



Canada School
of Public Service

École de la fonction
publique du Canada

REGISTRATION FORM

Please complete the following and fax to (819) 953-7953. Your registration will not be processed if course/event, participant and payment information are not provided. Online registration is available on our web site www.mySCHOOL-monECOLE.gc.ca

Course/Event Information

Course / Event Code		Course / Event Title		
Date	From -To (YYYY-MM-DD)	Location	Language	Cost
	:		English <input type="checkbox"/> French <input type="checkbox"/> Bilingual <input type="checkbox"/>	

Participant Information

Surname		Given Name & Initial(s)		PRI	
Title / Section / Division / Branch				Work Phone Number	
.....				() _____ - _____ Ext _____	
.....				Work Fax Number	
.....				() _____ - _____	
Department / Agency				Classification	
.....					
Street Address (please no P.O. Box)				Gender	
.....				Male <input type="checkbox"/> Female <input type="checkbox"/>	
.....				Language of correspondence	
.....				French <input type="checkbox"/> English <input type="checkbox"/>	
Postal Code		Federal Government E-mail Address			

Mandatory Payment Information

Interdepartmental settlement is required by all departments as of April 1, 2001, in order to invoice. Please contact your financial officer to obtain the necessary coding. Note that your registration request will not be processed if the following financial information is not provided. Payment by credit card is available, for non-government organizations only, on our web site.

Department No	IS Organization Code	IS Reference Code
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Notice: This official application authorizes the School to collect all related fees for the requested service. The participant is responsible for obtaining any required approval within his/her department or agency.

Participant Signature	Date
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Special Requirements - Please indicate if you have any particular needs for physical access, special facilities, allergies or other details that we may accommodate in advance.

For Information

Registrar's Office
Canada School of Public Service
Telephone: 1-866-703-9598 (Toll free)
Telephone: (819) 953-5400 (NCR)
Fax: (819) 953-7953
E-mail: reg-ins@csps-efpc.gc.ca
<http://www.mySCHOOL-monECOLE.gc.ca>