Employment Insurance

ROE Web
Complete Records of Employment on the Internet

Service Canada

Improving service to business

Service Canada is inviting employers to complete Records of Employment (ROE) faster and more accurately on-line.

ROE Web benefits to employers include:

- Eliminates the need to complete ROEs manually.
- Allows payroll staff to send one ROE or hundreds at the touch of a button.
- Easy to set up.
- Instant validation of ROEs means increased data accuracy and fewer follow-up phone calls from Service Canada.
- No need to mail a copy to the Service Canada office.
- No need to keep a paper copy on file.
- No cost to the employer.
- Toll-free help line at: 1 800 385-5470.

If you use payroll software

A number of companies have adapted their payroll software to work with ROE Web. If you would like to use it to complete large volumes of ROEs, check with your vendor to find out the features of their software. Visit our web site for more details.

If you use a payroll service provider

Service Canada has developed an electronic ROE solution for businesses that use a Payroll Service Provider. If this applies to you, your Payroll Service Provider will inform you when they are using this service.

It's easy to use

Complete information about ROE Web is available on-line. Our Web site is:

servicecanada.gc.ca

➥ then click *Services for Canadian Business,*
➥ *Human Resources Management,*
➥ *Employment Insurance Information for Employers*
➥ and finally, *Record of Employment on the Web (ROE Web).*

Service Canada

Services to employers are now being delivered by Service Canada – the Government of Canada's new service delivery network that brings a range of federal services and benefits together. Service Canada offers easy access, one-stop, personalized service. For more information about Service Canada or to find the nearest Service Canada Centre, visit us on-line at servicecanada.gc.ca or call
1 800 O-Canada (1 800 622-6232),
TTY 1 800 926-9105.
For ROE Web information dial toll-free
1 800 385-5470.