

**Fisheries & Oceans Canada
2006 SELECTIVE FISHERIES**

**APPLICATION FORMAT AND FORM FOR SELECTIVE GEAR AND METHODS
PROPOSALS**

<u>NOTE *: Applications must be type-written and follow the specified format to be considered.</u>

a) Title Page

- A brief title which explains the project
- Name of the group or person submitting the proposal
- Date of the proposal submission
- Identify the gear type being tested
- Location of the project experiment
- Target species and anticipated catch
- Anticipated non-target species and anticipated catch
- Timeframe for the project

b) Applicant Information

- Name/s, address/es, phone numbers and salmon licences held by the applicants
- Name, address, phone numbers and other contact numbers of the Project Manager (Key project contact)
- List the Federal Government contracts previously held by the applicant/s and the dates of these contracts
- List the names, affiliations, phone numbers, licence numbers and role of any additional people who will be working on this project

c) Project Description

- **Introduction and Overview** – Describe in a few paragraphs who you are (include partnerships), what problem you are trying to solve, why you believe this is important, who supports this type of study in this area and how this new gear or method can be adopted for future fisheries and be easily monitored and enforced. Very briefly add information which generally explains how you plan to accomplish this project, where this project will take place and when this project would be carried out. Think about the ecosystem impacts (increased or decreased) that may occur from this project or the future implementation of the gear or methods. This section gives the reader an overview of the project, as the specific details of the experiment will follow.
- **Goals & Objectives (The Question)** – What question is this project going to ask and what are the specific goals and objectives of this project? This will be a brief but clear and complete statement that sums-up the problem this project will attempt to solve.
- **Methods** – Describe in detail what methods will be used to answer the question above. This section should include details on scientific method, what gear or method is being used (diagrams are helpful), how will the gear or method be tested, where will this take place (map) and who will be involved in the testing? Provide

information on how the project can be monitored and the timely communication of progress and data to the Department.

- **Handling of by-catch** – Provide a detailed description of your methods for handling by-catch (including an estimate of the number your project will be encountering) including what data or samples will be collected and what will be done with any mortalities of non-retention species.
- **Chronology** – Provide a time-line for the various components of this study such as designing, planning, construction, testing the gear or method, and reporting. Be sure to provide an anticipated start and finish date for the project.
- **Evaluation** – How will the results of this experiment be evaluated and reported to determine and record what was learned? A final report will be required in a timely manner after the completion of the project, that is comprehensive and in a format to be determined by the Department. **Provisions made for data analysis and report writing should be included in the application.**
- **Economic viability** – Provide information that describes the economic viability of the gear or method if adopted for use in the future.

d) Budget -

- **All the costs** associated with completing this project need to be listed in dollars with a total. Categories for cost listing could be equipment, labour, scientific support and administration. Itemize where appropriate daily costs for how many days etc. and include a 'totals' column.
- Estimate the number and average weight of salmon anticipated to be caught (and price per pound) by the project and estimate the dollars these would generate to address overall project costs.

***EXAMPLE APPLICATION FORM FOR SELECTIVE GEAR AND METHODS
PROPOSALS***

NOTE *: Applications must be type-written and follow the specified format to be considered.

(Title Page)

**COMMERCIAL SECTOR APPLICATION FOR SELECTIVE FISHERIES PROPOSALS
2006**

Title:

Name of Proponent:

Date Submitted:

Gear Type:

Project Location:

Target species:

Non-target Species:

Project Time Period:

Departmental Use Only – Reference # _____

APPLICANT INFORMATION

Name/s	Address/s	Phone #/s	Salmon Licence #
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Project Manager (please include: address, phone and fax numbers.)

Has the applicant held contracts with the Federal Government previously? List contract(s) and year(s) held.

List the names, affiliations and role of any additional people who will be working on the project.

Name	Affiliation	Phone	Licence #	Role in Project
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PROJECT DESCRIPTION

Introduction & Overview

Goals & Objectives (The Question)

Methods

Handling of bycatch

Chronology

Evaluation

BUDGET

Total Project Costs

Budget Categories	Per diem rate	# of days	Sub-totals	Total by Category
Equipment & Materials				
Vessel/s				
Labour				
Scientific Support				
Administration				
Total Project Cost	-----	-----	-----	

Total Estimated Sale of Catch from TAC

Species	Estimated Catch	Price	Totals
Est. Total Catch \$	-----	-----	

Total cost of the project _____

Total funding from catch (estimated) (subtract from total above) _____

Total _____

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2006 SELECTIVE FISHERIES**

**SEND APPLICATIONS TO YOUR AREA HARVEST COMMITTEE AND TO THE
DFO STAFF LISTED BELOW:**

Area	DFO Area Staff	Phone	Fax
A/C/F	J. Steward	250-627-3421	250-627-3498
B/D (Area 12,13)	K. Spencer	250-286-5885	250-286-5898
B/D (WCVI)	A. Thomson	250-720-4454	250-724-2555
E	B. Mueller	604-666-2370	604-666-7112
G	G. Kelly	250-754-0208	250-754-0309
H/B (Area 18,20,29)	G. Curry	250-756-7255	250-756-7020

Only applications received by 4:00 PM on May 2, 2006 will be considered for approval.