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Government of Canada Financial Management Certificate Course Curriculum

The shaded boxes are mandatory courses; the non-shaded indicate a choice

Finance/ Accounting	Management	Information Technology	Communications	Interpersonal Skills	Other
Financial Accounting I *	Fundamentals of Budget Formulation and Control (F002)	Management information System *	Effective Presentations (T010)	Effective Decision Making (T904)	Two of: Economics * Commercial Law *
Financial Accounting II *	Theories, Techniques and Tools of Supervision (G501) Introduction to Human Resources (P001)	Spreadsheets, Word Processing and Presentation Packages *!	And one of: Writing Management Reports (T014)	And one of: Mediating Conflict (T905)	Quantitative Methods * Auditing * (A001)
Financial Accounting III *		And one of: Introduction to Data Modelling *!	Writing for Results (T007)	Quality and Excellence in Serving Clients (T409)	
Management Accounting I *		Using Office Communication Technology and the Local Area Network *!		Negotiating Skills (T006)	
Management Accounting II *					
Orientation to Financial Management (F007)					

The symbols indicate where courses are available:

(Course code) = Canada School of Public Service (CSPS)

* = A recognized university or college, and if applicable, a professional accounting body

! = Your department/agency or the private sector (where applicable)

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