

GUIDE I PROFESSIONAL GUIDE LICENCE RENEWAL FORM

Note: Applicants must complete *all* of the steps in this form before a Guide I Licence can be renewed.

STEP 1 - Provide your personal information

Surname	First Name	Initial
Street	Town or City	Province
Postal Code	Date of Birth (d/m/y)	Telephone (W) (H)

STEP 2 - Provide an identification number

Proof of **Canadian Citizenship** or **permanent residency in Canada** is required, as per Section 15 of the *Fish and Wildlife Act*, to obtain a Guide I Licence. Check only **one** box and record the corresponding ID number. If you use a birth certificate as identification, it must be issued by a provincial or territorial government.

Identification type	Province	ID number
<input type="checkbox"/> Canadian Birth Certificate e.g. NB -----		
<input type="checkbox"/> Passport Indicating Canadian Citizenship -----		
<input type="checkbox"/> Canadian Citizenship Card or Certificate -----		
<input type="checkbox"/> Certificate of Indian Status -----		
<input type="checkbox"/> Permanent Resident Card -----		
<input type="checkbox"/> IMM 1000 Form -----		

STEP 3 - Have your identification verified

Option A

If you are renewing your Guide I Licence by mail, you must **attach a photocopy of your proof of identification** used in Step 2 to this form. **Note:** Do not send a photocopy of your passport by mail. Passports should only be used as identification if you are applying in person.

Option B

If you are renewing your Guide I Licence at a Natural Resources (DNR) or Service New Brunswick (SNB) office, show your identification for verification.

STEP 4 - Indicate your licence renewal method

Option A
 Licence renewal by mail.

Option B
 Licence renewal in person at a DNR or SNB office.

Type of office

<input type="checkbox"/> Public Services (DNR) - Fredericton Office <input type="checkbox"/> District Natural Resources (DNR) Office <input type="checkbox"/> Service New Brunswick (SNB) Office	Office location (Town or city) <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>
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STEP 5 - Indicate your payment method Guide I - \$10 fee (no tax)

Check only one box

<input type="checkbox"/> Cash	<input type="checkbox"/> Visa
<input type="checkbox"/> Cheque	<input type="checkbox"/> MasterCard
<input type="checkbox"/> Money Order	<input type="checkbox"/> Debit

Note: A cheque or money order is the preferred method of payment if you are renewing your licence by mail. Do **not** send cash by mail.

STEP 6 - Sign the form

I hereby declare that the statements and information I have provided with this application are accurate and true.

Signature: _____ **Date:** _____

STEP 7 - Submit the form, identification, and payment

Under provincial law, a Guide I Licence is valid from January 1 to December 31 of the same year and must be renewed annually. Cheque or money orders for Guide I Licences are to be made payable in the amount of \$10 to the Minister of Finance, Province of New Brunswick.

Send this form, a photocopy of the identification used in Step 2 (if applying by mail), and payment to:

Department of Natural Resources
Public Services - Guides
PO Box 6000
Fredericton NB, E3B 5H1
Tel: (506) 453 3826 Fax: (506) 444 4367