



The information provided in this form will enable us to determine the parents' contribution with regard to the assessment of financial assistance. You must complete this form if you are the mother or sponsor of a student (or students) who is filing an application for financial assistance for 2006-2007. You must fill out this form only once, regardless of the number of dependent children you have.

Note: If you are the sponsor, within the meaning of the Immigration and Refugee Protection Act, of a student (or students) see page 24 of the Guide.

## 1 Mother's (or Sponsor's) Personal Information (See Guide, page 25)

Last name		Date of birth	
<input type="text"/>		Y	M D
First name	Social insurance number	Language of correspondence	
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> French <input type="checkbox"/> English	
<b>Home address</b>			
No.	Street	Direction (North, South, East, West)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Apartment	Municipality		
<input type="text"/>	<input type="text"/>		
Municipality (cont.)	Province	Postal code	Telephone number (home) Area code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	Other telephone number Area code		Extension
<input type="text"/>	<input type="text"/>		<input type="text"/>
E-mail address <input type="text"/>			
<small>Provide your e-mail address <b>only</b> if you wish to receive your correspondence by e-mail.</small>			

## 2 Dependent Children of Mother (or Sponsor) (See Guide, page 25)

Enter only those dependent children who fall into Group A, B or C as defined on the last page of this form.

If you are the sponsor, within the meaning of the *Immigration and Refugee Protection Act*, of a student (or students) who is filing an application for financial assistance, you must add the child (or children) to the list.

Provide all of the required information. Remember to check the box corresponding to each child's group and write the permanent code of each child or student. This code will enable us to link the student's application for financial assistance to your form. See page 25 of the Guide to find out where to obtain a permanent code.

### Student who is filing an application for financial assistance

Enter the information for one of your children who is filing an application for financial assistance and check the box corresponding to group C.

Child's last name	Group	Permanent code assigned by the Ministère
<input type="text"/>	A B C	<input type="text"/>
Child's first name	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<input type="text"/>	Date of birth	Residing at your domicile on
	Y M D	September 30, 2006? <input type="checkbox"/> Yes <input type="checkbox"/> No
I am the <input type="checkbox"/> mother <b>OR</b> <input type="checkbox"/> sponsor of this person.		

## 2 Dependent Children of Mother (or Sponsor) *(cont.)*

### Other dependent children

Enter the information for all your other dependent children.

Child's last name

Group

A	B	C
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Permanent code assigned by the Ministère

Child's first name

Date of birth

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Residing at your domicile on  
September 30, 2006?  Yes  No

I am the  mother **OR**  sponsor of this person.

Child's last name

Group

A	B	C
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Permanent code assigned by the Ministère

Child's first name

Date of birth

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Residing at your domicile on  
September 30, 2006?  Yes  No

I am the  mother **OR**  sponsor of this person.

Child's last name

Group

A	B	C
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Permanent code assigned by the Ministère

Child's first name

Date of birth

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Residing at your domicile on  
September 30, 2006?  Yes  No

I am the  mother **OR**  sponsor of this person.

Child's last name

Group

A	B	C
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Permanent code assigned by the Ministère

Child's first name

Date of birth

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Residing at your domicile on  
September 30, 2006?  Yes  No

I am the  mother **OR**  sponsor of this person.

If you need more space, use a separate sheet of paper and attach it to this form.

## 3 Income *(See Guide, page 26)*

### Gross income reported to Revenu Québec

Total income from line 199 of your 2005 Québec income tax return. .... \$ .00

If you have no income to report, enter "0" (zero).

### Gross income reported in another province or country for the period from January 1, 2005, to December 31, 2005 (not reported to Revenu Québec)

Total gross income reported in an income tax return filed in another province or country. Please give the amount in Canadian dollars and provide a supporting document. See page 26 of the Guide for further details. .... \$ .00

## 4 Signature of Mother (or Sponsor) *(See Guide, page 26)*

I hereby certify that the information I have provided is accurate and complete.

Signature of mother (or sponsor) **X** \_\_\_\_\_

Date

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Under paragraph (o) of section 69.1 of the *Act respecting the Ministère du Revenu*, the Ministère de l'Éducation, du Loisir et du Sport will compare the income you reported in section 3 with the income you reported to Revenu Québec.

## Group A, B ou C

To determine which group a child (or student for whom you are the sponsor) falls into, find the statement that applies to his or her situation during the 2006-2007 school year. Please remember that you must enter only the children (or students) who are single and who have no children of their own, or, who are not at least 20 weeks pregnant. Do not include children 18 years of age or over who are not studying full-time.

### Group A

- Child who is under 18 years of age on September 30, 2006, and who is studying full-time at the elementary or secondary level (general education).
- Child who is under 18 years of age on September 30, 2006, and who is not studying full-time.
- Child who is 18 years of age or over on September 30, 2006, and who is studying full-time at the secondary level (general education). **You must send us the *Confirmation of Enrollment form duly completed* (see Guide, page 25).**

### Group B

- Child who is studying full-time in a secondary school vocational training, college or university program, and to whom at least one of the following statements applies:
  - has earned 90 credits toward a single university degree in Québec or the equivalent outside Québec
  - holds a bachelor's degree from a Québec university
  - is studying toward a master's or doctoral degree but does not hold a bachelor's degree
  - holds a Level I graduate diploma in music (Diplôme d'études supérieures I en musique) or the equivalent from a Québec music or drama conservatory
  - holds a bachelor's degree or the equivalent from an institution outside Québec
  - has not studied full-time for at least seven years since the date on which he or she was no longer required by law to go to school
  - has been in one or both of the following situations for a total period of at least 24 months, without ever studying full-time during this period:
    - has held a paid job or received employment insurance or income replacement benefits while living with his or her parents or elsewhere
    - has supported himself or herself while living elsewhere than with his or her parents or sponsor

### Group C

- Child who is studying full-time in a secondary school vocational training, college or university program, but who does not fall into Group B.



## What You Need to Know Before You Begin

You can fill out your declaration form on-line! Just go to our Web site at <[www.afe.gouv.qc.ca/english](http://www.afe.gouv.qc.ca/english)> and click on *On-Line Access to Your File!*

### Who must fill out a declaration?

You must fill out the *2006-2007 Declaration of Father* form or the *2006-2007 Declaration of Mother* form if you are the parent or sponsor of a student with a parental or sponsor contribution.

A student is considered to be in this category if he or she has not selected any of the situations presented in subsections C to F of section 4 of the *2006-2007 Application for Financial Assistance* form. Subsection G of section 4 tells the student which form you must fill out. If, for example, you are no longer living with the student's other parent, only the parent with whom the student resides or last resided before beginning his or her studies must complete a declaration form.

**Important:** Only one declaration form per parent is required, regardless of the number of dependent children applying for financial assistance.

### Which declaration must you fill out?

To ensure that the student's application for financial assistance is processed, you must send us a duly completed *2006-2007 Declaration of Father* form if you are the father or sponsor, or a duly completed *2006-2007 Declaration of Mother* form if you are the mother or sponsor. You will find these forms in the middle of this Guide.

### Who is the sponsor?

The sponsor is the person who agreed to provide for the basic needs of the student when he or she obtained permanent resident or refugee status. The sponsor is not a guardian, but the person held accountable for the student under the *Immigration and Refugee Protection Act*. The sponsor must complete the *2006-2007 Declaration of Father* form or the *2006-2007 Declaration of Mother* form.

**Note:** The sponsor who has a spouse must send us a duly-completed declaration of change form in order to inform us of his or her marital status. An additional exemption will therefore be subtracted from the sponsor's income during the assessment of his or her contribution.

### What do you need to do before sending your declaration?

Before sending your declaration form, you must make sure that you signed it and that you attached the required supporting documents. You may send your declaration form along with your child's application for financial assistance in the same envelope. Make sure that the required documents are attached to the corresponding forms.

Copies of the declaration forms are available on AFE's Web site or from educational institutions.

### Changes occurring during the year

The *2006-2007 Declaration of Father* and the *2006-2007 Declaration of Mother* forms must be completed on the basis of information that is accurate and up-to-date on the date of signature.

You must notify AFE of any changes that occur during the year with respect to the information you provided in your declaration form. These changes could affect the amount of assistance awarded to the student.

### What is your responsibility with regard to your child's student loan debt?

Parents are not liable for their child's student loans. The *Act respecting financial assistance for education expenses* states that the person applying for financial assistance under the Loans and Bursaries Program is considered to have reached majority, even if he or she is not 18 years of age.

Should the applicant die while he or she is a full-time student, the government will pay off the balance of the student loans. No amount will be claimed from the succession. However, if the applicant has completed his or her full-time studies at the time of death, his or her legal heirs will be responsible for the applicant's student debts, up to the value of the property of the succession, provided they accept the succession.



## Section 1: Father's (or Sponsor's) Personal Information, Mother's (or Sponsor's) Personal Information

### E-mail address

You may choose to receive your correspondence via e-mail exclusively. To do so, just enter your e-mail address in the space provided for this purpose on the declaration form. It's a fast and easy way to check the status of your file! If you choose this option, it is important that you notify AFE of any change in your e-mail address.



## Section 2: Dependent Children

In this section, you must enter the names of **all** of your children who filed an application for financial assistance as well as **all** of your other dependent children.

**Important:** You must enter the permanent code given to your child(ren) applying for financial assistance, so that we can link the application(s) to your declaration.

### Permanent code assigned by the Ministère de l'Éducation, du Loisir et du Sport

The permanent code appears on secondary school or college transcripts and on all correspondence that AFE sends to your child(ren).

### Dependent child aged 18 or over who is studying full-time

If you have at least one dependent child aged 18 or over who is **studying full-time at the elementary or secondary level (general education)**, you must provide one of the following documents:

- the *Confirmation of Enrollment* form (available on AFE's Web site.)
- proof of enrollment provided by the educational institution





## Section 3: Income

The Ministère de l'Éducation, du Loisir et du Sport systematically checks the information you provide in this section against the information on file at Revenu Québec.

### Gross income reported in another province or country for the period from January 1, 2005, to December 31, 2005 (not reported to Revenu Québec)

You must provide a copy of the income tax return filed in the province or country concerned for the period from January 1, 2005, to December 31, 2005. If your income was earned in a country where income tax returns are not filed, you must provide **one** of the following documents:

- a copy of a letter from the embassy of the country concerned confirming your total income in the currency of the country or in Canadian dollars for the period from January 1, 2005, to December 31, 2005
- a copy of a letter from your employer(s) confirming your total income in the currency of the country or in Canadian dollars for the period from January 1, 2005, to December 31, 2005



## Section 4: Signature of Father (or Sponsor), of Mother (or Sponsor)

Your declaration will be processed only if it is signed.