

**Evaluation of the
Pest Management Regulatory Agency
Cost Recovery Initiative
Project Background and Time Lines**

BACKGROUND

The Pest Management Regulatory Agency (PMRA) is undertaking an evaluation of its cost recovery initiative, which has been in place for five years. We anticipate that the evaluation will be completed by May, 2003.

The evaluation will be undertaken by a consultant who will be selected through a competitive process. The evaluation will examine the effectiveness of the PMRA costing model, whether and how PMRA performance has been affected by cost recovery fees, and the impact of the initiative on a broad range of stakeholders.

TIMELINES

The PMRA Cost Recovery Evaluation was launched in the Summer of 2002 with the creation of an Evaluation Steering Committee and a Technical Sub-Committee with representatives from the federal and provincial governments, industry, grower and consumer sectors. Key milestones for this evaluation are listed below:

October 10, 2002	First meeting of the Evaluation Steering Committee to review the Terms of Reference of the Steering Committee and the Technical Sub-Committee, the draft Request for Proposals (RFPs) and the evaluation criteria.
June 12, 2003	Meeting of the Technical Sub-Committee to finalize the RFP and evaluation criteria.
July 15, 2003	RFP posted to market.
To be determined	Technical Sub-Committee review of RFP bids received and selection of winning proposal.
To be determined	Presentation by successful contractor to the Steering Committee.
To be determined	Presentation by the contractor of draft report to the Technical Sub-Committee.
To be determined	Presentation by the contractor of final report to the Steering Committee.
To be determined	Presentation to the Steering Committee by PMRA of Action Plan based on contractor's final report.
(precise dates to be determined)	Transmit evaluation report (including management action plan) to the Departmental Program Evaluation Division for technical (e.g., methodological rigour, recommendations supported by evidence, action plan adequately responds to recommendations) sign-off and clearance with the Minister's office, and the Departmental Audit and Evaluation Committee.
	Submit evaluation report (and action plan) to the Minister's office for information and comments.
	Submit evaluation report (and action plan) to the Departmental Audit and Evaluation Committee for final approval.
	Departmental Program Evaluation Division submits report and action plan to Treasury Board Secretariat of Canada and makes them available to the public.