



The information provided in this form will enable us to determine the spouse's contribution with regard to the assessment of financial assistance. You must complete this form if you are the spouse of the student filing an application for financial assistance for 2006-2007. (See Guide, pages 27 and 28)

Reserved for Aide financière aux études

**1 Spouse's Personal Information** (See Guide, page 27)

Last name \_\_\_\_\_ Permanent code assigned by the Ministère (if applicable) \_\_\_\_\_

First name \_\_\_\_\_ Date of birth \_\_\_\_\_ Social insurance number \_\_\_\_\_  
A M D

Sex  Male  Female Language of correspondence  French  English

**Home address** \_\_\_\_\_

No. \_\_\_\_\_ Street \_\_\_\_\_ Direction (North, South, East, West) \_\_\_\_\_

Apartment \_\_\_\_\_ Municipality \_\_\_\_\_

Municipality (cont.) \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_ Telephone number (home) \_\_\_\_\_  
Area code

Country \_\_\_\_\_ Other telephone number \_\_\_\_\_ Extension \_\_\_\_\_  
Area code

E-mail address \_\_\_\_\_

Provide your e-mail address **only** if you wish to receive your correspondence by e-mail.

**2 Student's Personal Information** (See Guide, page 28)

Last name \_\_\_\_\_ Permanent code assigned by the Ministère \_\_\_\_\_

First name \_\_\_\_\_ Date of birth \_\_\_\_\_  
Y M D

Enter the date on which your union with the student filing an application for financial assistance became effective. .... Y M D

**3 Income** (See Guide, page 28)

**Gross income reported to Revenu Québec** If you have no income to report, enter "0" (zero).

Total income from line 199 of your 2005 Québec income tax return. .... \$ \_\_\_\_\_ .00

**Gross income reported in another province or country for the period from January 1, 2005, to December 31, 2005 (not reported to Revenu Québec)**

Total gross income reported in an income tax return filed in another province or country. Please give the amount in Canadian dollars and provide a supporting document. See page 28 of the Guide for further details. .... \$ \_\_\_\_\_ .00

**4 Signature of Spouse** (See Guide, page 28)

I hereby certify that the information I have provided is accurate and complete.

Signature of spouse  X  Date \_\_\_\_\_  
Y M D

Under paragraph (o) of section 69.1 of the Act respecting the Ministère du Revenu, the Ministère de l'Éducation, du Loisir et du Sport will compare the income you reported in section 3 with the income you reported to Revenu Québec.

# Declaration of Spouse » » » »

## »» What You Need to Know Before You Begin

You can fill out your declaration form on-line! Just go to our Web site at [www.afe.gouv.qc.ca/english](http://www.afe.gouv.qc.ca/english) and click on *On-Line Access to Your File!*

### Who must fill out the declaration of spouse?

You must fill out the *2006-2007 Declaration of Spouse* form if you are in one of the following situations:

- you are married to or in a civil union with a student applying for financial assistance
- you are living as though married with a student (of the opposite sex or the same sex) applying for financial assistance, you were not married to that person in a civil or religious ceremony, and you are living with a dependent child (yours or your spouse's)

### What do you need to do before sending your declaration?

Before sending your declaration form, you must make sure that you signed it and that you attached the required supporting documents. You may send your declaration form along with the student's application for financial assistance in the same envelope. Make sure that the required documents are attached to your declaration.

Copies of the declaration forms are available on AFE's Web site or from educational institutions.

### Changes occurring during the year

The *2006-2007 Declaration of Spouse* form must be completed on the basis of information that is accurate and up-to-date on the date of signature.

You must notify AFE of any changes that occur during the year with respect to the information you provided in your declaration form. These changes could affect the amount of assistance awarded to the student.

## »» Section 1: Spouse's Personal Information

### Permanent code assigned by the Ministère de l'Éducation, du Loisir et du Sport

If you know your permanent code, you must enter it. If you are receiving financial assistance under the Loans and Bursaries Program during the current award year or if you were receiving assistance last year, AFE will take your student situation into account when assessing your contribution.



## E-mail address

You may choose to receive your correspondence via e-mail exclusively. To do so, just enter your e-mail address in the space provided for this purpose on the declaration form. It's a fast and easy way to check the status of your file! If you choose this option, it is important that you notify AFE of any change in your e-mail address.



## Section 2: Student's Personal Information

### Permanent code assigned by the Ministère de l'Éducation, du Loisir et du Sport

You must enter the permanent code given to the student applying for financial assistance, so that we can link the student's application to your declaration.



## Section 3: Income

The Ministère de l'Éducation, du Loisir et du Sport systematically checks the information you provide in this section against the information on file at Revenu Québec.

### Gross income reported in another province or country for the period from January 1, 2005, to December 31, 2005 (not reported to Revenu Québec)

You must provide a copy of the income tax return filed in the province or country concerned for the period from January 1, 2005, to December 31, 2005. If your income was earned in a country where income tax returns are not filed, you must provide one of the following documents:

- a copy of a letter from the embassy of the country concerned confirming your total income in the currency of the country or in Canadian dollars for the period from January 1, 2005, to December 31, 2005
- a copy of a letter from your employer(s) confirming your total income in the currency of the country or in Canadian dollars for the period from January 1, 2005, to December 31, 2005



## Section 4: Signature of Spouse

Your declaration will be processed only if it is signed.