

TERMS OF REFERENCE

Pesticide Risk Indicator Working Group

of the

Federal / Provincial / Territorial Committee on Pest Management and Pesticides

Objective of the Pesticide Risk Indicator Working Group:

- to serve as an exchange forum on pesticide risk indicators
- to develop recommendations for a pesticide risk indicator that would be reliable, robust, and practical to use, and would express the overall risk for each pesticide active ingredient
- to recommend the adoption of a risk indicator model, adaptable by jurisdictions, that would ensure consistency between provinces in their use of pesticide risk indicators.

Scope

- the pesticide risk indicator WG will include all pesticide uses and consider environmental as well as health risks.
- their geographical application will preferably be at the commodity and regional level (polygons or watershed) to allow detailed as well as cumulative interpretation to be drawn.

Membership

Chairperson

- The Working Group will be chaired by one PMRA representative

General Membership

- The Working Group will comprise of representatives designated by the PMRA and representatives for each of the provincial and territorial governments as designated by those jurisdictions.
- Stakeholder involvement will be through the Working Group reporting to the committee and through involvement by invitation, as determined by the Working Group members. Stakeholder representation could include other government departments, environmental interest groups, industry, user associations, etc.

Time frame

- The Working Group will continue as necessary to arrive at recommendations to be put forward to the FPT committee.

Responsibilities

The responsibilities of the Working Group will include, where feasible and appropriate:

- working co-operatively towards the common goal
- participating on conference calls
- attending face to face meetings of the WG
- sharing of information
- taking the lead or participating on designated projects, activities
- providing comments and input to proposed documents in a timely fashion
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Accountability

- The Pesticide Risk Indicator Working Group will be a recognized working group of the Federal/Provincial/Territorial Committee and will abide by the terms of reference set forth for that Committee.
- Working Group members will report to the appropriate senior officials in the governmental organizations that they represent.
- respect confidentiality information when applicable.

Administration

Frequency of Meetings and Costs

- Frequency of meetings will be every four months (or three times per year), usually through conference calls. A face-to-face meeting may be called if the group deems it necessary. Location for such a meeting will be determined on an ad hoc basis.
- PMRA will provide a forum service on its web site to facilitate information exchange and linkages.
- The PMRA will pay the costs of room and equipment rentals incurred for Working Group meetings as well as the costs of Working Group conference calls. Working Group members will be responsible for the costs of travel, meals and accommodation incurred to attend Working Group meetings.

Agenda & Minutes

- Agendas will be prepared by the PMRA with input from the members of the Working Group. The agenda for the conference calls will be distributed at least five days in advance of the meeting. The agenda for the face to face meetings will be distributed at least five days in advance of the meeting.
- The PMRA will be responsible for the generation of minutes.

Reporting Relationships/Decision Making

- Decisions will be reached by consensus, or a vote, where appropriate.
- Working Group members will ensure these decisions are communicated to their Senior Management or as appropriate.

June 2, 2003

Revised July 17, 2003; October 3, 2003.