rate For Country</b>							
<b>C</b>	Moroni	*	*	*	*	<b>40.00%</b>	*
<b>C-75%</b>	Moroni	*	*	*	*	<b>30.00%</b>	*
<b>P</b>	Moroni	*	*	*	*	<b>25.00%</b>	*
<b>P-75%</b>	Moroni	*	*	*	*	<b>18.75%</b>	*

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Congo - Currency; franc (CFA)</b>							
<b>C</b>	Brazzaville	9900.00	10100.00	14400.00	34400.00	11008.00	45408.00
<b>C-75%</b>	Brazzaville	7425.00	7575.00	10800.00	25800.00	8256.00	34056.00
<b>P</b>	Brazzaville	9900.00	10100.00	14400.00	34400.00	6880.00	41280.00
<b>P-75%</b>	Brazzaville	7425.00	7575.00	10800.00	25800.00	5160.00	30960.00
<b>C</b>	Other	7920.00	8080.00	11520.00	27520.00	8806.40	36326.40
<b>C-75%</b>	Other	5940.00	6060.00	8640.00	20640.00	6604.80	27244.80
<b>P</b>	Other	7920.00	8080.00	11520.00	27520.00	5504.00	33024.00
<b>P-75%</b>	Other	5940.00	6060.00	8640.00	20640.00	4128.00	24768.00
<b>Congo, Dem. Republic of - Currency; dollar (US)</b>							
<b>C</b>	Kinshasa	16.00	36.00	45.00	97.00	31.04	128.04
<b>C-75%</b>	Kinshasa	12.00	27.00	33.75	72.75	23.28	96.03
<b>P</b>	Kinshasa	16.00	36.00	45.00	97.00	19.40	116.40
<b>P-75%</b>	Kinshasa	12.00	27.00	33.75	72.75	14.55	87.30
<b>C</b>	Other	12.80	28.80	36.00	77.60	24.83	102.43
<b>C-75%</b>	Other	9.60	21.60	27.00	58.20	18.62	76.82
<b>P</b>	Other	12.80	28.80	36.00	77.60	15.52	93.12
<b>P-75%</b>	Other	9.60	21.60	27.00	58.20	11.64	69.84
<b>Cook Islands - Currency; dollar (NZ). NOTE: One Rate For Country</b>							
<b>C</b>	Avarua	*	*	*	*	40.00%	*
<b>C-75%</b>	Avarua	*	*	*	*	30.00%	*
<b>P</b>	Avarua	*	*	*	*	25.00%	*
<b>P-75%</b>	Avarua	*	*	*	*	18.75%	*
<b>Costa Rica - Currency; colon</b>							
<b>C</b>	San José	2400.00	6500.00	10300.00	19200.00	6144.00	25344.00
<b>C-75%</b>	San José	1800.00	4875.00	7725.00	14400.00	4608.00	19008.00
<b>P</b>	San José	2400.00	6500.00	10300.00	19200.00	3840.00	23040.00
<b>P-75%</b>	San José	1800.00	4875.00	7725.00	14400.00	2880.00	17280.00
<b>C</b>	Other	1920.00	5200.00	8240.00	15360.00	4915.20	20275.20
<b>C-75%</b>	Other	1440.00	3900.00	6180.00	11520.00	3686.40	15206.40
<b>P</b>	Other	1920.00	5200.00	8240.00	15360.00	3072.00	18432.00
<b>P-75%</b>	Other	1440.00	3900.00	6180.00	11520.00	2304.00	13824.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Côte d'Ivoire - Currency; franc (CFA)</b>							
<b>C</b>	Abidjan	6000.00	12000.00	18000.00	<b>36000.00</b>	<b>11520.00</b>	<b>47520.00</b>
<b>C-75%</b>	Abidjan	4500.00	9000.00	13500.00	<b>27000.00</b>	<b>8640.00</b>	<b>35640.00</b>
<b>P</b>	Abidjan	6000.00	12000.00	18000.00	<b>36000.00</b>	<b>7200.00</b>	<b>43200.00</b>
<b>P-75%</b>	Abidjan	4500.00	9000.00	13500.00	<b>27000.00</b>	<b>5400.00</b>	<b>32400.00</b>
<b>C</b>	Other	4800.00	9600.00	14400.00	<b>28800.00</b>	<b>9216.00</b>	<b>38016.00</b>
<b>C-75%</b>	Other	3600.00	7200.00	10800.00	<b>21600.00</b>	<b>6912.00</b>	<b>28512.00</b>
<b>P</b>	Other	4800.00	9600.00	14400.00	<b>28800.00</b>	<b>5760.00</b>	<b>34560.00</b>
<b>P-75%</b>	Other	3600.00	7200.00	10800.00	<b>21600.00</b>	<b>4320.00</b>	<b>25920.00</b>
<b>Croatia - Currency; euro</b>							
<b>C</b>	Zagreb	*	22.00	27.00	<b>49.00</b>	<b>19.60</b>	<b>68.60</b>
<b>C-75%</b>	Zagreb	*	16.50	20.25	<b>36.75</b>	<b>14.70</b>	<b>51.45</b>
<b>P</b>	Zagreb	*	22.00	27.00	<b>49.00</b>	<b>12.25</b>	<b>61.25</b>
<b>P-75%</b>	Zagreb	*	16.50	20.25	<b>36.75</b>	<b>9.19</b>	<b>45.94</b>
<b>C</b>	Other	*	17.60	21.60	<b>39.20</b>	<b>15.68</b>	<b>54.88</b>
<b>C-75%</b>	Other	*	13.20	16.20	<b>29.40</b>	<b>11.76</b>	<b>41.16</b>
<b>P</b>	Other	*	17.60	21.60	<b>39.20</b>	<b>9.80</b>	<b>49.00</b>
<b>P-75%</b>	Other	*	13.20	16.20	<b>29.40</b>	<b>7.35</b>	<b>36.75</b>
<b>Cuba - Currency; Cuban convertible peso - NOTE: One Rate For Country</b>							
<b>C</b>	Havana	13.00	18.00	22.00	<b>53.00</b>	<b>16.90</b>	<b>69.90</b>
<b>C-75%</b>	Havana	9.75	13.50	16.50	<b>39.75</b>	<b>12.72</b>	<b>52.47</b>
<b>P</b>	Havana	13.00	18.00	22.00	<b>53.00</b>	<b>10.60</b>	<b>63.60</b>
<b>P-75%</b>	Havana	9.75	13.50	16.50	<b>39.75</b>	<b>7.95</b>	<b>47.70</b>
<b>Curaçao (Kingdom of the Netherlands) - Currency; netherlands antilles guilder</b>							
<b>C</b>	Willemstad	*	24.00	34.00	<b>58.00</b>	<b>10.00</b>	<b>68.00</b>
<b>C-75%</b>	Willemstad	*	18.00	25.50	<b>43.50</b>	<b>7.50</b>	<b>51.00</b>
<b>P</b>	Willemstad	*	24.00	34.00	<b>58.00</b>	<b>6.25</b>	<b>64.25</b>
<b>P-75%</b>	Willemstad	*	18.00	25.50	<b>43.50</b>	<b>4.69</b>	<b>48.19</b>
<b>Cyprus - Currency; pound. NOTE: One Rate For Country</b>							
<b>C</b>	Nicosia	*	11.00	14.00	<b>25.00</b>	<b>10.00</b>	<b>35.00</b>
<b>C-75%</b>	Nicosia	*	8.25	10.50	<b>18.75</b>	<b>7.50</b>	<b>26.25</b>
<b>P</b>	Nicosia	*	11.00	14.00	<b>25.00</b>	<b>6.25</b>	<b>31.25</b>
<b>P-75%</b>	Nicosia	*	8.25	10.50	<b>18.75</b>	<b>4.69</b>	<b>23.44</b>

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Czech Republic - Currency; koruna</b>							
C	Prague	*	445.00	555.00	1000.00	400.00	1400.00
C-75%	Prague	*	333.75	416.25	750.00	300.00	1050.00
P	Prague	*	445.00	555.00	1000.00	250.00	1250.00
P-75%	Prague	*	333.75	416.25	750.00	187.50	937.50
C	Other	*	356.00	444.00	800.00	320.00	1120.00
C-75%	Other	*	267.00	333.00	600.00	240.00	840.00
P	Other	*	356.00	444.00	800.00	200.00	1000.00
P-75%	Other	*	267.00	333.00	600.00	150.00	750.00
<b>Denmark - Currency; krone</b>							
C	Copenhagen	*	200.00	310.00	510.00	204.00	714.00
C-75%	Copenhagen	*	150.00	232.50	382.50	153.00	535.50
P	Copenhagen	*	200.00	310.00	510.00	127.50	637.50
P-75%	Copenhagen	*	150.00	232.50	382.50	95.63	478.13
C	Other	*	160.00	248.00	408.00	163.20	571.20
C-75%	Other	*	120.00	186.00	306.00	122.40	428.40
P	Other	*	160.00	248.00	408.00	102.00	510.00
P-75%	Other	*	120.00	186.00	306.00	76.50	382.50
<b>Djibouti - Currency; franc (DF). NOTE: One Rate For Country</b>							
C	Djibouti	*	4000.00	4800.00	8800.00	3520.00	12320.00
C-75%	Djibouti	*	3000.00	3600.00	6600.00	2640.00	9240.00
P	Djibouti	*	4000.00	4800.00	8800.00	2200.00	11000.00
P-75%	Djibouti	*	3000.00	3600.00	6600.00	1650.00	8250.00
<b>Dominica - Currency; dollar (EC). NOTE: One Rate For Country</b>							
C	Roseau	19.00	56.00	58.00	133.00	42.56	175.56
C-75%	Roseau	14.25	42.00	43.50	99.75	31.92	131.67
P	Roseau	19.00	56.00	58.00	133.00	26.60	159.60
P-75%	Roseau	14.25	42.00	43.50	99.75	19.95	119.70

\* Reasonable and justifiable expenses. Receipts required.





Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Dominican Republic - Currency; pesos (RD). NOTE: One Rate For Country</b>							
<b>C</b>	Santo Domingo	390.00	730.00	990.00	2110.00	675.20	2785.20
<b>C-75%</b>	Santo Domingo	292.50	547.50	742.50	1582.50	506.40	2088.90
<b>P</b>	Santo Domingo	390.00	730.00	990.00	2110.00	422.00	2532.00
<b>P-75%</b>	Santo Domingo	292.50	547.50	742.50	1582.50	316.50	1899.00
<b>East Timor - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Dili	9.00	19.00	26.00	54.00	17.28	71.28
<b>C-75%</b>	Dili	6.75	14.25	19.50	40.50	12.96	53.46
<b>P</b>	Dili	9.00	19.00	26.00	54.00	10.80	64.80
<b>P-75%</b>	Dili	6.75	14.25	19.50	40.50	8.10	48.60
<b>Ecuador - Currency; dollar (US)</b>							
<b>C</b>	Guayaquil	12.00	15.00	27.00	54.00	17.28	71.28
<b>C-75%</b>	Guayaquil	9.00	11.25	20.25	40.50	12.96	53.46
<b>P</b>	Guayaquil	12.00	15.00	27.00	54.00	10.80	64.80
<b>P-75%</b>	Guayaquil	9.00	11.25	20.25	40.50	8.10	48.60
<b>C</b>	Quito	16.00	20.00	25.00	61.00	19.52	80.52
<b>C-75%</b>	Quito	12.00	15.00	18.75	45.75	14.64	60.39
<b>P</b>	Quito	16.00	20.00	25.00	61.00	12.20	73.20
<b>P-75%</b>	Quito	12.00	15.00	18.75	45.75	9.15	54.90
<b>C</b>	Other	12.80	16.00	20.00	48.80	15.62	64.42
<b>C-75%</b>	Other	9.60	12.00	15.00	36.60	11.71	48.31
<b>P</b>	Other	12.80	16.00	20.00	48.80	9.76	58.56
<b>P-75%</b>	Other	9.60	12.00	15.00	36.60	7.32	43.92
<b>Egypt - Currency; pound (E)</b>							
<b>C</b>	Cairo	55.00	71.00	107.00	233.00	74.56	307.56
<b>C-75%</b>	Cairo	41.25	53.25	80.25	174.75	55.92	230.67
<b>P</b>	Cairo	55.00	71.00	107.00	233.00	46.60	279.60
<b>P-75%</b>	Cairo	41.25	53.25	80.25	174.75	34.95	209.70
<b>C</b>	Other	44.00	56.80	85.60	186.40	59.65	246.05
<b>C-75%</b>	Other	33.00	42.60	64.20	139.80	44.74	184.54
<b>P</b>	Other	44.00	56.80	85.60	186.40	37.28	223.68
<b>P-75%</b>	Other	33.00	42.60	64.20	139.80	27.96	167.76

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>El Salvador - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	San Salvador	11.00	15.00	22.00	48.00	15.36	63.36
<b>C-75%</b>	San Salvador	8.25	11.25	16.50	36.00	11.52	47.52
<b>P</b>	San Salvador	11.00	15.00	22.00	48.00	9.60	57.60
<b>P-75%</b>	San Salvador	8.25	11.25	16.50	36.00	7.20	43.20
<b>Equatorial Guinea - Currency; franc (CFA). NOTE: One Rate For Country</b>							
<b>C</b>	Malabo	*	*	*	*	40.00%	*
<b>C-75%</b>	Malabo	*	*	*	*	30.00%	*
<b>P</b>	Malabo	*	*	*	*	25.00%	*
<b>P-75%</b>	Malabo	*	*	*	*	18.75%	*
<b>Eritrea - Currency; nakfa</b>							
<b>C</b>	Asmara	122.00	169.00	219.00	510.00	163.20	673.20
<b>C-75%</b>	Asmara	91.50	126.75	164.25	382.50	122.40	504.90
<b>P</b>	Asmara	122.00	169.00	219.00	510.00	102.00	612.00
<b>P-75%</b>	Asmara	91.50	126.75	164.25	382.50	76.50	459.00
<b>C</b>	Other	97.60	135.20	175.20	408.00	130.56	538.56
<b>C-75%</b>	Other	73.20	101.40	131.40	306.00	97.92	403.92
<b>P</b>	Other	97.60	135.20	175.20	408.00	81.60	489.60
<b>P-75%</b>	Other	73.20	101.40	131.40	306.00	61.20	367.20
<b>Estonia - Currency; kroon</b>							
<b>C</b>	Tallinn	165.00	245.00	325.00	735.00	235.20	970.20
<b>C-75%</b>	Tallinn	123.75	183.75	243.75	551.25	176.40	727.65
<b>P</b>	Tallinn	165.00	245.00	325.00	735.00	147.00	882.00
<b>P-75%</b>	Tallinn	123.75	183.75	243.75	551.25	110.25	661.50
<b>C</b>	Other	132.00	196.00	260.00	588.00	188.16	776.16
<b>C-75%</b>	Other	99.00	147.00	195.00	441.00	141.12	582.12
<b>P</b>	Other	132.00	196.00	260.00	588.00	117.60	705.60
<b>P-75%</b>	Other	99.00	147.00	195.00	441.00	88.20	529.20
<b>Ethiopia - Currency; birr</b>							
<b>C</b>	Addis Ababa	*	100.00	165.00	265.00	106.00	371.00
<b>C-75%</b>	Addis Ababa	*	75.00	123.75	198.75	79.50	278.25
<b>P</b>	Addis Ababa	*	100.00	165.00	265.00	66.25	331.25
<b>P-75%</b>	Addis Ababa	*	75.00	123.75	198.75	49.69	248.44

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	*	80.00	132.00	212.00	84.80	296.80
C-75%	Other	*	60.00	99.00	159.00	63.60	222.60
P	Other	*	80.00	132.00	212.00	53.00	265.00
P-75%	Other	*	60.00	99.00	159.00	39.75	198.75
<b>Faeroe Islands - Currency; krone (D). NOTE: One Rate For Country</b>							
C	Tórshavn	*	*	*	*	40.00%	*
C-75%	Tórshavn	*	*	*	*	30.00%	*
P	Tórshavn	*	*	*	*	25.00%	*
P-75%	Tórshavn	*	*	*	*	18.75%	*
<b>Falkland Islands - Currency; pound. NOTE: One Rate For Country</b>							
C	Stanley	*	*	*	*	40.00%	*
C-75%	Stanley	*	*	*	*	30.00%	*
P	Stanley	*	*	*	*	25.00%	*
P-75%	Stanley	*	*	*	*	18.75%	*
<b>Fiji - Currency; dollar (Fiji). NOTE: One Rate For Country</b>							
C	Suva	14.00	21.00	36.00	71.00	22.72	93.72
C-75%	Suva	10.50	15.75	27.00	53.25	17.04	70.29
P	Suva	14.00	21.00	36.00	71.00	14.20	85.20
P-75%	Suva	10.50	15.75	27.00	53.25	10.65	63.90
<b>Finland - Currency; euro</b>							
C	Helsinki	*	24.00	46.00	70.00	28.00	98.00
C-75%	Helsinki	*	18.00	34.50	52.50	21.00	73.50
P	Helsinki	*	24.00	46.00	70.00	17.50	87.50
P-75%	Helsinki	*	18.00	34.50	52.50	13.13	65.63
C	Other	*	19.20	36.80	56.00	22.40	78.40
C-75%	Other	*	14.40	27.60	42.00	16.80	58.80
P	Other	*	19.20	36.80	56.00	14.00	70.00
P-75%	Other	*	14.40	27.60	42.00	10.50	52.50

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>France - Currency; euro</b>							
C	Nantes	4.50	14.00	19.00	37.50	12.00	49.50
C-75%	Nantes	3.38	10.50	14.25	28.13	9.00	37.13
P	Nantes	4.50	14.00	19.00	37.50	7.50	45.00
P-75%	Nantes	3.38	10.50	14.25	28.13	5.63	33.75
C	Paris	12.00	23.00	31.00	66.00	21.12	87.12
C-75%	Paris	9.00	17.25	23.25	49.50	15.84	65.34
P	Paris	12.00	23.00	31.00	66.00	13.20	79.20
P-75%	Paris	9.00	17.25	23.25	49.50	9.90	59.40
C	Other	9.60	18.40	24.80	52.80	16.90	69.70
C-75%	Other	7.20	13.80	18.60	39.60	12.67	52.27
P	Other	9.60	18.40	24.80	52.80	10.56	63.36
P-75%	Other	7.20	13.80	18.60	39.60	7.92	47.52
<b>French Guiana - Currency; euro. NOTE: One Rate For Country</b>							
C	Cayenne	*	*	*	*	40.00%	*
C-75%	Cayenne	*	*	*	*	30.00%	*
P	Cayenne	*	*	*	*	25.00%	*
P-75%	Cayenne	*	*	*	*	18.75%	*
<b>Gabon - Currency; franc (CFA)</b>							
C	Libreville	7000.00	14000.00	18000.00	39000.00	12480.00	51480.00
C-75%	Libreville	5250.00	10500.00	13500.00	29250.00	9360.00	38610.00
P	Libreville	7000.00	14000.00	18000.00	39000.00	7800.00	46800.00
P-75%	Libreville	5250.00	10500.00	13500.00	29250.00	5850.00	35100.00
C	Other	5600.00	11200.00	14400.00	31200.00	9984.00	41184.00
C-75%	Other	4200.00	8400.00	10800.00	23400.00	7488.00	30888.00
P	Other	5600.00	11200.00	14400.00	31200.00	6240.00	37440.00
P-75%	Other	4200.00	8400.00	10800.00	23400.00	4680.00	28080.00
<b>Gambia - Currency; dalasis. NOTE: One Rate For Country</b>							
C	Banjul	*	200.00	240.00	440.00	176.00	616.00
C-75%	Banjul	*	150.00	180.00	330.00	132.00	462.00
P	Banjul	*	200.00	240.00	440.00	110.00	550.00
P-75%	Banjul	*	150.00	180.00	330.00	82.50	412.50

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Georgia - Currency; dollar (US)</b>							
<b>C</b>	Tbilisi	6.00	10.00	20.00	36.00	11.52	47.52
<b>C-75%</b>	Tbilisi	4.50	7.50	15.00	27.00	8.64	35.64
<b>P</b>	Tbilisi	6.00	10.00	20.00	36.00	7.20	43.20
<b>P-75%</b>	Tbilisi	4.50	7.50	15.00	27.00	5.40	32.40
<b>C</b>	Other	4.80	8.00	16.00	28.80	9.22	38.02
<b>C-75%</b>	Other	3.60	6.00	12.00	21.60	6.91	28.51
<b>P</b>	Other	4.80	8.00	16.00	28.80	5.76	34.56
<b>P-75%</b>	Other	3.60	6.00	12.00	21.60	4.32	25.92
<b>Germany - Currency; euro</b>							
<b>C</b>	Berlin	15.00	18.00	31.00	64.00	20.48	84.48
<b>C-75%</b>	Berlin	11.25	13.50	23.25	48.00	15.36	63.36
<b>P</b>	Berlin	15.00	18.00	31.00	64.00	12.80	76.80
<b>P-75%</b>	Berlin	11.25	13.50	23.25	48.00	9.60	57.60
<b>C</b>	Düsseldorf	16.00	23.00	31.00	70.00	22.40	92.40
<b>C-75%</b>	Düsseldorf	12.00	17.25	23.25	52.50	16.80	69.30
<b>P</b>	Düsseldorf	16.00	23.00	31.00	70.00	14.00	84.00
<b>P-75%</b>	Düsseldorf	12.00	17.25	23.25	52.50	10.50	63.00
<b>C</b>	Frankfurt	15.00	19.00	29.00	63.00	20.16	83.16
<b>C-75%</b>	Frankfurt	11.25	14.25	21.75	47.25	15.12	62.37
<b>P</b>	Frankfurt	15.00	19.00	29.00	63.00	12.60	75.60
<b>P-75%</b>	Frankfurt	11.25	14.25	21.75	47.25	9.45	56.70
<b>C</b>	Hamburg	15.00	17.00	24.00	56.00	17.92	73.92
<b>C-75%</b>	Hamburg	11.25	12.75	18.00	42.00	13.44	55.44
<b>P</b>	Hamburg	15.00	17.00	24.00	56.00	11.20	67.20
<b>P-75%</b>	Hamburg	11.25	12.75	18.00	42.00	8.40	50.40
<b>C</b>	Munich	15.00	21.00	28.00	64.00	20.48	84.48
<b>C-75%</b>	Munich	11.25	15.75	21.00	48.00	15.36	63.36
<b>P</b>	Munich	15.00	21.00	28.00	64.00	12.80	76.80
<b>P-75%</b>	Munich	11.25	15.75	21.00	48.00	9.60	57.60
<b>C</b>	Other	12.00	14.40	24.80	51.20	16.38	67.58
<b>C-75%</b>	Other	9.00	10.80	18.60	38.40	12.29	50.69
<b>P</b>	Other	12.00	14.40	24.80	51.20	10.24	61.44
<b>P-75%</b>	Other	9.00	10.80	18.60	38.40	7.68	46.08

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Ghana - Currency; cedi</b>							
C	Accra	*	240000.00	280000.00	520000.00	208000.00	728000.00
C-75%	Accra	*	180000.00	210000.00	390000.00	156000.00	546000.00
P	Accra	*	240000.00	280000.00	520000.00	130000.00	650000.00
P-75%	Accra	*	180000.00	210000.00	390000.00	97500.00	487500.00
C	Other	*	192000.00	224000.00	416000.00	166400.00	582400.00
C-75%	Other	*	144000.00	168000.00	312000.00	124800.00	436800.00
P	Other	*	192000.00	224000.00	416000.00	104000.00	520000.00
P-75%	Other	*	144000.00	168000.00	312000.00	78000.00	390000.00
<b>Gibraltar - Currency; pound. NOTE: One Rate For Country</b>							
C	Gibraltar	*	*	*	*	40.00%	*
C-75%	Gibraltar	*	*	*	*	30.00%	*
P	Gibraltar	*	*	*	*	25.00%	*
P-75%	Gibraltar	*	*	*	*	18.75%	*
<b>Greece - Currency; euro</b>							
C	Athens	19.00	20.00	28.00	67.00	21.44	88.44
C-75%	Athens	14.25	15.00	21.00	50.25	16.08	66.33
P	Athens	19.00	20.00	28.00	67.00	13.40	80.40
P-75%	Athens	14.25	15.00	21.00	50.25	10.05	60.30
C	Other	15.20	16.00	22.40	53.60	17.15	70.75
C-75%	Other	11.40	12.00	16.80	40.20	12.86	53.06
P	Other	15.20	16.00	22.40	53.60	10.72	44.65
P-75%	Other	11.40	12.00	16.80	40.20	8.04	48.24
<b>Greenland - Currency; dollar (US).</b>							
C	Nuuk	*	30.00	54.00	84.00	33.60	117.60
C-75%	Nuuk	*	22.50	40.50	63.00	25.20	88.20
P	Nuuk	*	30.00	54.00	84.00	21.00	105.00
P-75%	Nuuk	*	22.50	40.50	63.00	15.75	78.75
C	Thule	*	14.00	21.00	35.00	14.00	49.00
C-75%	Thule	*	10.50	15.75	26.25	10.50	36.75
P	Thule	*	14.00	21.00	35.00	8.75	43.75
P-75%	Thule	*	10.50	15.75	26.25	6.56	32.81

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	*	24.00	43.20	67.20	26.88	94.08
C-75%	Other	*	18.00	32.40	50.40	20.16	70.56
P	Other	*	24.00	43.20	67.20	16.80	84.00
P-75%	Other	*	18.00	32.40	50.40	12.60	63.00
<b>Grenada - Currency; dollar (EC). NOTE: One Rate For Country.</b>							
C	Saint George's	30.00	42.00	75.00	147.00	47.04	194.04
C-75%	Saint George's	22.50	31.50	56.25	110.25	35.28	145.53
P	Saint George's	30.00	42.00	75.00	147.00	29.40	176.40
P-75%	Saint George's	22.50	31.50	56.25	110.25	22.05	132.30
<b>Guadeloupe - Currency; euro. NOTE: One Rate For Country</b>							
C	Basse-Terre	*	*	*	*	40.00%	*
C-75%	Basse-Terre	*	*	*	*	30.00%	*
P	Basse-Terre	*	*	*	*	25.00%	*
P-75%	Basse-Terre	*	*	*	*	18.75%	*
<b>Guam - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Agaña	*	*	*	*	40.00%	*
C-75%	Agaña	*	*	*	*	30.00%	*
P	Agaña	*	*	*	*	25.00%	*
P-75%	Agaña	*	*	*	*	18.75%	*
<b>Guatemala - Currency; quetzal</b>							
C	Guatemala City	65.00	100.00	160.00	325.00	104.00	429.00
C-75%	Guatemala City	48.75	75.00	120.00	243.75	78.00	321.75
P	Guatemala City	65.00	100.00	160.00	325.00	65.00	390.00
P-75%	Guatemala City	48.75	75.00	120.00	243.75	48.75	292.50
C	Other	52.00	80.00	128.00	260.00	83.20	343.20
C-75%	Other	39.00	60.00	96.00	195.00	62.40	257.40
P	Other	52.00	80.00	128.00	260.00	52.00	312.00
P-75%	Other	39.00	60.00	96.00	195.00	39.00	234.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Guinea - Currency; franc (G)</b>							
C	Conakry	20000.00	29000.00	36000.00	85000.00	27200.00	112200.00
C-75%	Conakry	15000.00	21750.00	27000.00	63750.00	20400.00	84150.00
P	Conakry	20000.00	29000.00	36000.00	85000.00	17000.00	102000.00
P-75%	Conakry	15000.00	21750.00	27000.00	63750.00	12750.00	76500.00
C	Other	16000.00	23200.00	28800.00	68000.00	21760.00	89760.00
C-75%	Other	12000.00	17400.00	21600.00	51000.00	16320.00	67320.00
P	Other	16000.00	23200.00	28800.00	68000.00	13600.00	81600.00
P-75%	Other	12000.00	17400.00	21600.00	51000.00	10200.00	61200.00
<b>Guinea-Bissau - Currency; dollar (CDN). NOTE: One Rate For Country</b>							
C	Bissau	5.00	12.00	18.00	35.00	11.20	46.20
C-75%	Bissau	3.75	9.00	13.50	26.25	8.40	34.65
P	Bissau	5.00	12.00	18.00	35.00	7.00	42.00
P-75%	Bissau	3.75	9.00	13.50	26.25	5.25	31.50
<b>Guyana - Currency; dollar (G). NOTE: One Rate For Country</b>							
C	Georgetown	1300.00	2200.00	3200.00	6700.00	2144.00	8844.00
C-75%	Georgetown	975.00	1650.00	2400.00	5025.00	1608.00	6633.00
P	Georgetown	1300.00	2200.00	3200.00	6700.00	1340.00	8040.00
P-75%	Georgetown	975.00	1650.00	2400.00	5025.00	1005.00	6030.00
<b>Haiti - Currency; dollars (US)</b>							
C	Port-au-Prince	10.00	25.00	33.00	68.00	21.76	89.76
C-75%	Port-au-Prince	7.50	18.75	24.75	51.00	16.32	67.32
P	Port-au-Prince	10.00	25.00	33.00	68.00	13.60	81.60
P-75%	Port-au-Prince	7.50	18.75	24.75	51.00	10.20	61.20
C	Other	8.00	20.00	26.40	54.40	17.41	71.81
C-75%	Other	6.00	15.00	19.80	40.80	13.06	53.86
P	Other	8.00	20.00	26.40	54.40	10.88	65.28
P-75%	Other	6.00	15.00	19.80	40.80	8.16	48.96
<b>Honduras - Currency; lempira</b>							
C	San Pedro Sula	95.00	240.00	350.00	685.00	219.20	904.20
C-75%	San Pedro Sula	71.25	180.00	262.50	513.75	164.40	678.15
P	San Pedro Sula	95.00	240.00	350.00	685.00	137.00	822.00
P-75%	San Pedro Sula	71.25	180.00	262.50	513.75	102.75	616.50

\* Reasonable and justifiable expenses. Receipts required.





**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>C</b>	Tegucigalpa	135.00	250.00	335.00	720.00	230.40	950.40
<b>C-75%</b>	Tegucigalpa	101.25	187.50	251.25	540.00	172.80	712.80
<b>P</b>	Tegucigalpa	135.00	250.00	335.00	720.00	144.00	864.00
<b>P-75%</b>	Tegucigalpa	101.25	187.50	251.25	540.00	108.00	648.00
<b>C</b>	Other	108.00	200.00	268.00	576.00	184.32	760.32
<b>C-75%</b>	Other	81.00	150.00	201.00	432.00	138.24	570.24
<b>P</b>	Other	108.00	200.00	268.00	576.00	115.20	691.20
<b>P-75%</b>	Other	81.00	150.00	201.00	432.00	86.40	518.40
<b>Hong Kong - Currency; dollar (HK). NOTE: One Rate For Country</b>							
<b>C</b>	Hong Kong	170.00	190.00	275.00	635.00	203.20	838.20
<b>C-75%</b>	Hong Kong	127.50	142.50	206.25	476.25	152.40	628.65
<b>P</b>	Hong Kong	170.00	190.00	275.00	635.00	127.00	762.00
<b>P-75%</b>	Hong Kong	127.50	142.50	206.25	476.25	95.25	571.50
<b>Hungary - Currency; dollar (CDN)</b>							
<b>C</b>	Budapest	*	18.00	31.00	49.00	19.60	68.60
<b>C-75%</b>	Budapest	*	13.50	23.25	36.75	14.70	51.45
<b>P</b>	Budapest	*	18.00	31.00	49.00	12.25	61.25
<b>P-75%</b>	Budapest	*	13.50	23.25	36.75	9.19	45.94
<b>C</b>	Other	*	14.40	24.80	39.20	15.68	54.88
<b>C-75%</b>	Other	*	10.80	18.60	29.40	11.76	41.16
<b>P</b>	Other	*	14.40	24.80	39.20	9.80	49.00
<b>P-75%</b>	Other	*	10.80	18.60	29.40	7.35	36.75
<b>Iceland - Currency; krona (I)</b>							
<b>C</b>	Keflavik	*	1300.00	2700.00	4000.00	1600.00	5600.00
<b>C-75%</b>	Keflavik	*	975.00	2025.00	3000.00	1200.00	4200.00
<b>P</b>	Keflavik	*	1300.00	2700.00	4000.00	1000.00	5000.00
<b>P-75%</b>	Keflavik	*	975.00	2025.00	3000.00	750.00	3750.00
<b>C</b>	Reykjavik	1400.00	1900.00	3200.00	6500.00	2080.00	8580.00
<b>C-75%</b>	Reykjavik	1050.00	1425.00	2400.00	4875.00	1560.00	6435.00
<b>P</b>	Reykjavik	1400.00	1900.00	3200.00	6500.00	1300.00	7800.00
<b>P-75%</b>	Reykjavik	1050.00	1425.00	2400.00	4875.00	975.00	5850.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>C</b>	Other	1120.00	1520.00	2560.00	<b>5200.00</b>	<b>1664.00</b>	<b>6864.00</b>
<b>C-75%</b>	Other	840.00	1140.00	1920.00	<b>3900.00</b>	<b>1248.00</b>	<b>5148.00</b>
<b>P</b>	Other	1120.00	1520.00	2560.00	<b>5200.00</b>	<b>1040.00</b>	<b>6240.00</b>
<b>P-75%</b>	Other	840.00	1140.00	1920.00	<b>3900.00</b>	<b>780.00</b>	<b>4680.00</b>
	<b>India - Currency; rupee (IN)</b>						
<b>C</b>	Chandigarh	200.00	300.00	400.00	<b>900.00</b>	<b>288.00</b>	<b>1188.00</b>
<b>C-75%</b>	Chandigarh	150.00	225.00	300.00	<b>675.00</b>	<b>216.00</b>	<b>891.00</b>
<b>P</b>	Chandigarh	200.00	300.00	400.00	<b>900.00</b>	<b>180.00</b>	<b>1080.00</b>
<b>P-75%</b>	Chandigarh	150.00	225.00	300.00	<b>675.00</b>	<b>135.00</b>	<b>810.00</b>
<b>C</b>	Kolkata (Calcutta)	500.00	700.00	940.00	<b>2140.00</b>	<b>684.80</b>	<b>2824.80</b>
<b>C-75%</b>	Kolkata (Calcutta)	375.00	525.00	705.00	<b>1605.00</b>	<b>513.60</b>	<b>2118.60</b>
<b>P</b>	Kolkata (Calcutta)	500.00	700.00	940.00	<b>2140.00</b>	<b>428.00</b>	<b>2568.00</b>
<b>P-75%</b>	Kolkata (Calcutta)	375.00	525.00	705.00	<b>1605.00</b>	<b>321.00</b>	<b>1926.00</b>
<b>C</b>	Mumbai (Bombay)	*	850.00	1000.00	<b>1850.00</b>	<b>740.00</b>	<b>2590.00</b>
<b>C-75%</b>	Mumbai (Bombay)	*	637.50	750.00	<b>1387.50</b>	<b>555.00</b>	<b>1942.50</b>
<b>P</b>	Mumbai (Bombay)	*	850.00	1000.00	<b>1850.00</b>	<b>462.50</b>	<b>2312.50</b>
<b>P-75%</b>	Mumbai (Bombay)	*	637.50	750.00	<b>1387.50</b>	<b>346.88</b>	<b>1734.38</b>
<b>C</b>	New Delhi	450.00	800.00	900.00	<b>2150.00</b>	<b>688.00</b>	<b>2838.00</b>
<b>C-75%</b>	New Delhi	337.50	600.00	675.00	<b>1612.50</b>	<b>516.00</b>	<b>2128.50</b>
<b>P</b>	New Delhi	450.00	800.00	900.00	<b>2150.00</b>	<b>430.00</b>	<b>2580.00</b>
<b>P-75%</b>	New Delhi	337.50	600.00	675.00	<b>1612.50</b>	<b>322.50</b>	<b>1935.00</b>
<b>C</b>	Other	360.00	640.00	720.00	<b>1720.00</b>	<b>550.40</b>	<b>2270.40</b>
<b>C-75%</b>	Other	270.00	480.00	540.00	<b>1290.00</b>	<b>412.80</b>	<b>1702.80</b>
<b>P</b>	Other	360.00	640.00	720.00	<b>1720.00</b>	<b>344.00</b>	<b>2064.00</b>
<b>P-75%</b>	Other	270.00	480.00	540.00	<b>1290.00</b>	<b>258.00</b>	<b>1548.00</b>
	<b>Indonesia - Currency; dollar (US)</b>						
<b>C</b>	Denpasar (Bali)	11.00	11.00	14.00	<b>36.00</b>	<b>11.52</b>	<b>47.52</b>
<b>C-75%</b>	Denpasar (Bali)	8.25	8.25	10.50	<b>27.00</b>	<b>8.64</b>	<b>35.64</b>
<b>P</b>	Denpasar (Bali)	11.00	11.00	14.00	<b>36.00</b>	<b>7.20</b>	<b>43.20</b>
<b>P-75%</b>	Denpasar (Bali)	8.25	8.25	10.50	<b>27.00</b>	<b>5.40</b>	<b>32.40</b>
<b>C</b>	Jakarta	*	14.00	18.00	<b>32.00</b>	<b>12.80</b>	<b>44.80</b>
<b>C-75%</b>	Jakarta	*	10.50	13.50	<b>24.00</b>	<b>9.60</b>	<b>33.60</b>
<b>P</b>	Jakarta	*	14.00	18.00	<b>32.00</b>	<b>8.00</b>	<b>40.00</b>
<b>P-75%</b>	Jakarta	*	10.50	13.50	<b>24.00</b>	<b>6.00</b>	<b>30.00</b>

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	*	11.20	14.40	25.60	10.24	35.84
C-75%	Other	*	8.40	10.80	19.20	7.68	26.88
P	Other	*	11.20	14.40	25.60	6.40	32.00
P-75%	Other	*	8.40	10.80	19.20	4.80	24.00
<b>Iran - Currency; rial</b>							
C	Tehran	*	51000.00	104000.00	155000.00	62000.00	217000.00
C-75%	Tehran	*	38250.00	78000.00	116250.00	46500.00	162750.00
P	Tehran	*	51000.00	104000.00	155000.00	38750.00	193750.00
P-75%	Tehran	*	38250.00	78000.00	116250.00	29062.50	145312.50
C	Other	*	40800.00	83200.00	124000.00	49600.00	173600.00
C-75%	Other	*	30600.00	62400.00	93000.00	37200.00	130200.00
P	Other	*	40800.00	83200.00	124000.00	31000.00	155000.00
P-75%	Other	*	30600.00	62400.00	93000.00	23250.00	116250.00
<b>Iraq - Currency; dinar (I). NOTE: One Rate For Country</b>							
C	Baghdad	*	*	*	*	40.00%	*
C-75%	Baghdad	*	*	*	*	30.00%	*
P	Baghdad	*	*	*	*	25.00%	*
P-75%	Baghdad	*	*	*	*	18.75%	*
<b>Ireland - Currency; euro</b>							
C	Dublin	18.00	26.00	36.00	80.00	25.60	105.60
C-75%	Dublin	13.50	19.50	27.00	60.00	19.20	79.20
P	Dublin	18.00	26.00	36.00	80.00	16.00	96.00
P-75%	Dublin	13.50	19.50	27.00	60.00	12.00	72.00
C	Other	14.40	20.80	28.80	64.00	20.48	84.48
C-75%	Other	10.80	15.60	21.60	48.00	15.36	63.36
P	Other	14.40	20.80	28.80	64.00	12.80	76.80
P-75%	Other	10.80	15.60	21.60	48.00	9.60	57.60
<b>Israel - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Tel Aviv	9.00	22.00	31.00	62.00	19.84	81.84
C-75%	Tel Aviv	6.75	16.50	23.25	46.50	14.88	61.38
P	Tel Aviv	9.00	22.00	31.00	62.00	12.40	74.40
P-75%	Tel Aviv	6.75	16.50	23.25	46.50	9.30	55.80

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Italy - Currency; euro</b>							
C	Milan	26.00	17.00	25.00	68.00	21.76	89.76
C-75%	Milan	19.50	12.75	18.75	51.00	16.32	67.32
P	Milan	26.00	17.00	25.00	68.00	13.60	81.60
P-75%	Milan	19.50	12.75	18.75	51.00	10.20	61.20
C	Naples	*	18.00	28.00	46.00	18.40	64.40
C-75%	Naples	*	13.50	21.00	34.50	13.80	48.30
P	Naples	*	18.00	28.00	46.00	11.50	57.50
P-75%	Naples	*	13.50	21.00	34.50	8.63	43.13
C	Rome	*	15.00	30.00	45.00	18.00	63.00
C-75%	Rome	*	11.25	22.50	33.75	13.50	47.25
P	Rome	*	15.00	30.00	45.00	11.25	56.25
P-75%	Rome	*	11.25	22.50	33.75	8.44	42.19
C	Venice	*	25.00	34.00	59.00	23.60	82.60
C-75%	Venice	*	18.75	25.50	44.25	17.70	61.95
P	Venice	*	25.00	34.00	59.00	14.75	73.75
P-75%	Venice	*	18.75	25.50	44.25	11.06	55.31
C	Other	*	12.00	24.00	36.00	14.40	50.40
C-75%	Other	*	9.00	18.00	27.00	10.80	37.80
P	Other	*	12.00	24.00	36.00	9.00	45.00
P-75%	Other	*	9.00	18.00	27.00	6.75	33.75
<b>Jamaica - Currency; dollar (CDN). NOTE: One Rate For Country</b>							
C	Kingston	14.00	13.00	30.00	57.00	18.24	75.24
C-75%	Kingston	10.50	9.75	22.50	42.75	13.68	56.43
P	Kingston	14.00	13.00	30.00	57.00	11.40	68.40
P-75%	Kingston	10.50	9.75	22.50	42.75	8.55	51.30
<b>Japan - Currency; yen</b>							
C	Nagoya	2000.00	3700.00	7900.00	13600.00	4352.00	17952.00
C-75%	Nagoya	1500.00	2775.00	5925.00	10200.00	3264.00	13464.00
P	Nagoya	2000.00	3700.00	7900.00	13600.00	2720.00	16320.00
P-75%	Nagoya	1500.00	2775.00	5925.00	10200.00	2040.00	12240.00
C	Osaka	2400.00	3600.00	7100.00	13100.00	4192.00	17292.00
C-75%	Osaka	1800.00	2700.00	5325.00	9825.00	3144.00	12969.00
P	Osaka	2400.00	3600.00	7100.00	13100.00	2620.00	15720.00
P-75%	Osaka	1800.00	2700.00	5325.00	9825.00	1965.00	11790.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>C</b>	Tokyo	2500.00	3000.00	7500.00	13000.00	4160.00	17160.00
<b>C-75%</b>	Tokyo	1875.00	2250.00	5625.00	9750.00	3120.00	12870.00
<b>P</b>	Tokyo	2500.00	3000.00	7500.00	13000.00	2600.00	15600.00
<b>P-75%</b>	Tokyo	1875.00	2250.00	5625.00	9750.00	1950.00	11700.00
<b>C</b>	Other	2000.00	2400.00	6000.00	10400.00	3328.00	13728.00
<b>C-75%</b>	Other	1500.00	1800.00	4500.00	7800.00	2496.00	10296.00
<b>P</b>	Other	2000.00	2400.00	6000.00	10400.00	2080.00	12480.00
<b>P-75%</b>	Other	1500.00	1800.00	4500.00	7800.00	1560.00	9360.00
<b>Jordan - Currency; dinar (J)</b>							
<b>C</b>	Amman	*	14.00	20.00	34.00	13.60	47.60
<b>C-75%</b>	Amman	*	10.50	15.00	25.50	10.20	35.70
<b>P</b>	Amman	*	14.00	20.00	34.00	8.50	42.50
<b>P-75%</b>	Amman	*	10.50	15.00	25.50	6.38	31.88
<b>C</b>	Other	*	11.20	16.00	27.20	10.88	38.08
<b>C-75%</b>	Other	*	8.40	12.00	20.40	8.16	28.56
<b>P</b>	Other	*	11.20	16.00	27.20	6.80	34.00
<b>P-75%</b>	Other	*	8.40	12.00	20.40	5.10	25.50
<b>Kazakhstan - Currency; dollar (US)</b>							
<b>C</b>	Almaty	30.00	35.00	55.00	120.00	38.40	158.40
<b>C-75%</b>	Almaty	22.50	26.25	41.25	90.00	28.80	118.80
<b>P</b>	Almaty	30.00	35.00	55.00	120.00	24.00	144.00
<b>P-75%</b>	Almaty	22.50	26.25	41.25	90.00	18.00	108.00
<b>C</b>	Other	24.00	28.00	44.00	96.00	30.72	126.72
<b>C-75%</b>	Other	18.00	21.00	33.00	72.00	23.04	95.04
<b>P</b>	Other	24.00	28.00	44.00	96.00	19.20	115.20
<b>P-75%</b>	Other	18.00	21.00	33.00	72.00	14.40	86.40
<b>Kenya - Currency; shilling (K)</b>							
<b>C</b>	Nairobi	860.00	1400.00	1900.00	4160.00	1331.20	5491.20
<b>C-75%</b>	Nairobi	645.00	1050.00	1425.00	3120.00	998.40	4118.40
<b>P</b>	Nairobi	860.00	1400.00	1900.00	4160.00	832.00	4992.00
<b>P-75%</b>	Nairobi	645.00	1050.00	1425.00	3120.00	624.00	3744.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	688.00	1120.00	1520.00	3328.00	1064.96	4392.96
C-75%	Other	516.00	840.00	1140.00	2496.00	798.72	3294.72
P	Other	688.00	1120.00	1520.00	3328.00	665.60	3993.60
P-75%	Other	516.00	840.00	1140.00	2496.00	499.20	2995.20
<b>Kiribati - Currency; dollar (A). NOTE: One Rate For Country</b>							
C	Tarawa	*	*	*	*	40.00%	*
C-75%	Tarawa	*	*	*	*	30.00%	*
P	Tarawa	*	*	*	*	25.00%	*
P-75%	Tarawa	*	*	*	*	18.75%	*
<b>Korea (Republic of) - Currency; won (South Korea)</b>							
C	Seoul	22000.00	35000.00	49000.00	106000.00	33920.00	139920.00
C-75%	Seoul	16500.00	26250.00	36750.00	79500.00	25440.00	104940.00
P	Seoul	22000.00	35000.00	49000.00	106000.00	21200.00	127200.00
P-75%	Seoul	16500.00	26250.00	36750.00	79500.00	15900.00	95400.00
C	Other	17600.00	28000.00	39200.00	84800.00	27136.00	111936.00
C-75%	Other	13200.00	21000.00	29400.00	63600.00	20352.00	83952.00
P	Other	17600.00	28000.00	39200.00	84800.00	16960.00	101760.00
P-75%	Other	13200.00	21000.00	29400.00	63600.00	12720.00	76320.00
<b>Korea (Dem. People's Republic of) - Currency; won (North Korea). NOTE: One Rate For Country</b>							
C	Pyongyang	*	*	*	*	40.00%	*
C-75%	Pyongyang	*	*	*	*	30.00%	*
P	Pyongyang	*	*	*	*	25.00%	*
P-75%	Pyongyang	*	*	*	*	18.75%	*
<b>Kosovo - (See Serbia and Montenegro)</b>							
<b>Kuwait - Currency; dinar (K). NOTE: One Rate For Country</b>							
C	Kuwait City	*	5.00	8.00	13.00	5.20	18.20
C-75%	Kuwait City	*	3.75	6.00	9.75	3.90	13.65
P	Kuwait City	*	5.00	8.00	13.00	3.25	16.25
P-75%	Kuwait City	*	3.75	6.00	9.75	2.44	12.19

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Kyrgyzstan - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Bishkek	6.00	12.00	14.00	32.00	10.24	42.24
<b>C-75%</b>	Bishkek	4.50	9.00	10.50	24.00	7.68	31.68
<b>P</b>	Bishkek	6.00	12.00	14.00	32.00	6.40	38.40
<b>P-75%</b>	Bishkek	4.50	9.00	10.50	24.00	4.80	28.80
<b>Laos - Currency; dollar (US)</b>							
<b>C</b>	Vientiane	*	9.00	11.00	20.00	8.00	28.00
<b>C-75%</b>	Vientiane	*	6.75	8.25	15.00	6.00	21.00
<b>P</b>	Vientiane	*	9.00	11.00	20.00	5.00	25.00
<b>P-75%</b>	Vientiane	*	6.75	8.25	15.00	3.75	18.75
<b>C</b>	Other	*	7.20	8.80	16.00	6.40	22.40
<b>C-75%</b>	Other	*	5.40	6.60	12.00	4.80	16.80
<b>P</b>	Other	*	7.20	8.80	16.00	4.00	20.00
<b>P-75%</b>	Other	*	5.40	6.60	12.00	3.00	15.00
<b>Latvia - Currency; lats</b>							
<b>C</b>	Riga	6.00	9.00	14.00	29.00	9.28	38.28
<b>C-75%</b>	Riga	4.50	6.75	10.50	21.75	6.96	28.71
<b>P</b>	Riga	6.00	9.00	14.00	29.00	5.80	34.80
<b>P-75%</b>	Riga	4.50	6.75	10.50	21.75	4.35	26.10
<b>C</b>	Other	4.80	7.20	11.20	23.20	7.42	30.62
<b>C-75%</b>	Other	3.60	5.40	8.40	17.40	5.57	22.97
<b>P</b>	Other	4.80	7.20	11.20	23.20	4.64	27.84
<b>P-75%</b>	Other	3.60	5.40	8.40	17.40	3.48	20.88
<b>Lebanon - Currency; dollar (US)</b>							
<b>C</b>	Beirut	*	19.00	31.00	50.00	20.00	70.00
<b>C-75%</b>	Beirut	*	14.25	23.25	37.50	15.00	52.50
<b>P</b>	Beirut	*	19.00	31.00	50.00	12.50	62.50
<b>P-75%</b>	Beirut	*	14.25	23.25	37.50	9.38	46.88
<b>C</b>	Other	*	15.20	24.80	40.00	16.00	56.00
<b>C-75%</b>	Other	*	11.40	18.60	30.00	12.00	42.00
<b>P</b>	Other	*	15.20	24.80	40.00	10.00	50.00
<b>P-75%</b>	Other	*	11.40	18.60	30.00	7.50	37.50

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Lesotho - Currency; moloti</b>							
C	Maseru	67.00	76.00	79.00	222.00	71.04	293.04
C-75%	Maseru	50.25	57.00	59.25	166.50	53.28	219.78
P	Maseru	67.00	76.00	79.00	222.00	44.40	266.40
P-75%	Maseru	50.25	57.00	59.25	166.50	33.30	199.80
C	Other	53.60	60.80	63.20	177.60	56.83	234.43
C-75%	Other	40.20	45.60	47.40	133.20	42.62	175.82
P	Other	53.60	60.80	63.20	177.60	35.52	213.12
P-75%	Other	40.20	45.60	47.40	133.20	26.64	159.84
<b>Liberia - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Monrovia	*	23.00	28.00	51.00	20.40	71.40
C-75%	Monrovia	*	17.25	21.00	38.25	15.30	53.55
P	Monrovia	*	23.00	28.00	51.00	12.75	63.75
P-75%	Monrovia	*	17.25	21.00	38.25	9.56	47.81
<b>Libya - Currency; dinar (L)</b>							
C	Tripoli	*	13.00	27.00	40.00	16.00	56.00
C-75%	Tripoli	*	9.75	20.25	30.00	12.00	42.00
P	Tripoli	*	13.00	27.00	40.00	10.00	50.00
P-75%	Tripoli	*	9.75	20.25	30.00	7.50	37.50
C	Other	*	10.40	21.60	32.00	12.80	44.80
C-75%	Other	*	7.80	16.20	24.00	9.60	33.60
P	Other	*	10.40	21.60	32.00	8.00	40.00
P-75%	Other	*	7.80	16.20	24.00	6.00	30.00
<b>Liechtenstein - Currency; franc (SW). NOTE: One Rate For Country</b>							
C	Vaduz	*	*	*	*	40.00%	*
C-75%	Vaduz	*	*	*	*	30.00%	*
P	Vaduz	*	*	*	*	25.00%	*
P-75%	Vaduz	*	*	*	*	18.75%	*
<b>Lithuania - Currency; litas</b>							
C	Vilnius	31.50	37.00	52.50	121.00	38.72	159.72
C-75%	Vilnius	23.63	27.75	39.38	90.75	29.04	119.79
P	Vilnius	31.50	37.00	52.50	121.00	24.20	145.20
P-75%	Vilnius	23.63	27.75	39.38	90.75	18.15	108.90

\* Reasonable and justifiable expenses. Receipts required.





Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	25.20	29.60	42.00	96.80	30.98	127.78
C-75%	Other	18.90	22.20	31.50	72.60	23.23	95.83
P	Other	25.20	29.60	42.00	96.80	19.36	116.16
P-75%	Other	18.90	22.20	31.50	72.60	14.52	87.12
<b>Luxembourg - Currency; euro. NOTE: One Rate For Country</b>							
C	Luxembourg	9.92	14.87	27.27	52.06	16.66	68.72
C-75%	Luxembourg	7.44	11.15	20.45	39.05	12.49	51.54
P	Luxembourg	9.92	14.87	27.27	52.06	10.41	62.47
P-75%	Luxembourg	7.44	11.15	20.45	39.05	7.81	46.85
<b>Macau - Currency; pataca. NOTE: One Rate For Country</b>							
C	Macau	*	*	*	*	40.00%	*
C-75%	Macau	*	*	*	*	30.00%	*
P	Macau	*	*	*	*	25.00%	*
P-75%	Macau	*	*	*	*	18.75%	*
<b>Macedonia - Currency; dollar (US)</b>							
C	Skopje	5.00	10.00	16.00	31.00	9.92	40.92
C-75%	Skopje	3.75	7.50	12.00	23.25	7.44	30.69
P	Skopje	5.00	10.00	16.00	31.00	6.20	37.20
P-75%	Skopje	3.75	7.50	12.00	23.25	4.65	27.90
C	Other	4.00	8.00	12.80	24.80	7.94	32.74
C-75%	Other	3.00	6.00	9.60	18.60	5.95	24.55
P	Other	4.00	8.00	12.80	24.80	4.96	29.76
P-75%	Other	3.00	6.00	9.60	18.60	3.72	22.32
<b>Madagascar - Currency; dollar (CDN). NOTE: One Rate For Country</b>							
C	Antananarivo	6.00	9.00	15.00	30.00	9.60	39.60
C-75%	Antananarivo	4.50	6.75	11.25	22.50	7.20	29.70
P	Antananarivo	6.00	9.00	15.00	30.00	6.00	36.00
P-75%	Antananarivo	4.50	6.75	11.25	22.50	4.50	27.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Malawi - Currency; dollar (CDN)</b>							
C	Blantyre	15.00	11.00	12.00	38.00	12.16	50.16
C-75%	Blantyre	11.25	8.25	9.00	28.50	9.12	37.62
P	Blantyre	15.00	11.00	12.00	38.00	7.60	45.60
P-75%	Blantyre	11.25	8.25	9.00	28.50	5.70	34.20
C	Lilongwe	12.00	12.00	15.00	39.00	12.48	51.48
C-75%	Lilongwe	9.00	9.00	11.25	29.25	9.36	38.61
P	Lilongwe	12.00	12.00	15.00	39.00	7.80	46.80
P-75%	Lilongwe	9.00	9.00	11.25	29.25	5.85	35.10
C	Other	9.60	9.60	12.00	31.20	9.98	41.18
C-75%	Other	7.20	7.20	9.00	23.40	7.49	30.89
P	Other	9.60	9.60	12.00	31.20	6.24	37.44
P-75%	Other	7.20	7.20	9.00	23.40	4.68	28.08
<b>Malaysia - Currency; ringgit</b>							
C	Kuala Lumpur	40.00	45.00	67.00	152.00	48.64	200.64
C-75%	Kuala Lumpur	30.00	33.75	50.25	114.00	36.48	150.48
P	Kuala Lumpur	40.00	45.00	67.00	152.00	30.40	182.40
P-75%	Kuala Lumpur	30.00	33.75	50.25	114.00	22.80	136.80
C	Other	32.00	36.00	53.60	121.60	38.91	160.51
C-75%	Other	24.00	27.00	40.20	91.20	29.18	120.38
P	Other	32.00	36.00	53.60	121.60	24.32	145.92
P-75%	Other	24.00	27.00	40.20	91.20	18.24	109.44
<b>Maldives - Currency; rufiyaa. NOTE: One Rate For Country</b>							
C	Male	*	*	*	*	40.00%	*
C-75%	Male	*	*	*	*	30.00%	*
P	Male	*	*	*	*	25.00%	*
P-75%	Male	*	*	*	*	18.75%	*
<b>Mali - Currency; franc (CFA)</b>							
C	Bamako	5600.00	13200.00	15400.00	34200.00	10944.00	45144.00
C-75%	Bamako	4200.00	9900.00	11550.00	25650.00	8208.00	33858.00
P	Bamako	5600.00	13200.00	15400.00	34200.00	6840.00	41040.00
P-75%	Bamako	4200.00	9900.00	11550.00	25650.00	5130.00	30780.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	4480.00	10560.00	12320.00	27360.00	8755.20	36115.20
C-75%	Other	3360.00	7920.00	9240.00	20520.00	6566.40	27086.40
P	Other	4480.00	10560.00	12320.00	27360.00	5472.00	32832.00
P-75%	Other	3360.00	7920.00	9240.00	20520.00	4104.00	24624.00
<b>Malta - Currency; pound (M). NOTE: One Rate For Country</b>							
C	Valletta	7.00	5.00	8.00	20.00	6.40	26.40
C-75%	Valletta	5.25	3.75	6.00	15.00	4.80	19.80
P	Valletta	7.00	5.00	8.00	20.00	4.00	24.00
P-75%	Valletta	5.25	3.75	6.00	15.00	3.00	18.00
<b>Marshall Islands - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Majura	5.00	9.00	16.00	30.00	9.60	39.60
C-75%	Majura	3.75	6.75	12.00	22.50	7.20	29.70
P	Majura	5.00	9.00	16.00	30.00	6.00	36.00
P-75%	Majura	3.75	6.75	12.00	22.50	4.50	27.00
<b>Martinique - Currency; euro. NOTE: One Rate For Country</b>							
C	Fort-de-France	*	*	*	*	40.00%	*
C-75%	Fort-de-France	*	*	*	*	30.00%	*
P	Fort-de-France	*	*	*	*	25.00%	*
P-75%	Fort-de-France	*	*	*	*	18.75%	*
<b>Mauritania - Currency; ouguiya</b>							
C	Nouakchott	2500.00	2600.00	3600.00	8700.00	2784.00	11484.00
C-75%	Nouakchott	1875.00	1950.00	2700.00	6525.00	2088.00	8613.00
	Nouakchott	2500.00	2600.00	3600.00	8700.00	1740.00	10440.00
P-75%	Nouakchott	1875.00	1950.00	2700.00	6525.00	1305.00	7830.00
C	Other	2000.00	2080.00	2880.00	6960.00	2227.20	9187.20
C-75%	Other	1500.00	1560.00	2160.00	5220.00	1670.40	6890.40
P	Other	2000.00	2080.00	2880.00	6960.00	1392.00	8352.00
P-75%	Other	1500.00	1560.00	2160.00	5220.00	1044.00	6264.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

C = Commercial Accommodation P = Non-commercial Accommodation * = Reasonable and justifiable expenses. Receipts required.							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Mauritius - Currency; rupee (M). NOTE: One Rate For Country</b>							
C	Port Louis	200.00	300.00	500.00	1000.00	320.00	1320.00
C-75%	Port Louis	150.00	225.00	375.00	750.00	240.00	990.00
P	Port Louis	200.00	300.00	500.00	1000.00	200.00	1200.00
P-75%	Port Louis	150.00	225.00	375.00	750.00	150.00	900.00
<b>Mexico - Currency; dollar (CDN). NOTE: One Rate For Country</b>							
C	Mexico City	10.00	22.00	35.00	67.00	21.44	88.44
C-75%	Mexico City	7.50	16.50	26.25	50.25	16.08	66.33
P	Mexico City	10.00	22.00	35.00	67.00	13.40	80.40
P-75%	Mexico City	7.50	16.50	26.25	50.25	10.05	60.30
<b>Micronesia - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Palikir	5.00	9.00	16.00	30.00	9.60	39.60
C-75%	Palikir	3.75	6.75	12.00	22.50	7.20	29.70
P	Palikir	5.00	9.00	16.00	30.00	6.00	36.00
P-75%	Palikir	3.75	6.75	12.00	22.50	4.50	27.00
<b>Moldova - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Chisinau	*	10.00	14.00	24.00	9.60	33.60
C-75%	Chisinau	*	7.50	10.50	18.00	7.20	25.20
P	Chisinau	*	10.00	14.00	24.00	6.00	30.00
P-75%	Chisinau	*	7.50	10.50	18.00	4.50	22.50
<b>Monaco - Currency; euro. NOTE: One Rate For Country</b>							
C	Monte Carlo	17.00	24.00	40.00	81.00	25.92	106.92
C-75%	Monte Carlo	12.75	18.00	30.00	60.75	19.44	80.19
P	Monte Carlo	17.00	24.00	40.00	81.00	16.20	97.20
P-75%	Monte Carlo	12.75	18.00	30.00	60.75	12.15	72.90
<b>Mongolia - Currency; dollar (US)</b>							
C	Ulaanbaatar	*	6.00	9.00	15.00	6.00	21.00
C-75%	Ulaanbaatar	*	4.50	6.75	11.25	4.50	15.75
P	Ulaanbaatar	*	6.00	9.00	15.00	3.75	18.75
P-75%	Ulaanbaatar	*	4.50	6.75	11.25	2.81	14.06

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

C = Commercial Accommodation P = Non-commercial Accommodation * = Reasonable and justifiable expenses. Receipts required.							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	*	4.80	7.20	12.00	4.80	16.80
C-75%	Other	*	3.60	5.40	9.00	3.60	12.60
P	Other	*	4.80	7.20	12.00	3.00	15.00
P-75%	Other	*	3.60	5.40	9.00	2.25	11.25
<b>Montserrat - Currency; dollar (EC). NOTE: One Rate For Country</b>							
C	Plymouth	24.00	34.00	90.00	148.00	47.36	195.36
C-75%	Plymouth	18.00	25.50	67.50	111.00	35.52	146.52
P	Plymouth	24.00	34.00	90.00	148.00	29.60	177.60
P-75%	Plymouth	18.00	25.50	67.50	111.00	22.20	133.20
<b>Morocco - Currency; dirham</b>							
C	Casablanca	115.00	200.00	240.00	555.00	177.60	732.60
C-75%	Casablanca	86.25	150.00	180.00	416.25	133.20	549.45
P	Casablanca	115.00	200.00	240.00	555.00	111.00	666.00
P-75%	Casablanca	86.25	150.00	180.00	416.25	83.25	499.50
C	Rabat	110.00	120.00	210.00	440.00	140.80	580.80
C-75%	Rabat	82.50	90.00	157.50	330.00	105.60	435.60
P	Rabat	110.00	120.00	210.00	440.00	88.00	528.00
P-75%	Rabat	82.50	90.00	157.50	330.00	66.00	396.00
C	Other	88.00	96.00	168.00	352.00	112.64	464.64
C-75%	Other	66.00	72.00	126.00	264.00	84.48	348.48
P	Other	88.00	96.00	168.00	352.00	70.40	422.40
P-75%	Other	66.00	72.00	126.00	264.00	52.80	316.80
<b>Mozambique - Currency; dollar (US)</b>							
C	Maputo	*	10.00	14.00	24.00	9.60	33.60
C-75%	Maputo	*	7.50	10.50	18.00	7.20	25.20
P	Maputo	*	10.00	14.00	24.00	6.00	30.00
P-75%	Maputo	*	7.50	10.50	18.00	4.50	22.50
C	Other	*	8.00	11.20	19.20	7.68	26.88
C-75%	Other	*	6.00	8.40	14.40	5.76	20.16
P	Other	*	8.00	11.20	19.20	4.80	24.00
P-75%	Other	*	6.00	8.40	14.40	3.60	18.00

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Myanmar (Burma) - Currency; dollar (US)</b>							
<b>C</b>	Rangoon	15.00	26.00	33.00	74.00	23.68	97.68
<b>C-75%</b>	Rangoon	11.25	19.50	24.75	55.50	17.76	73.26
<b>P</b>	Rangoon	15.00	26.00	33.00	74.00	14.80	88.80
<b>P-75%</b>	Rangoon	11.25	19.50	24.75	55.50	11.10	66.60
<b>C</b>	Other	12.00	20.80	26.40	59.20	18.94	78.14
<b>C-75%</b>	Other	9.00	15.60	19.80	44.40	14.21	58.61
<b>P</b>	Other	12.00	20.80	26.40	59.20	11.84	71.04
<b>P-75%</b>	Other	9.00	15.60	19.80	44.40	8.88	53.28
<b>Namibia - Currency; dollar (Namibia). NOTE: One Rate For Country</b>							
<b>C</b>	Windhoek	*	90.00	117.00	207.00	82.80	289.80
<b>C-75%</b>	Windhoek	*	67.50	87.75	155.25	62.10	217.35
<b>P</b>	Windhoek	*	90.00	117.00	207.00	51.75	258.75
<b>P-75%</b>	Windhoek	*	67.50	87.75	155.25	38.81	194.06
<b>Nauru - Currency; dollar (A). NOTE: One Rate For Country</b>							
<b>C</b>	Yaren	*	*	*	*	40.00%	*
<b>C-75%</b>	Yaren	*	*	*	*	30.00%	*
<b>P</b>	Yaren	*	*	*	*	25.00%	*
<b>P-75%</b>	Yaren	*	*	*	*	18.75%	*
<b>Nepal - Currency; rupee (NP)</b>							
<b>C</b>	Kathmandu	500.00	840.00	1025.00	2365.00	756.80	3121.80
<b>C-75%</b>	Kathmandu	375.00	630.00	768.75	1773.75	567.60	2341.35
<b>P</b>	Kathmandu	500.00	840.00	1025.00	2365.00	473.00	2838.00
<b>P-75%</b>	Kathmandu	375.00	630.00	768.75	1773.75	354.75	2128.50
<b>C</b>	Other	400.00	672.00	820.00	1892.00	605.44	2497.44
<b>C-75%</b>	Other	300.00	504.00	615.00	1419.00	454.08	1873.08
<b>P</b>	Other	400.00	672.00	820.00	1892.00	378.40	2270.40
<b>P-75%</b>	Other	300.00	504.00	615.00	1419.00	283.80	1702.80

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Netherlands - Currency; euro</b>							
C	Amsterdam	*	35.00	40.00	75.00	30.00	105.00
C-75%	Amsterdam	*	26.25	30.00	56.25	22.50	78.75
P	Amsterdam	*	35.00	40.00	75.00	18.75	93.75
P-75%	Amsterdam	*	26.25	30.00	56.25	14.06	70.31
C	The Hague	*	28.00	39.00	67.00	26.80	93.80
C-75%	The Hague	*	21.00	29.25	50.25	20.10	70.35
P	The Hague	*	28.00	39.00	67.00	16.75	83.75
P-75%	The Hague	*	21.00	29.25	50.25	12.56	62.81
C	Other	*	28.00	32.00	60.00	24.00	84.00
C-75%	Other	*	21.00	24.00	45.00	18.00	63.00
P	Other	*	28.00	32.00	60.00	15.00	75.00
P-75%	Other	*	21.00	24.00	45.00	11.25	56.25
<b>New Caledonia - Currency; franc (CFP). NOTE: One Rate For Country</b>							
C	Noumea	*	2600.00	3400.00	6000.00	2400.00	8400.00
C-75%	Noumea	*	1950.00	2550.00	4500.00	1800.00	6300.00
P	Noumea	*	2600.00	3400.00	6000.00	1500.00	7500.00
P-75%	Noumea	*	1950.00	2550.00	4500.00	1125.00	5625.00
<b>New Zealand - Currency; dollar (NZ)</b>							
C	Auckland		25.00	45.00	58.00	40.96	168.96
C-75%	Auckland		18.75	33.75	43.50	30.72	126.72
P	Auckland		25.00	45.00	58.00	25.60	153.60
P-75%	Auckland		18.75	33.75	43.50	19.20	115.20
C	Wellington		25.00	45.00	58.00	40.96	168.96
C-75%	Wellington		18.75	33.75	43.50	30.72	126.72
P	Wellington		25.00	45.00	58.00	25.60	153.60
P-75%	Wellington		18.75	33.75	43.50	19.20	115.20
C	Other		20.00	36.00	46.40	32.77	135.17
C-75%	Other		15.00	27.00	34.80	24.58	101.38
P	Other		20.00	36.00	46.40	20.48	122.88
P-75%	Other		15.00	27.00	34.80	15.36	92.16

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Nicaragua - Currency; dollar (US)</b>							
<b>C</b>	Managua	9.00	12.60	20.40	<b>42.00</b>	<b>13.44</b>	<b>55.44</b>
<b>C-75%</b>	Managua	6.75	9.45	15.30	<b>31.50</b>	<b>10.08</b>	<b>41.58</b>
<b>P</b>	Managua	9.00	12.60	20.40	<b>42.00</b>	<b>8.40</b>	<b>50.40</b>
<b>P-75%</b>	Managua	6.75	9.45	15.30	<b>31.50</b>	<b>6.30</b>	<b>37.80</b>
<b>C</b>	Other	7.20	10.08	16.32	<b>33.60</b>	<b>10.75</b>	<b>44.35</b>
<b>C-75%</b>	Other	5.40	7.56	12.24	<b>25.20</b>	<b>8.06</b>	<b>33.26</b>
<b>P</b>	Other	7.20	10.08	16.32	<b>33.60</b>	<b>6.72</b>	<b>40.32</b>
<b>P-75%</b>	Other	5.40	7.56	12.24	<b>25.20</b>	<b>5.04</b>	<b>30.24</b>
<b>Niger - Currency; franc (CFA)</b>							
<b>C</b>	Niamey	7200.00	9400.00	13400.00	<b>30000.00</b>	<b>9600.00</b>	<b>39600.00</b>
<b>C-75%</b>	Niamey	5400.00	7050.00	10050.00	<b>22500.00</b>	<b>7200.00</b>	<b>29700.00</b>
<b>P</b>	Niamey	7200.00	9400.00	13400.00	<b>30000.00</b>	<b>6000.00</b>	<b>36000.00</b>
<b>P-75%</b>	Niamey	5400.00	7050.00	10050.00	<b>22500.00</b>	<b>4500.00</b>	<b>27000.00</b>
<b>C</b>	Other	5760.00	7520.00	10720.00	<b>24000.00</b>	<b>7680.00</b>	<b>31680.00</b>
<b>C-75%</b>	Other	4320.00	5640.00	8040.00	<b>18000.00</b>	<b>5760.00</b>	<b>23760.00</b>
<b>P</b>	Other	5760.00	7520.00	10720.00	<b>24000.00</b>	<b>4800.00</b>	<b>28800.00</b>
<b>P-75%</b>	Other	4320.00	5640.00	8040.00	<b>18000.00</b>	<b>3600.00</b>	<b>21600.00</b>
<b>Nigeria - Currency; naira</b>							
<b>C</b>	Abuja	2100.00	2300.00	3600.00	<b>8000.00</b>	<b>2560.00</b>	<b>10560.00</b>
<b>C-75%</b>	Abuja	1575.00	1725.00	2700.00	<b>6000.00</b>	<b>1920.00</b>	<b>7920.00</b>
<b>P</b>	Abuja	2100.00	2300.00	3600.00	<b>8000.00</b>	<b>1600.00</b>	<b>9600.00</b>
<b>P-75%</b>	Abuja	1575.00	1725.00	2700.00	<b>6000.00</b>	<b>1200.00</b>	<b>7200.00</b>
<b>C</b>	Lagos	1900.00	3400.00	4000.00	<b>9300.00</b>	<b>2976.00</b>	<b>12276.00</b>
<b>C-75%</b>	Lagos	1425.00	2550.00	3000.00	<b>6975.00</b>	<b>2232.00</b>	<b>9207.00</b>
<b>P</b>	Lagos	1900.00	3400.00	4000.00	<b>9300.00</b>	<b>1860.00</b>	<b>11160.00</b>
<b>P-75%</b>	Lagos	1425.00	2550.00	3000.00	<b>6975.00</b>	<b>1395.00</b>	<b>8370.00</b>
<b>C</b>	Other	1680.00	1840.00	2880.00	<b>6400.00</b>	<b>2048.00</b>	<b>8448.00</b>
<b>C-75%</b>	Other	1260.00	1380.00	2160.00	<b>4800.00</b>	<b>1536.00</b>	<b>6336.00</b>
<b>P</b>	Other	1680.00	1840.00	2880.00	<b>6400.00</b>	<b>1280.00</b>	<b>7680.00</b>
<b>P-75%</b>	Other	1260.00	1380.00	2160.00	<b>4800.00</b>	<b>960.00</b>	<b>5760.00</b>

\* Reasonable and justifiable expenses. Receipts required.





**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Northern Ireland - Currency; pound. NOTE: One Rate For Country</b>							
<b>C</b>	Belfast	9.60	11.40	16.00	<b>37.00</b>	<b>11.84</b>	<b>48.84</b>
<b>C-75%</b>	Belfast	7.20	8.55	12.00	<b>27.75</b>	<b>8.88</b>	<b>36.63</b>
<b>P</b>	Belfast	9.60	11.40	16.00	<b>37.00</b>	<b>7.40</b>	<b>44.40</b>
<b>P-75%</b>	Belfast	7.20	8.55	12.00	<b>27.75</b>	<b>5.55</b>	<b>33.30</b>
<b>Norway - Currency; krone</b>							
<b>C</b>	Jatta / Stavanger	*	225.00	325.00	<b>550.00</b>	<b>220.00</b>	<b>770.00</b>
<b>C-75%</b>	Jatta / Stavanger	*	168.75	243.75	<b>412.50</b>	<b>165.00</b>	<b>577.50</b>
<b>P</b>	Jatta / Stavanger	*	225.00	325.00	<b>550.00</b>	<b>137.50</b>	<b>687.50</b>
<b>P-75%</b>	Jatta / Stavanger	*	168.75	243.75	<b>412.50</b>	<b>103.13</b>	<b>515.63</b>
<b>C</b>	Oslo	*	250.00	375.00	<b>625.00</b>	<b>250.00</b>	<b>875.00</b>
<b>C-75%</b>	Oslo	*	187.50	281.25	<b>468.75</b>	<b>187.50</b>	<b>656.25</b>
<b>P</b>	Oslo	*	250.00	375.00	<b>625.00</b>	<b>156.25</b>	<b>781.25</b>
<b>P-75%</b>	Oslo	*	187.50	281.25	<b>468.75</b>	<b>117.19</b>	<b>585.94</b>
<b>C</b>	Other	*	200.00	300.00	<b>500.00</b>	<b>200.00</b>	<b>700.00</b>
<b>C-75%</b>	Other	*	150.00	225.00	<b>375.00</b>	<b>150.00</b>	<b>525.00</b>
<b>P</b>	Other	*	200.00	300.00	<b>500.00</b>	<b>125.00</b>	<b>625.00</b>
<b>P-75%</b>	Other	*	150.00	225.00	<b>375.00</b>	<b>93.75</b>	<b>468.75</b>
<b>Oman - Currency; sul rial (Oman)</b>							
<b>C</b>	Muscat	7.00	10.00	13.00	<b>30.00</b>	<b>9.60</b>	<b>39.60</b>
<b>C-75%</b>	Muscat	5.25	7.50	9.75	<b>22.50</b>	<b>7.20</b>	<b>29.70</b>
<b>P</b>	Muscat	7.00	10.00	13.00	<b>30.00</b>	<b>6.00</b>	<b>36.00</b>
<b>P-75%</b>	Muscat	5.25	7.50	9.75	<b>22.50</b>	<b>4.50</b>	<b>27.00</b>
<b>C</b>	Other	5.60	8.00	10.40	<b>24.00</b>	<b>7.68</b>	<b>31.68</b>
<b>C-75%</b>	Other	4.20	6.00	7.80	<b>18.00</b>	<b>5.76</b>	<b>23.76</b>
<b>P</b>	Other	5.60	8.00	10.40	<b>24.00</b>	<b>4.80</b>	<b>28.80</b>
<b>P-75%</b>	Other	4.20	6.00	7.80	<b>18.00</b>	<b>3.60</b>	<b>21.60</b>
<b>Pakistan - Currency; rupee (PK)</b>							
<b>C</b>	Islamabad	200.00	490.00	620.00	<b>1310.00</b>	<b>419.20</b>	<b>1729.20</b>
<b>C-75%</b>	Islamabad	150.00	367.50	465.00	<b>982.50</b>	<b>314.40</b>	<b>1296.90</b>
<b>P</b>	Islamabad	200.00	490.00	620.00	<b>1310.00</b>	<b>262.00</b>	<b>1572.00</b>
<b>P-75%</b>	Islamabad	150.00	367.50	465.00	<b>982.50</b>	<b>196.50</b>	<b>1179.00</b>

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Karachi	*	520.00	680.00	1200.00	480.00	1680.00
C-75%	Karachi	*	390.00	510.00	900.00	360.00	1260.00
P	Karachi	*	520.00	680.00	1200.00	300.00	1500.00
P-75%	Karachi	*	390.00	510.00	900.00	225.00	1125.00
C	Lahore	285.00	615.00	695.00	1595.00	510.40	2105.40
C-75%	Lahore	213.75	461.25	521.25	1196.25	382.80	1579.05
P	Lahore	285.00	615.00	695.00	1595.00	319.00	1914.00
P-75%	Lahore	213.75	461.25	521.25	1196.25	239.25	1435.50
C	Other	160.00	392.00	496.00	1048.00	335.36	1383.36
C-75%	Other	120.00	294.00	372.00	786.00	251.52	1037.52
P	Other	160.00	392.00	496.00	1048.00	209.60	1257.60
P-75%	Other	120.00	294.00	372.00	786.00	157.20	943.20
<b>Panama - Currency; dollar (US)</b>							
C	Panama City	8.00	15.00	23.00	46.00	14.72	60.72
C-75%	Panama City	6.00	11.25	17.25	34.50	11.04	45.54
P	Panama City	8.00	15.00	23.00	46.00	9.20	55.20
P-75%	Panama City	6.00	11.25	17.25	34.50	6.90	41.40
C	Other	6.40	12.00	18.40	36.80	11.78	48.58
C-75%	Other	4.80	9.00	13.80	27.60	8.83	36.43
P	Other	6.40	12.00	18.40	36.80	7.36	44.16
P-75%	Other	4.80	9.00	13.80	27.60	5.52	33.12
<b>Papua-New Guinea - Currency; kina</b>							
C	Port Moresby	23.00	45.00	61.00	129.00	41.28	170.28
C-75%	Port Moresby	17.25	33.75	45.75	96.75	30.96	127.71
P	Port Moresby	23.00	45.00	61.00	129.00	25.80	154.80
P-75%	Port Moresby	17.25	33.75	45.75	96.75	19.35	116.10
C	Other	18.40	36.00	48.80	103.20	33.02	136.22
C-75%	Other	13.80	27.00	36.60	77.40	24.77	102.17
P	Other	18.40	36.00	48.80	103.20	20.64	123.84
P-75%	Other	13.80	27.00	36.60	77.40	15.48	92.88

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Paraguay - Currency; guarani</b>							
C	Asuncion	*	55000.00	70000.00	125000.00	50000.00	175000.00
C-75%	Asuncion	*	41250.00	52500.00	93750.00	37500.00	131250.00
P	Asuncion	*	55000.00	70000.00	125000.00	31250.00	156250.00
P-75%	Asuncion	*	41250.00	52500.00	93750.00	23437.50	117187.50
C	Other	*	44000.00	56000.00	100000.00	40000.00	140000.00
C-75%	Other	*	33000.00	42000.00	75000.00	30000.00	105000.00
P	Other	*	44000.00	56000.00	100000.00	25000.00	125000.00
P-75%	Other	*	33000.00	42000.00	75000.00	18750.00	93750.00
<b>Peru - Currency; dollar (CDN)</b>							
C	Lima	13.00	24.00	30.00	67.00	21.44	88.44
C-75%	Lima	9.75	18.00	22.50	50.25	16.08	66.33
P	Lima	13.00	24.00	30.00	67.00	13.40	80.40
P-75%	Lima	9.75	18.00	22.50	50.25	10.05	60.30
C	Other	10.40	19.20	24.00	53.60	17.15	70.75
C-75%	Other	7.80	14.40	18.00	40.20	12.86	53.06
P	Other	10.40	19.20	24.00	53.60	10.72	64.32
P-75%	Other	7.80	14.40	18.00	40.20	8.04	48.24
<b>Philippines - Currency; peso (P)</b>							
C	Manila	*	700.00	1000.00	1700.00	680.00	2380.00
C-75%	Manila	*	525.00	750.00	1275.00	510.00	1785.00
P	Manila	*	700.00	1000.00	1700.00	425.00	2125.00
P-75%	Manila	*	525.00	750.00	1275.00	318.75	1593.75
C	Other	*	560.00	800.00	1360.00	544.00	1904.00
C-75%	Other	*	420.00	600.00	1020.00	408.00	1428.00
P	Other	*	560.00	800.00	1360.00	340.00	1700.00
P-75%	Other	*	420.00	600.00	1020.00	255.00	1275.00
<b>Pitcairn Islands - Currency; dollar (NZ). NOTE: One Rate For Country</b>							
C	Adamstown	*	*	*	*	40.00%	*
C-75%	Adamstown	*	*	*	*	30.00%	*
P	Adamstown	*	*	*	*	25.00%	*
P-75%	Adamstown	*	*	*	*	18.75%	*

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Poland - Currency; dollar (US)</b>							
<b>C</b>	Warsaw	29.00	27.00	34.00	90.00	28.80	118.80
<b>C-75%</b>	Warsaw	21.75	20.25	25.50	67.50	21.60	89.10
<b>P</b>	Warsaw	29.00	27.00	34.00	90.00	18.00	108.00
<b>P-75%</b>	Warsaw	21.75	20.25	25.50	67.50	13.50	81.00
<b>C</b>	Other	23.20	21.60	27.20	72.00	23.04	95.04
<b>C-75%</b>	Other	17.40	16.20	20.40	54.00	17.28	71.28
<b>P</b>	Other	23.20	21.60	27.20	72.00	14.40	86.40
<b>P-75%</b>	Other	17.40	16.20	20.40	54.00	10.80	64.80
<b>Portugal - Currency; euro</b>							
<b>C</b>	Lisbon	*	16.00	26.00	42.00	16.80	58.80
<b>C-75%</b>	Lisbon	*	12.00	19.50	31.50	12.60	44.10
<b>P</b>	Lisbon	*	16.00	26.00	42.00	10.50	52.50
<b>P-75%</b>	Lisbon	*	12.00	19.50	31.50	7.88	39.38
<b>C</b>	Other / Azores	*	12.80	20.80	33.60	13.44	47.04
<b>C-75%</b>	Other / Azores	*	9.60	15.60	25.20	10.08	35.28
<b>P</b>	Other / Azores	*	12.80	20.80	33.60	8.40	42.00
<b>P-75%</b>	Other / Azores	*	9.60	15.60	25.20	6.30	31.50
<b>Puerto Rico - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	San Juan	14.00	36.00	43.00	93.00	29.76	122.76
<b>C-75%</b>	San Juan	10.50	27.00	32.25	69.75	22.32	92.07
<b>P</b>	San Juan	14.00	36.00	43.00	93.00	18.60	111.60
<b>P-75%</b>	San Juan	10.50	27.00	32.25	69.75	13.95	83.70
<b>Qatar - Currency; riyal (Q). NOTE: One Rate For Country</b>							
<b>C</b>	Doha	66.00	85.00	118.00	269.00	86.08	355.08
<b>C-75%</b>	Doha	49.50	63.75	88.50	201.75	64.56	266.31
<b>P</b>	Doha	66.00	85.00	118.00	269.00	53.80	322.80
<b>P-75%</b>	Doha	49.50	63.75	88.50	201.75	40.35	242.10

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Réunion - Currency; euro. NOTE: One Rate For Country</b>							
<b>C</b>	Saint-Denis	*	*	*	*	40.00%	*
<b>C-75%</b>	Saint-Denis	*	*	*	*	30.00%	*
<b>P</b>	Saint-Denis	*	*	*	*	25.00%	*
<b>P-75%</b>	Saint-Denis	*	*	*	*	18.75%	*
<b>Romania - Currency; dollar (US)</b>							
<b>C</b>	Bucharest	16.00	14.00	20.00	50.00	16.00	66.00
<b>C-75%</b>	Bucharest	12.00	10.50	15.00	37.50	12.00	49.50
<b>P</b>	Bucharest	16.00	14.00	20.00	50.00	10.00	60.00
<b>P-75%</b>	Bucharest	12.00	10.50	15.00	37.50	7.50	45.00
<b>C</b>	Other	12.80	11.20	16.00	40.00	12.80	52.80
<b>C-75%</b>	Other	9.60	8.40	12.00	30.00	9.60	39.60
<b>P</b>	Other	12.80	11.20	16.00	40.00	8.00	48.00
<b>P-75%</b>	Other	9.60	8.40	12.00	30.00	6.00	36.00
<b>Russia - Currency; dollar (US)</b>							
<b>C</b>	Moscow	14.00	31.00	43.00	88.00	28.16	116.16
<b>C-75%</b>	Moscow	10.50	23.25	32.25	66.00	21.12	87.12
<b>P</b>	Moscow	14.00	31.00	43.00	88.00	17.60	105.60
<b>P-75%</b>	Moscow	10.50	23.25	32.25	66.00	13.20	79.20
<b>C</b>	St. Petersburg	23.00	33.00	44.00	100.00	32.00	132.00
<b>C-75%</b>	St. Petersburg	17.25	24.75	33.00	75.00	24.00	99.00
<b>P</b>	St. Petersburg	23.00	33.00	44.00	100.00	20.00	120.00
<b>P-75%</b>	St. Petersburg	17.25	24.75	33.00	75.00	15.00	90.00
<b>C</b>	Other	11.20	24.80	34.40	70.40	22.53	92.93
<b>C-75%</b>	Other	8.40	18.60	25.80	52.80	16.90	69.70
<b>P</b>	Other	11.20	24.80	34.40	70.40	14.08	84.48
<b>P-75%</b>	Other	8.40	18.60	25.80	52.80	10.56	63.36
<b>Rwanda - Currency; franc (R)</b>							
<b>C</b>	Kigali	*	10000.00	13000.00	23000.00	9200.00	32200.00
<b>C-75%</b>	Kigali	*	7500.00	9750.00	17250.00	6900.00	24150.00
<b>P</b>	Kigali	*	10000.00	13000.00	23000.00	5750.00	28750.00
<b>P-75%</b>	Kigali	*	7500.00	9750.00	17250.00	4312.50	21562.50

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Other	*	8000.00	10400.00	18400.00	7360.00	25760.00
C-75%	Other	*	6000.00	7800.00	13800.00	5520.00	19320.00
P	Other	*	8000.00	10400.00	18400.00	4600.00	23000.00
P-75%	Other	*	6000.00	7800.00	13800.00	3450.00	17250.00
<b>Samoa - Currency; tala. NOTE: One Rate For Country</b>							
C	Apia	22.00	40.00	60.00	122.00	39.04	161.04
C-75%	Apia	16.50	30.00	45.00	91.50	29.28	120.78
P	Apia	22.00	40.00	60.00	122.00	24.40	146.40
P-75%	Apia	16.50	30.00	45.00	91.50	18.30	109.80
<b>San Marino - Currency; euro. NOTE: One Rate For Country</b>							
C	San Marino	*	*	*	*	40.00%	*
C-75%	San Marino	*	*	*	*	30.00%	*
P	San Marino	*	*	*	*	25.00%	*
P-75%	San Marino	*	*	*	*	18.75%	*
<b>Sao Tomé and Principe - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Sao Tomé	8.00	18.00	20.00	46.00	14.72	60.72
C-75%	Sao Tomé	6.00	13.50	15.00	34.50	11.04	45.54
P	Sao Tomé	8.00	18.00	20.00	46.00	9.20	55.20
P-75%	Sao Tomé	6.00	13.50	15.00	34.50	6.90	41.40
<b>Saudi Arabia - Currency; riyal (S)</b>							
C	Jeddah	72.00	88.00	135.00	295.00	94.40	389.40
C-75%	Jeddah	54.00	66.00	101.25	221.25	70.80	292.05
P	Jeddah	72.00	88.00	135.00	295.00	59.00	354.00
P-75%	Jeddah	54.00	66.00	101.25	221.25	44.25	265.50
C	Riyadh	68.00	130.00	160.00	358.00	114.56	472.56
C-75%	Riyadh	51.00	97.50	120.00	268.50	85.92	354.42
P	Riyadh	68.00	130.00	160.00	358.00	71.60	429.60
P-75%	Riyadh	51.00	97.50	120.00	268.50	53.70	322.20
C	Other	54.40	104.00	128.00	286.40	91.65	378.05
C-75%	Other	40.80	78.00	96.00	214.80	68.74	283.54
P	Other	54.40	104.00	128.00	286.40	57.28	343.68
P-75%	Other	40.80	78.00	96.00	214.80	42.96	257.76

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Senegal - Currency; franc (CFA)</b>							
<b>C</b>	Dakar	9000.00	11000.00	14000.00	<b>34000.00</b>	<b>10880.00</b>	<b>44880.00</b>
<b>C-75%</b>	Dakar	6750.00	8250.00	10500.00	<b>25500.00</b>	<b>8160.00</b>	<b>33660.00</b>
<b>P</b>	Dakar	9000.00	11000.00	14000.00	<b>34000.00</b>	<b>6800.00</b>	<b>40800.00</b>
<b>P-75%</b>	Dakar	6750.00	8250.00	10500.00	<b>25500.00</b>	<b>5100.00</b>	<b>30600.00</b>
<b>C</b>	Other	7200.00	8800.00	11200.00	<b>27200.00</b>	<b>8704.00</b>	<b>35904.00</b>
<b>C-75%</b>	Other	5400.00	6600.00	8400.00	<b>20400.00</b>	<b>6528.00</b>	<b>26928.00</b>
<b>P</b>	Other	7200.00	8800.00	11200.00	<b>27200.00</b>	<b>5440.00</b>	<b>32640.00</b>
<b>P-75%</b>	Other	5400.00	6600.00	8400.00	<b>20400.00</b>	<b>4080.00</b>	<b>24480.00</b>
<b>Serbia and Montenegro - Currency; euro</b>							
<b>C</b>	Belgrade	*	13.50	19.00	<b>32.50</b>	<b>13.00</b>	<b>45.50</b>
<b>C-75%</b>	Belgrade	*	10.13	14.25	<b>24.38</b>	<b>9.75</b>	<b>34.13</b>
<b>P</b>	Belgrade	*	13.50	19.00	<b>32.50</b>	<b>8.13</b>	<b>40.63</b>
<b>P-75%</b>	Belgrade	*	10.13	14.25	<b>24.38</b>	<b>6.09</b>	<b>30.47</b>
<b>C</b>	Kosovo - includes Pristina	*	12.00	19.00	<b>31.00</b>	<b>12.40</b>	<b>43.40</b>
<b>C-75%</b>	Kosovo - includes Pristina	*	9.00	14.25	<b>23.25</b>	<b>9.30</b>	<b>32.55</b>
<b>P</b>	Kosovo - includes Pristina	*	12.00	19.00	<b>31.00</b>	<b>7.75</b>	<b>38.75</b>
<b>P-75%</b>	Kosovo - includes Pristina	*	9.00	14.25	<b>23.25</b>	<b>5.81</b>	<b>29.06</b>
<b>C</b>	Podgorica	6.00	10.00	16.00	<b>32.00</b>	<b>10.24</b>	<b>42.24</b>
<b>C-75%</b>	Podgorica	4.50	7.50	12.00	<b>24.00</b>	<b>7.68</b>	<b>31.68</b>
<b>P</b>	Podgorica	6.00	10.00	16.00	<b>32.00</b>	<b>6.40</b>	<b>38.40</b>
<b>P-75%</b>	Podgorica	4.50	7.50	12.00	<b>24.00</b>	<b>4.80</b>	<b>28.80</b>
<b>C</b>	Other	*	10.80	15.20	<b>26.00</b>	<b>10.40</b>	<b>36.40</b>
<b>C-75%</b>	Other	*	8.10	11.40	<b>19.50</b>	<b>7.80</b>	<b>27.30</b>
<b>P</b>	Other	*	10.80	15.20	<b>26.00</b>	<b>6.50</b>	<b>32.50</b>
<b>P-75%</b>	Other	*	8.10	11.40	<b>19.50</b>	<b>4.88</b>	<b>24.38</b>
<b>Seychelles - Currency; rupee (SEY). NOTE: One Rate For Country</b>							
<b>C</b>	Victoria	50.00	100.00	160.00	<b>310.00</b>	<b>99.20</b>	<b>409.20</b>
<b>C-75%</b>	Victoria	37.50	75.00	120.00	<b>232.50</b>	<b>74.40</b>	<b>306.90</b>
<b>P</b>	Victoria	50.00	100.00	160.00	<b>310.00</b>	<b>62.00</b>	<b>372.00</b>
<b>P-75%</b>	Victoria	37.50	75.00	120.00	<b>232.50</b>	<b>46.50</b>	<b>279.00</b>

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Sierra Leone - Currency; leone</b>							
C	Freetown	34000.00	53000.00	67000.00	154000.00	49280.00	203280.00
C-75%	Freetown	25500.00	39750.00	50250.00	115500.00	36960.00	152460.00
P	Freetown	34000.00	53000.00	67000.00	154000.00	30800.00	184800.00
P-75%	Freetown	25500.00	39750.00	50250.00	115500.00	23100.00	138600.00
C	Other	27200.00	42400.00	53600.00	123200.00	39424.00	162624.00
C-75%	Other	20400.00	31800.00	40200.00	92400.00	29568.00	121968.00
P	Other	27200.00	42400.00	53600.00	123200.00	24640.00	147840.00
P-75%	Other	20400.00	31800.00	40200.00	92400.00	18480.00	110880.00
<b>Singapore - Currency; dollar (\$). NOTE: One Rate For Country</b>							
C	Singapore	22.00	27.00	48.00	97.00	31.04	128.04
C-75%	Singapore	16.50	20.25	36.00	72.75	23.28	96.03
P	Singapore	22.00	27.00	48.00	97.00	19.40	116.40
P-75%	Singapore	16.50	20.25	36.00	72.75	14.55	87.30
<b>Slovakia - Currency; koruna</b>							
C	Bratislava	490.00	530.00	760.00	1780.00	569.60	2349.60
C-75%	Bratislava	367.50	397.50	570.00	1335.00	427.20	1762.20
P	Bratislava	490.00	530.00	760.00	1780.00	356.00	2136.00
P-75%	Bratislava	367.50	397.50	570.00	1335.00	267.00	1602.00
C	Other	392.00	424.00	608.00	1424.00	455.68	1879.68
C-75%	Other	294.00	318.00	456.00	1068.00	341.76	1409.76
P	Other	392.00	424.00	608.00	1424.00	284.80	1708.80
P-75%	Other	294.00	318.00	456.00	1068.00	213.60	1281.60
<b>Slovenia - Currency; dollar (US)</b>							
C	Ljubljana	*	16.00	23.00	39.00	15.60	54.60
C-75%	Ljubljana	*	12.00	17.25	29.25	11.70	40.95
P	Ljubljana	*	16.00	23.00	39.00	9.75	48.75
P-75%	Ljubljana	*	12.00	17.25	29.25	7.31	36.56
C	Other	*	12.80	18.40	31.20	12.48	43.68
C-75%	Other	*	9.60	13.80	23.40	9.36	32.76
P	Other	*	12.80	18.40	31.20	7.80	39.00
P-75%	Other	*	9.60	13.80	23.40	5.85	29.25

\* Reasonable and justifiable expenses. Receipts required.





Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Solomon Islands - Currency; dollar (SI). NOTE: One Rate For Country</b>							
<b>C</b>	Honiara	25.00	50.00	75.00	150.00	48.00	198.00
<b>C-75%</b>	Honiara	18.75	37.50	56.25	112.50	36.00	148.50
<b>P</b>	Honiara	25.00	50.00	75.00	150.00	30.00	180.00
<b>P-75%</b>	Honiara	18.75	37.50	56.25	112.50	22.50	135.00
<b>Somalia - Currency; schilling. NOTE: One Rate For Country</b>							
<b>C</b>	Mogadiscio	*	*	*	*	40.00%	*
<b>C-75%</b>	Mogadiscio	*	*	*	*	30.00%	*
<b>P</b>	Mogadiscio	*	*	*	*	25.00%	*
<b>P-75%</b>	Mogadiscio	*	*	*	*	18.75%	*
<b>South Africa - Currency; rand</b>							
<b>C</b>	Cape Town	95.00	100.00	135.00	330.00	105.60	435.60
<b>C-75%</b>	Cape Town	71.25	75.00	101.25	247.50	79.20	326.70
<b>P</b>	Cape Town	95.00	100.00	135.00	330.00	66.00	396.00
<b>P-75%</b>	Cape Town	71.25	75.00	101.25	247.50	49.50	297.00
<b>C</b>	Durban	78.00	90.00	108.00	276.00	88.32	364.32
<b>C-75%</b>	Durban	58.50	67.50	81.00	207.00	66.24	273.24
<b>P</b>	Durban	78.00	90.00	108.00	276.00	55.20	331.20
<b>P-75%</b>	Durban	58.50	67.50	81.00	207.00	41.40	248.40
<b>C</b>	Johannesburg	75.00	88.00	120.00	283.00	90.56	373.56
<b>C-75%</b>	Johannesburg	56.25	66.00	90.00	212.25	67.92	280.17
<b>P</b>	Johannesburg	75.00	88.00	120.00	283.00	56.60	339.60
<b>P-75%</b>	Johannesburg	56.25	66.00	90.00	212.25	42.45	254.70
<b>C</b>	Pretoria	50.00	68.00	100.00	218.00	69.76	287.76
<b>C-75%</b>	Pretoria	37.50	51.00	75.00	163.50	52.32	215.82
<b>P</b>	Pretoria	50.00	68.00	100.00	218.00	43.60	261.60
<b>P-75%</b>	Pretoria	37.50	51.00	75.00	163.50	32.70	196.20
<b>C</b>	Other	40.00	54.40	80.00	174.40	55.81	230.21
<b>C-75%</b>	Other	30.00	40.80	60.00	130.80	41.86	172.66
<b>P</b>	Other	40.00	54.40	80.00	174.40	34.88	209.28
<b>P-75%</b>	Other	30.00	40.80	60.00	130.80	26.16	156.96

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Spain - Currency; euro</b>							
<b>C</b>	Barcelona	16.00	22.00	26.00	64.00	20.48	84.48
<b>C-75%</b>	Barcelona	12.00	16.50	19.50	48.00	15.36	63.36
<b>P</b>	Barcelona	16.00	22.00	26.00	64.00	12.80	76.80
<b>P-75%</b>	Barcelona	12.00	16.50	19.50	48.00	9.60	57.60
<b>C</b>	Madrid	16.00	22.00	30.00	68.00	21.76	89.76
<b>C-75%</b>	Madrid	12.00	16.50	22.50	51.00	16.32	67.32
<b>P</b>	Madrid	16.00	22.00	30.00	68.00	13.60	81.60
<b>P-75%</b>	Madrid	12.00	16.50	22.50	51.00	10.20	61.20
<b>C</b>	Other	12.80	17.60	24.00	54.40	17.41	71.81
<b>C-75%</b>	Other	9.60	13.20	18.00	40.80	13.06	53.86
<b>P</b>	Other	12.80	17.60	24.00	54.40	10.88	65.28
<b>P-75%</b>	Other	9.60	13.20	18.00	40.80	8.16	48.96
<b>Sri Lanka - Currency; rupee (SL)</b>							
<b>C</b>	Colombo	900.00	990.00	1540.00	3430.00	1097.60	4527.60
<b>C-75%</b>	Colombo	675.00	742.50	1155.00	2572.50	823.20	3395.70
<b>P</b>	Colombo	900.00	990.00	1540.00	3430.00	686.00	4116.00
<b>P-75%</b>	Colombo	675.00	742.50	1155.00	2572.50	514.50	3087.00
<b>C</b>	Other	720.00	792.00	1232.00	2744.00	878.08	3622.08
<b>C-75%</b>	Other	540.00	594.00	924.00	2058.00	658.56	2716.56
<b>P</b>	Other	720.00	792.00	1232.00	2744.00	548.80	3292.80
<b>P-75%</b>	Other	540.00	594.00	924.00	2058.00	411.60	2469.60
<b>St. Helena - Currency; pound. NOTE: One Rate For Country</b>							
<b>C</b>	Jamestown	*	*	*	*	40.00%	*
<b>C-75%</b>	Jamestown	*	*	*	*	30.00%	*
<b>P</b>	Jamestown	*	*	*	*	25.00%	*
<b>P-75%</b>	Jamestown	*	*	*	*	18.75%	*
<b>St. Kitts &amp; Nevis - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Basseterre	14.00	21.00	53.00	88.00	28.16	116.16
<b>C-75%</b>	Basseterre	10.50	15.75	39.75	66.00	21.12	87.12
<b>P</b>	Basseterre	14.00	21.00	53.00	88.00	17.60	105.60
<b>P-75%</b>	Basseterre	10.50	15.75	39.75	66.00	13.20	79.20

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>St. Lucia - Currency; dollar (EC). NOTE: One Rate For Country</b>							
<b>C</b>	Castries	23.00	50.00	90.00	163.00	52.16	215.16
<b>C-75%</b>	Castries	17.25	37.50	67.50	122.25	39.12	161.37
<b>P</b>	Castries	23.00	50.00	90.00	163.00	32.60	195.60
<b>P-75%</b>	Castries	17.25	37.50	67.50	122.25	24.45	146.70
<b>St. Pierre et Miquelon Islands - Currency; euro. NOTE: One Rate For Country</b>							
<b>C</b>	Saint-Pierre	*	*	*	*	40.00%	*
<b>C-75%</b>	Saint-Pierre	*	*	*	*	30.00%	*
<b>P</b>	Saint-Pierre	*	*	*	*	25.00%	*
<b>P-75%</b>	Saint-Pierre	*	*	*	*	18.75%	*
<b>St. Vincent - Currency; dollar (EC). NOTE: One Rate For Country</b>							
<b>C</b>	Kingstown	24.00	33.00	90.00	147.00	47.04	194.04
<b>C-75%</b>	Kingstown	18.00	24.75	67.50	110.25	35.28	145.53
<b>P</b>	Kingstown	24.00	33.00	90.00	147.00	29.40	176.40
<b>P-75%</b>	Kingstown	18.00	24.75	67.50	110.25	22.05	132.30
<b>Sudan - Currency; dollar (CDN)</b>							
<b>C</b>	Khartoum	22.00	33.00	47.00	102.00	32.64	134.64
<b>C-75%</b>	Khartoum	16.50	24.75	35.25	76.50	24.48	100.98
<b>P</b>	Khartoum	22.00	33.00	47.00	102.00	20.40	122.40
<b>P-75%</b>	Khartoum	16.50	24.75	35.25	76.50	15.30	91.80
<b>C</b>	Other	17.60	26.40	37.60	81.60	26.11	107.71
<b>C-75%</b>	Other	13.20	19.80	28.20	61.20	19.58	80.78
<b>P</b>	Other	17.60	26.40	37.60	81.60	16.32	97.92
<b>P-75%</b>	Other	13.20	19.80	28.20	61.20	12.24	73.44
<b>Suriname - Currency; dollar (CDN). NOTE: One Rate For Country</b>							
<b>C</b>	Paramaribo	*	18.00	27.00	45.00	18.00	63.00
<b>C-75%</b>	Paramaribo	*	13.50	20.25	33.75	13.50	47.25
<b>P</b>	Paramaribo	*	18.00	27.00	45.00	11.25	56.25
<b>P-75%</b>	Paramaribo	*	13.50	20.25	33.75	8.44	42.19

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Swaziland - Currency; rand. NOTE: One Rate For Country</b>							
<b>C</b>	Mbabane	30.00	100.00	125.00	255.00	81.60	336.60
<b>C-75%</b>	Mbabane	22.50	75.00	93.75	191.25	61.20	252.45
<b>P</b>	Mbabane	30.00	100.00	125.00	255.00	51.00	306.00
<b>P-75%</b>	Mbabane	22.50	75.00	93.75	191.25	38.25	229.50
<b>Sweden - Currency; krona</b>							
<b>C</b>	Stockholm	175.00	155.00	300.00	630.00	201.60	831.60
<b>C-75%</b>	Stockholm	131.25	116.25	225.00	472.50	151.20	623.70
<b>P</b>	Stockholm	175.00	155.00	300.00	630.00	126.00	756.00
<b>P-75%</b>	Stockholm	131.25	116.25	225.00	472.50	94.50	567.00
<b>C</b>	Other	140.00	124.00	240.00	504.00	161.28	665.28
<b>C-75%</b>	Other	105.00	93.00	180.00	378.00	120.96	498.96
<b>P</b>	Other	140.00	124.00	240.00	504.00	100.80	604.80
<b>P-75%</b>	Other	105.00	93.00	180.00	378.00	75.60	453.60
<b>Switzerland - Currency; franc (SW)</b>							
<b>C</b>	Bern	21.00	25.00	44.00	90.00	28.80	118.80
<b>C-75%</b>	Bern	15.75	18.75	33.00	67.50	21.60	89.10
<b>P</b>	Bern	21.00	25.00	44.00	90.00	18.00	108.00
<b>P-75%</b>	Bern	15.75	18.75	33.00	67.50	13.50	81.00
<b>C</b>	Davos	*	32.00	50.00	82.00	32.80	114.80
<b>C-75%</b>	Davos	*	24.00	37.50	61.50	24.60	86.10
<b>P</b>	Davos	*	32.00	50.00	82.00	20.50	102.50
<b>P-75%</b>	Davos	*	24.00	37.50	61.50	15.38	76.88
<b>C</b>	Geneva	32.00	36.00	56.00	124.00	39.68	163.68
<b>C-75%</b>	Geneva	24.00	27.00	42.00	93.00	29.76	122.76
<b>P</b>	Geneva	32.00	36.00	56.00	124.00	24.80	148.80
<b>P-75%</b>	Geneva	24.00	27.00	42.00	93.00	18.60	111.60
<b>C</b>	Zurich	25.00	38.00	56.00	119.00	38.08	157.08
<b>C-75%</b>	Zurich	18.75	28.50	42.00	89.25	28.56	117.81
<b>P</b>	Zurich	25.00	38.00	56.00	119.00	23.80	142.80
<b>P-75%</b>	Zurich	18.75	28.50	42.00	89.25	17.85	107.10

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>C</b>	Other	16.80	20.00	35.20	72.00	23.04	95.04
<b>C-75%</b>	Other	12.60	15.00	26.40	54.00	17.28	71.28
<b>P</b>	Other	16.80	20.00	35.20	72.00	14.40	86.40
<b>P-75%</b>	Other	12.60	15.00	26.40	54.00	10.80	64.80
<b>Syria - Currency; pound (\$)</b>							
<b>C</b>	Damascus	680.00	700.00	900.00	2280.00	729.60	3009.60
<b>C-75%</b>	Damascus	510.00	525.00	675.00	1710.00	547.20	2257.20
<b>P</b>	Damascus	680.00	700.00	900.00	2280.00	456.00	2736.00
<b>P-75%</b>	Damascus	510.00	525.00	675.00	1710.00	342.00	2052.00
<b>C</b>	Other	544.00	560.00	720.00	1824.00	583.68	2407.68
<b>C-75%</b>	Other	408.00	420.00	540.00	1368.00	437.76	1805.76
<b>P</b>	Other	544.00	560.00	720.00	1824.00	364.80	2188.80
<b>P-75%</b>	Other	408.00	420.00	540.00	1368.00	273.60	1641.60
<b>Taiwan - Currency; dollar (New T). NOTE: One Rate For Country</b>							
<b>C</b>	Taipei	*	585.00	1031.00	1616.00	646.40	2262.40
<b>C-75%</b>	Taipei	*	438.75	773.25	1212.00	484.80	1696.80
<b>P</b>	Taipei	*	585.00	1031.00	1616.00	404.00	2020.00
<b>P-75%</b>	Taipei	*	438.75	773.25	1212.00	303.00	1515.00
<b>Tajikistan - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Dushanbe	3.00	5.00	8.00	16.00	5.12	21.12
<b>C-75%</b>	Dushanbe	2.25	3.75	6.00	12.00	3.84	15.84
<b>P</b>	Dushanbe	3.00	5.00	8.00	16.00	3.20	19.20
<b>P-75%</b>	Dushanbe	2.25	3.75	6.00	12.00	2.40	14.40
<b>Tanzania - Currency; dollar (CDN)</b>							
<b>C</b>	Dar-es-Salaam	12.00	16.00	20.00	48.00	15.36	63.36
<b>C-75%</b>	Dar-es-Salaam	9.00	12.00	15.00	36.00	11.52	47.52
<b>P</b>	Dar-es-Salaam	12.00	16.00	20.00	48.00	9.60	57.60
<b>P-75%</b>	Dar-es-Salaam	9.00	12.00	15.00	36.00	7.20	43.20
<b>C</b>	Other	9.60	12.80	16.00	38.40	12.29	50.69
<b>C-75%</b>	Other	7.20	9.60	12.00	28.80	9.22	38.02
<b>P</b>	Other	9.60	12.80	16.00	38.40	7.68	46.08
<b>P-75%</b>	Other	7.20	9.60	12.00	28.80	5.76	34.56

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Thailand - Currency; dollar (US)</b>							
C	Bangkok	14.00	16.00	23.00	53.00	16.96	69.96
C-75%	Bangkok	10.50	12.00	17.25	39.75	12.72	52.47
P	Bangkok	14.00	16.00	23.00	53.00	10.60	63.60
P-75%	Bangkok	10.50	12.00	17.25	39.75	7.95	47.70
C	Phuket (and Krabi)	*	25.00	37.00	62.00	24.80	86.80
C-75%	Phuket (and Krabi)	*	18.75	27.75	46.50	18.60	65.10
P	Phuket (and Krabi)	*	25.00	37.00	62.00	15.50	77.50
P-75%	Phuket (and Krabi)	*	18.75	27.75	46.50	11.63	58.13
C	Other	11.20	12.80	18.40	42.40	13.57	55.97
C-75%	Other	8.40	9.60	13.80	31.80	10.18	41.98
P	Other	11.20	12.80	18.40	42.40	8.48	50.88
P-75%	Other	8.40	9.60	13.80	31.80	6.36	38.16
<b>Togo - Currency; franc (CFA)</b>							
C	Lomé	3900.00	5500.00	12600.00	22000.00	7040.00	29040.00
C-75%	Lomé	2925.00	4125.00	9450.00	16500.00	5280.00	21780.00
P	Lomé	3900.00	5500.00	12600.00	22000.00	4400.00	26400.00
P-75%	Lomé	2925.00	4125.00	9450.00	16500.00	3300.00	19800.00
C	Other	3120.00	4400.00	10080.00	17600.00	5632.00	23232.00
C-75%	Other	2340.00	3300.00	7560.00	13200.00	4224.00	17424.00
P	Other	3120.00	4400.00	10080.00	17600.00	3520.00	21120.00
P-75%	Other	2340.00	3300.00	7560.00	13200.00	2640.00	15840.00
<b>Tonga - Currency; pa'anga. NOTE: One Rate For Country</b>							
C	Nuku'alofa	*	*	*	*	40.00%	*
C-75%	Nuku'alofa	*	*	*	*	30.00%	*
P	Nuku'alofa	*	*	*	*	25.00%	*
P-75%	Nuku'alofa	*	*	*	*	18.75%	*
<b>Trinidad and Tobago - Currency; dollar (TT)</b>							
C	Port of Spain	54.00	80.00	130.00	264.00	84.48	348.48
C-75%	Port of Spain	40.50	60.00	97.50	198.00	63.36	261.36
P	Port of Spain	54.00	80.00	130.00	264.00	52.80	316.80
P-75%	Port of Spain	40.50	60.00	97.50	198.00	39.60	237.60

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
C	Tobago	65.00	80.00	130.00	275.00	88.00	363.00
C-75%	Tobago	48.75	60.00	97.50	206.25	66.00	272.25
P	Tobago	65.00	80.00	130.00	275.00	55.00	330.00
P-75%	Tobago	48.75	60.00	97.50	206.25	41.25	247.50
<b>Tunisia - Currency; dinar (T)</b>							
C	Tunis	14.00	21.00	30.00	65.00	20.80	85.80
C-75%	Tunis	10.50	15.75	22.50	48.75	15.60	64.35
P	Tunis	14.00	21.00	30.00	65.00	13.00	78.00
P-75%	Tunis	10.50	15.75	22.50	48.75	9.75	58.50
C	Other	11.20	16.80	24.00	52.00	16.64	68.64
C-75%	Other	8.40	12.60	18.00	39.00	12.48	51.48
P	Other	11.20	16.80	24.00	52.00	10.40	62.40
P-75%	Other	8.40	12.60	18.00	39.00	7.80	46.80
<b>Turkey - Currency; dollar (US)</b>							
C	Ankara	9.00	21.00	29.00	59.00	18.88	77.88
C-75%	Ankara	6.75	15.75	21.75	44.25	14.16	58.41
P	Ankara	9.00	21.00	29.00	59.00	11.80	70.80
P-75%	Ankara	6.75	15.75	21.75	44.25	8.85	53.10
C	Other	7.20	16.80	23.20	47.20	15.10	62.30
C-75%	Other	5.40	12.60	17.40	35.40	11.33	46.73
P	Other	7.20	16.80	23.20	47.20	9.44	56.64
P-75%	Other	5.40	12.60	17.40	35.40	7.08	42.48
<b>Turkmenistan - Currency; manat. NOTE: One Rate For Country</b>							
C	Ashgabat	59000.00	122500.00	146000.00	327500.00	104800.00	432300.00
C-75%	Ashgabat	44250.00	91875.00	109500.00	245625.00	78600.00	324225.00
P	Ashgabat	59000.00	122500.00	146000.00	327500.00	65500.00	393000.00
P-75%	Ashgabat	44250.00	91875.00	109500.00	245625.00	49125.00	294750.00
<b>Turks and Caicos - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>Providenciales</b>							
C	Provo	12.00	25.00	33.00	70.00	22.40	92.40
C-75%	Provo	9.00	18.75	24.75	52.50	16.80	69.30
P	Provo	12.00	25.00	33.00	70.00	14.00	84.00
P-75%	Provo	9.00	18.75	24.75	52.50	10.50	63.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
	<b>Grand Turk:</b>						
<b>C</b>	Cockburn Town	8.00	14.00	33.00	55.00	17.60	72.60
<b>C-75%</b>	Cockburn Town	6.00	10.50	24.75	41.25	13.20	54.45
<b>P</b>	Cockburn Town	8.00	14.00	33.00	55.00	11.00	66.00
<b>P-75%</b>	Cockburn Town	6.00	10.50	24.75	41.25	8.25	49.50
	<b>Tuvalu - Currency; dollar (A). NOTE: One Rate For Country</b>						
<b>C</b>	Funafuti	*	*	*	*	40.00%	*
<b>C-75%</b>	Funafuti	*	*	*	*	30.00%	*
<b>P</b>	Funafuti	*	*	*	*	25.00%	*
<b>P-75%</b>	Funafuti	*	*	*	*	18.75%	*
	<b>Uganda - Currency; dollar (US)</b>						
<b>C</b>	Kampala	7.00	13.00	15.00	35.00	11.20	46.20
<b>C-75%</b>	Kampala	5.25	9.75	11.25	26.25	8.40	34.65
<b>P</b>	Kampala	7.00	13.00	15.00	35.00	7.00	42.00
<b>P-75%</b>	Kampala	5.25	9.75	11.25	26.25	5.25	31.50
<b>C</b>	Other	5.60	10.40	12.00	28.00	8.96	36.96
<b>C-75%</b>	Other	4.20	7.80	9.00	21.00	6.72	27.72
<b>P</b>	Other	5.60	10.40	12.00	28.00	5.60	33.60
<b>P-75%</b>	Other	4.20	7.80	9.00	21.00	4.20	25.20
	<b>Ukraine - Currency; dollar (US)</b>						
<b>C</b>	Kyiv	8.00	19.00	31.00	58.00	18.56	76.56
<b>C-75%</b>	Kyiv	6.00	14.25	23.25	43.50	13.92	57.42
<b>P</b>	Kyiv	8.00	19.00	31.00	58.00	11.60	69.60
<b>P-75%</b>	Kyiv	6.00	14.25	23.25	43.50	8.70	52.20
<b>C</b>	Other	6.40	15.20	24.80	46.40	14.85	61.25
<b>C-75%</b>	Other	4.80	11.40	18.60	34.80	11.14	45.94
<b>P</b>	Other	6.40	15.20	24.80	46.40	9.28	55.68
<b>P-75%</b>	Other	4.80	11.40	18.60	34.80	6.96	41.76
	<b>United Arab Emirates - Currency; dirham</b>						
<b>C</b>	Abu Dhabi	50.00	93.00	124.00	267.00	85.44	352.44
<b>C-75%</b>	Abu Dhabi	37.50	69.75	93.00	200.25	64.08	264.33
<b>P</b>	Abu Dhabi	50.00	93.00	124.00	267.00	53.40	320.40
<b>P-75%</b>	Abu Dhabi	37.50	69.75	93.00	200.25	40.05	240.30

\* Reasonable and justifiable expenses. Receipts required.





Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>C</b>	Dubai	38.00	70.00	92.00	200.00	64.00	264.00
<b>C-75%</b>	Dubai	28.50	52.50	69.00	150.00	48.00	198.00
<b>P</b>	Dubai	38.00	70.00	92.00	200.00	40.00	240.00
<b>P-75%</b>	Dubai	28.50	52.50	69.00	150.00	30.00	180.00
<b>C</b>	Other	40.00	74.40	99.20	213.60	68.35	281.95
<b>C-75%</b>	Other	30.00	55.80	74.40	160.20	51.26	211.46
<b>P</b>	Other	40.00	74.40	99.20	213.60	42.72	256.32
<b>P-75%</b>	Other	30.00	55.80	74.40	160.20	32.04	192.24
<b>United Kingdom - Currency; pound</b>							
<b>C</b>	London	16.00	18.00	24.00	58.00	18.56	76.56
<b>C-75%</b>	London	12.00	13.50	18.00	43.50	13.92	57.42
<b>P</b>	London	16.00	18.00	24.00	58.00	11.60	69.60
<b>P-75%</b>	London	12.00	13.50	18.00	43.50	8.70	52.20
<b>C</b>	Other	12.80	14.40	19.20	46.40	14.85	61.25
<b>C-75%</b>	Other	9.60	10.80	14.40	34.80	11.14	45.94
<b>P</b>	Other	12.80	14.40	19.20	46.40	9.28	55.68
<b>P-75%</b>	Other	9.60	10.80	14.40	34.80	6.96	41.76
<b>Uruguay - Currency; dollar (CDN)</b>							
<b>C</b>	Montevideo	*	16.00	20.00	36.00	14.40	50.40
<b>C-75%</b>	Montevideo	*	12.00	15.00	27.00	10.80	37.80
<b>P</b>	Montevideo	*	16.00	20.00	36.00	9.00	45.00
<b>P-75%</b>	Montevideo	*	12.00	15.00	27.00	6.75	33.75
<b>C</b>	Other	*	12.80	16.00	28.80	11.52	40.32
<b>C-75%</b>	Other	*	9.60	12.00	21.60	8.64	30.24
<b>P</b>	Other	*	12.80	16.00	28.80	7.20	36.00
<b>P-75%</b>	Other	*	9.60	12.00	21.60	5.40	27.00
<b>Uzbekistan - Currency; dollar (US). NOTE: One Rate For Country</b>							
<b>C</b>	Tashkent	12.00	20.00	33.00	65.00	20.80	85.80
<b>C-75%</b>	Tashkent	9.00	15.00	24.75	48.75	15.60	64.35
<b>P</b>	Tashkent	12.00	20.00	33.00	65.00	13.00	78.00
<b>P-75%</b>	Tashkent	9.00	15.00	24.75	48.75	9.75	58.50

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

<b>C = Commercial Accommodation</b>							
<b>P = Non-commercial Accommodation</b>							
<b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	<b>Country City</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Meal Total</b>	<b>Incidental Amount</b>	<b>GRAND TOTAL (Taxes Included)</b>
<b>Vanuatu - Currency; vatu</b>							
<b>C</b>	Port Vila	1655.00	2225.00	2950.00	<b>6830.00</b>	<b>2185.60</b>	<b>9015.60</b>
<b>C-75%</b>	Port Vila	1241.25	1668.75	2212.50	<b>5122.50</b>	<b>1639.20</b>	<b>6761.70</b>
<b>P</b>	Port Vila	1655.00	2225.00	2950.00	<b>6830.00</b>	<b>1366.00</b>	<b>8196.00</b>
<b>P-75%</b>	Port Vila	1241.25	1668.75	2212.50	<b>5122.50</b>	<b>1024.50</b>	<b>6147.00</b>
<b>C</b>	Other	1324.00	1780.00	2360.00	<b>5464.00</b>	<b>1748.48</b>	<b>7212.48</b>
<b>C-75%</b>	Other	993.00	1335.00	1770.00	<b>4098.00</b>	<b>1311.36</b>	<b>5409.36</b>
<b>P</b>	Other	1324.00	1780.00	2360.00	<b>5464.00</b>	<b>1092.80</b>	<b>6556.80</b>
<b>P-75%</b>	Other	993.00	1335.00	1770.00	<b>4098.00</b>	<b>819.60</b>	<b>4917.60</b>
<b>Venezuela - Currency; dollar (CDN)</b>							
<b>C</b>	Caracas	19.00	19.00	25.00	<b>63.00</b>	<b>20.16</b>	<b>83.16</b>
<b>C-75%</b>	Caracas	14.25	14.25	18.75	<b>47.25</b>	<b>15.12</b>	<b>62.37</b>
<b>P</b>	Caracas	19.00	19.00	25.00	<b>63.00</b>	<b>12.60</b>	<b>75.60</b>
<b>P-75%</b>	Caracas	14.25	14.25	18.75	<b>47.25</b>	<b>9.45</b>	<b>56.70</b>
<b>C</b>	Other	15.20	15.20	20.00	<b>50.40</b>	<b>16.13</b>	<b>66.53</b>
<b>C-75%</b>	Other	11.40	11.40	15.00	<b>37.80</b>	<b>12.10</b>	<b>49.90</b>
<b>P</b>	Other	15.20	15.20	20.00	<b>50.40</b>	<b>10.08</b>	<b>60.48</b>
<b>P-75%</b>	Other	11.40	11.40	15.00	<b>37.80</b>	<b>7.56</b>	<b>45.36</b>
<b>Vietnam - Currency; dollar (US)</b>							
<b>C</b>	Hanoi	5.00	17.00	25.00	<b>47.00</b>	<b>15.04</b>	<b>62.04</b>
<b>C-75%</b>	Hanoi	3.75	12.75	18.75	<b>35.25</b>	<b>11.28</b>	<b>46.53</b>
<b>P</b>	Hanoi	5.00	17.00	25.00	<b>47.00</b>	<b>9.40</b>	<b>56.40</b>
<b>P-75%</b>	Hanoi	3.75	12.75	18.75	<b>35.25</b>	<b>7.05</b>	<b>42.30</b>
<b>C</b>	Ho Chi Minh City	14.00	14.00	22.00	<b>50.00</b>	<b>16.00</b>	<b>66.00</b>
<b>C-75%</b>	Ho Chi Minh City	10.50	10.50	16.50	<b>37.50</b>	<b>12.00</b>	<b>49.50</b>
<b>P</b>	Ho Chi Minh City	14.00	14.00	22.00	<b>50.00</b>	<b>10.00</b>	<b>60.00</b>
<b>P-75%</b>	Ho Chi Minh City	10.50	10.50	16.50	<b>37.50</b>	<b>7.50</b>	<b>45.00</b>
<b>C</b>	Other	4.00	13.60	20.00	<b>37.60</b>	<b>12.03</b>	<b>49.63</b>
<b>C-75%</b>	Other	3.00	10.20	15.00	<b>28.20</b>	<b>9.02</b>	<b>37.22</b>
<b>P</b>	Other	4.00	13.60	20.00	<b>37.60</b>	<b>7.52</b>	<b>45.12</b>
<b>P-75%</b>	Other	3.00	10.20	15.00	<b>28.20</b>	<b>5.64</b>	<b>33.84</b>

\* Reasonable and justifiable expenses. Receipts required.



Travel Directive

C = Commercial Accommodation P = Non-commercial Accommodation * = Reasonable and justifiable expenses. Receipts required.							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>Virgin Islands - Currency; dollar (US). NOTE: One Rate For Country</b>							
C	Road Town	10.00	16.00	28.00	54.00	17.28	71.28
C-75%	Road Town	7.50	12.00	21.00	40.50	12.96	53.46
P	Road Town	10.00	16.00	28.00	54.00	10.80	64.80
P-75%	Road Town	7.50	12.00	21.00	40.50	8.10	48.60
<b>Yemen - Currency; dollar (US)</b>							
C	Aden	6.00	8.00	13.00	27.00	8.64	35.64
C-75%	Aden	4.50	6.00	9.75	20.25	6.48	26.73
P	Aden	6.00	8.00	13.00	27.00	5.40	32.40
P-75%	Aden	4.50	6.00	9.75	20.25	4.05	24.30
C	Sanaa	13.00	24.00	26.00	63.00	20.16	83.16
C-75%	Sanaa	9.75	18.00	19.50	47.25	15.12	62.37
P	Sanaa	13.00	24.00	26.00	63.00	12.60	75.60
P-75%	Sanaa	9.75	18.00	19.50	47.25	9.45	56.70
C	Other	10.40	19.20	20.80	50.40	16.13	66.53
C-75%	Other	7.80	14.40	15.60	37.80	12.10	49.90
P	Other	10.40	19.20	20.80	50.40	10.08	60.48
P-75%	Other	7.80	14.40	15.60	37.80	7.56	45.36
<b>Zambia - Currency; dollar (CDN)</b>							
C	Lusaka	12.00	27.00	35.00	74.00	23.68	97.68
C-75%	Lusaka	9.00	20.25	26.25	55.50	17.76	73.26
P	Lusaka	12.00	27.00	35.00	74.00	14.80	88.80
P-75%	Lusaka	9.00	20.25	26.25	55.50	11.10	66.60
C	Other	9.60	21.60	28.00	59.20	18.94	78.14
C-75%	Other	7.20	16.20	21.00	44.40	14.21	58.61
P	Other	9.60	21.60	28.00	59.20	11.84	71.04
P-75%	Other	7.20	16.20	21.00	44.40	8.88	53.28
<b>Zimbabwe - Currency; dollar (US)</b>							
C	Harare	20.00	18.00	32.00	70.00	22.40	92.40
C-75%	Harare	15.00	13.50	24.00	52.50	16.80	69.30
P	Harare	20.00	18.00	32.00	70.00	14.00	84.00
P-75%	Harare	15.00	13.50	24.00	52.50	10.50	63.00

\* Reasonable and justifiable expenses. Receipts required.



**Travel Directive**

<b>C = Commercial Accommodation</b> <b>P = Non-commercial Accommodation</b> <b>* = Reasonable and justifiable expenses. Receipts required.</b>							
	Country City	Breakfast	Lunch	Dinner	Meal Total	Incidental Amount	GRAND TOTAL (Taxes Included)
<b>C</b>	Victoria Falls	*	2.00	3.00	5.00	2.00	7.00
<b>C-75%</b>	Victoria Falls	*	1.50	2.25	3.75	1.50	5.25
<b>P</b>	Victoria Falls	*	2.00	3.00	5.00	1.25	6.25
<b>P-75%</b>	Victoria Falls	*	1.50	2.25	3.75	0.94	4.69
<b>C</b>	Other	16.00	14.40	25.60	56.00	17.92	73.92
<b>C-75%</b>	Other	12.00	10.80	19.20	42.00	13.44	55.44
<b>P</b>	Other	16.00	14.40	25.60	56.00	11.20	67.20
<b>P-75%</b>	Other	12.00	10.80	19.20	42.00	8.40	50.40

\* Reasonable and justifiable expenses. Receipts required.