

WORK PLAN FOR THE WORKING GROUP ON PESTICIDE EDUCATION, TRAINING AND CERTIFICATION - 2002/2003

* tasks are to be implemented in the provinces/territories as time and resources permit. Additional details and/or an implementation schedule are provided where possible

PROJECTS (PRIORITY)	ACTIVITIES	LEAD	TARGET DATE FOR WG COMPLETION	STATUS	CONSULTATION/ APPROVAL	ACTION REQ. FOR PROV. IMPLEMEN- TATION *
Update the Framework (HIGH)	<ol style="list-style-type: none"> 1. Decide on how to reference any guidelines (include in Framework itself, as an appendix or just for prov use) 2. Update the Framework 3. Provide revised Framework To F/P/T 4. Post on website 	<ol style="list-style-type: none"> 1. J. Hamm Craig 2. J. Hamm Craig 3. J. Hamm Craig 4. J. Hamm Craig 	<ol style="list-style-type: none"> 1. June 2002 2. June 2003 3. Oct 2003 4. Jan 2004 	<ol style="list-style-type: none"> 1. Complete 2. On-going 3 & 4. pending finalised Framework 	FPT - input/approval from FPT reps - Yes Stakeholders - No	Provinces to implement framework changes
Revise Category Definitions in the Framework (HIGH)	<ol style="list-style-type: none"> 1. Refine commercial category definitions and terminology 2. Determine appropriateness of current private applicator categories. (i.e., review differences between private & commercial, and decide on # of categories for private) 	<ol style="list-style-type: none"> 1. W. Michalowicz / J. Hamm Craig 2. S. Kelner 	<ol style="list-style-type: none"> 1. Jan 2002 2. On Hold 	<ol style="list-style-type: none"> 1. Pending provincial sign-off 2. On Hold 	FPT - input/approval from FPT reps - Yes Stakeholders - No	Provinces to amend legislation to include new category definitions
Update Recertification Criteria and CE Program Criteria in the Framework (HIGH)	<ol style="list-style-type: none"> 1. Develop proposal 2. Get input and agreement on guideline proposals 3. Provide final version to FPT 4. include in Framework 	<ol style="list-style-type: none"> 1. R. Adams 2. R. Adams 3. J. Hamm Craig 4. J. Hamm Craig 	<ol style="list-style-type: none"> 1. Dec 2001 2. Feb 2001 3. Oct 2002 4. Jan 2003 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. Oct 2002 4. Ongoing 	FPT - input/approval from FPT reps - Yes Stakeholders - Yes input through provinces	Provinces to use recent criteria to develop recertification where appropriate.

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Examination Guidelines (HIGH)	1. Complete guidelines 2. Present to FPT 3. Update Guidelines based on NAFTA Exam and OLT work (minor changes) 4. Append to Framework	V. Servant	1. Summer 2000 2. October 2000 3. August 2002 4. Jan 2003	1. Complete 2. Complete 3. Complete 4. On going	FPT - info only (done at 2000 FPT mtg) Stakeholders - No	Provinces to revise exams according to guideline (ALSO SEE NAFTA EXAM PROJECT)
Applicator Core	1. Provide October 2002 Revision to FPT 2. Enhance IPM in October 2002 Version 3. Provide IPM Enhancements to FPT 4. Revise cover pages and intro 5. Translate changes 6. Post on Website	1. L. Skillings 2. R. Adams 3. J. Hamm Craig 4. J. Hamm Craig 5. J. Hamm Craig	1. Oct 2000 2. Feb 2002 3. Oct 2002 4. Nov 2002 5. Dec 2002 6. Jan 2002	1. Complete 2. Complete 3. On going 4. On-going 5. On-going 6. Not Started	FPT - input/approval from FPT reps - yes Stakeholders - No (done indirectly via Module reviews)	

PROJECTS (PRIORITY)	ACTIVITIES	LEAD	TARGET DATE FOR WG COMPLETION	STATUS	CONSULTATION/ APPROVAL	ACTION REQ. FOR PROV. IMPLEMEN- TATION *
Category specific module review (HIGH)	1. Prioritize review of high priority modules 2. Revise process for module review (flow chart) 3. Check for common material/topics/verbiage then update templates 4. Develop IPM template 5. Develop chemical families template 6. Review each module within time frame and according to flow chart 7. Coordinate translation of revised modules including verification by Quebec	1. WG 2. W. Michalowicz 3. V. Servant 4. V. Servant/Rob Adams 5. TBD 6. i. S. Sheils/S. Hickey ii. R. Adams iii. W. Michalowicz iv. S. Kelner 7. J. Hamm Craig/ Y. Laurin	1. 1999 2. Nov 2001 3. Ongoing 4. Jan. 2002 5. TBD 6. i. Landscape 2002 ii. Structural 2002 iii. Fumigation 2003 iv. Agriculture 2003 7. related to time lines for modules	1. Complete 2. Complete 3. Ongoing 4. Ongoing 5. Ongoing	FPT - Request input on revised modules - yes Stakeholders - Yes request input on modules and templates from experts and industry assoc. as appropriate. Request endorsement from relevant associations	Modules to be included in provincial training manuals
Vendor Standard Review (HIGH)	1. Review vendor core (IPM enhancement) 2. Consider Domestic Vendor module	R. Kurtz WG	1. On Hold 2. TBD	On hold pending feedback from HLWG/CCWG on D1/D2 split	TBD	
National Aerial Manual (HIGH)	1. Finalize text 2. Distribute to provinces and post partial version on website 3. Coordinate translation including verification by Quebec. Distribute French to provinces requesting this and post on website 4. Request CAAA updates to manual and add as appendix	1. K. Stapleton 2. J. Hamm Craig 3. J. Hamm Craig 4. V. Servant	1. 2000 2. 2001 3. Sept 2001 4. Oct 2002	1. Complete 2. Complete 3. Complete 4. Not started	FPT - Yes (done) Stakeholders - Yes (done)	Adopt as provincial manual and add specific prov section. Update prov aerial exams accordingly (SEE ON-LINE LEARNING PROJECT TOO)

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On-Line Learning Project (HIGH)	Assist in Assiniboine's pilot project to develop on-line exams and tutorials for National Aerial Certification (including NAFTA Applicator Core Certification) a) WG to approve Aerial blueprint and review exam questions b) WG to participate in field-testing phase for aerial exam c) WG to consider use nationally	Terry Waddell	March 2003 a) July 2002 b) Oct 2002 c) June 2003	On-going a) complete b) not started c) not started	FPT - info only Stakeholders - Yes as part of blue print development and in pilot testing	N/A - Implementation in Manitoba first
Evaluation Mechanism (MEDIUM)	1. Develop Common Evaluation Form 2. Pilot on volunteer basis first 3. Gather and Analyse Data from pilot 4. Decide on further improvements and full implementation	S. Kelner	1. Nov 2002 2. March 2003 3. Oct 2003 4. Dec 2003	1. Drafted - some text and analysis still under discussion 2. not started 3. not started 4. not started	FPT- Info only Stakeholders - No	Pilot on volunteer basis first
US CTAG (LOW)	1. Provide Canadian position on CTAG Strategy 2. Keep WG apprised of CTAG developments	1. Lynn/Wanda 2. J. Hamm Craig	1. 1999 2. As needed plus at annual meetings	1. Complete 2. Ongoing	No	N/A

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NAFTA exam project (HIGH)	<ol style="list-style-type: none"> 1. Participate in development of draft NAFTA Core Exam 2. Field test the draft questions 3. WG review and comment on exam questions 4. Revise exam as necessary and finalize exams 5. Collect WG feedback on implementation and discuss with NAFTA committee 6. Determine cut-score 7. Provide to provinces for use (note criteria for use) 	J. Hamm Craig/ V. Servant	<ol style="list-style-type: none"> 1. April 2001 2. June-Feb 2002 3. Feb 2002 4. April 2002 5. June 2002 6. Sept 2002 7. Dec 2002 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. Complete 4. Complete 5. On-going 6. Not started 7. Not started 	FPT - Yes done at 2000 mtg Stakeholders - Yes in exam development process and by field testing in provs	Incorporate in NAFTA Applicator Core Exam into provincial exams
Design an information sheet on the WG. (MEDIUM)	<ol style="list-style-type: none"> 1. Write a draft text. 2. Revise and finalize text 3. Decide on look/logo 4. Create a mock-up version of brochure 4. Request PMRA funding to translate, print and publish. 	<ol style="list-style-type: none"> 1. W. Michalowicz 2. J. Hamm Craig 3. J. Hamm Craig 4. J. Hamm Craig 5. J. Hamm Craig 	<ol style="list-style-type: none"> 1. Jan 2000 2. June 2002 3. June 2002 4. Nov 2002 5. Dec 2002 	<ol style="list-style-type: none"> 1. Completed 2. Complete 3. Complete 4. On-going 5. Not started 	FPT -No Stakeholders - No	No
WG Website on PMRA website (MEDIUM)	<ol style="list-style-type: none"> 1. Put Standard on website 2. Determine needs and structure of website 3. Continue to build and expand website as appropriate and address any issues with the website 4. Request PMRA approval for changes 	<ol style="list-style-type: none"> 1. L. Skillings 2. WG 3. J. Hamm Craig 4. J. Hamm Craig 	<ol style="list-style-type: none"> 1. 1999 2. April 2000 3. On-going 4. Jan 2002 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. On-going 4. On-going 	FPT - info only Stakeholder - No	No

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Label Statement to restrict products to Certified Applicators Only (HIGH)	<ol style="list-style-type: none"> 1. Statement proposed to FPT 2. WG to collect and consider comments from FPT and PMRA 3. Present revised statement to FPT 4. Get PMRA AMC approval and determine next steps 	Jennifer Hamm Craig	<ol style="list-style-type: none"> 1. Oct 2000 2. Jan 2001 3. Oct 2002 4. Nov 2002 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. On-going 4. Not Started 	<p>FPT - Input/approval</p> <p>PMRA - Input/approval</p> <p>Stakeholders - applicator input via PMRA or provinces</p>	
Consider developing guidelines for special needs (LOW)	Discuss feasibility of guidelines to address special needs (e.g ESL, illiteracy, etc.)	W. Michalowicz	On Hold	Not started yet	TBD	No
Consider developing a standard for training commercial assistants (LOW)	<ol style="list-style-type: none"> 1. Discuss what's happening across country now 2. Discuss feasibility 3. Present concept to FPT 4. Develop Standard 	<ol style="list-style-type: none"> 1. W. Michalowicz 2. L. Skillings 3. L. Skillings 4. WG 	<ol style="list-style-type: none"> 1. Fall 1999 2. April 2000 3. Oct 2000 4. On Hold 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. Complete 4. Not started yet 	TBD	TBD