

Application for Survivors' Benefits

There are **three types of survivors' benefits** that can be paid following the death of a person who contributed sufficiently to the Québec Pension Plan:

- death benefit;
- surviving spouse's pension;
- orphan's pension.

Death benefit

The maximum death benefit is 2 500 \$. It is taxable and must be declared in the estate's income tax return in most cases.

It is paid on a priority basis to the person or benevolent society that paid the funeral expenses if an application is filed **within 60 days following the death**. **Proof of payment** must also be provided to the Régie within 60 days.

After the 60 days, the benefit can also be paid to the heirs or, if there are no heirs, to certain other persons, if they file an application.

Surviving spouse's pension

The surviving spouse's pension is paid monthly. The amount of the pension depends on the contributions that the deceased person made to the Québec Pension Plan. It can be paid to the deceased's spouse by marriage, de facto spouse or spouse by civil union. In some circumstances, it can also be paid to the deceased's legally separated spouse.

Orphan's pension

The orphan's pension is a monthly pension of a set amount. It is paid to the person who is responsible for a child of the deceased, **if the child was under 18 at the time of the death**. The following children are eligible:

- a child of the deceased, whether or not they lived together;
- a step-child of the deceased who lived with the deceased;
- any other child who lived with the deceased or whom the deceased supported.

Payment of the orphan's pension ends when the child turns 18.

Please note that the surviving spouse's pension and the orphan's pension:

- are payable as of the month following the death;
- can be paid retroactively. A maximum of 12 months can be paid retroactively so you must apply as soon as possible after the death;
- are adjusted in January of each year, based on the increase in the cost of living;
- are taxable.

How to apply

You must apply for these benefits by filling out the necessary sections of this form. See the instructions on the other side of this page.

This form is available on our Internet site (www.rrq.gouv.qc.ca) and can be completed on screen.

Work outside Canada

If a person participated in a social security plan of a country with which Québec has an agreement, the person's spouse or children may be entitled to survivors' benefits from that country.

For more information

By Internet: www.rrq.gouv.qc.ca

By telephone:

Québec region: (418) 643-5185

Montréal region: (514) 873-2433

Toll-free: 1 800 463-5185

Service for the hearing impaired: 1 800 603-3540

INSTRUCTIONS

This form must be used to apply for any of the 3 types of survivors' benefits. **There are 4 detachable sections.**

1. You must answer all the questions in **PART I: Information about the deceased.**
2. Complete **PARTS II, III or IV** depending on the type of benefits for which you are applying.

PART II - Application for a death benefit

PART III - Application for a surviving spouse's pension

PART IV - Application for an orphan's pension

3. Be sure to sign in the required spaces.
4. Send **PART I** and **PART II, III or IV** depending on the situation, and any required documents to:

Régie des rentes du Québec
Case postale 5200
Québec (Québec) G1K 7S9

IMPORTANT:

Application for Survivors' Benefits

PART I INFORMATION ABOUT THE DECEASED

Deceased's social insurance number ►

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Please print

1 <input type="checkbox"/> F <input type="checkbox"/> M	Sex	Family name of the deceased	Given name
		His or her family name at birth, if different	Given name at birth, if different
Date of birth year month day		Place of birth _____ city _____ province _____ country	
Date of death year month day		Place of death _____ city _____ province _____ country	
His or her mother's family name at birth		His or her mother's given name	
His or her father's family name		His or her father's given name	

2 His or her permanent address at time of death (number, street, apartment)			
City	Province	Country	Postal code _____
If the deceased person was living outside Canada, indicate his or her last province of residence in Canada.			

3 Deceased person's marital status at the time of his or her death (Check 1 box only.)			
<input type="checkbox"/> single			
<input type="checkbox"/> widowed			
<input type="checkbox"/> married	► Date of marriage	year month day	_____
<input type="checkbox"/> legally separated	► Date of separation		_____
<input type="checkbox"/> divorced	► Date of divorce		_____
<input type="checkbox"/> civil union (Do not confuse with de facto union.)	► Date of the civil union		_____
<input type="checkbox"/> dissolved civil union	► Date of dissolution		_____

4 Did the deceased person take part in the social security plan of a country other than Canada?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes, in the following country or countries _____
Foreign social security numbers	_____

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Information about children

5 A. Did the deceased have children born after 31 December 1958 or did he or she become responsible for children born after that date?

Yes. Go to B.

No. Go to PART II to apply for a death benefit,
PART III to apply for a surviving spouse's pension,
PART IV to apply for an orphan's pension.

B. The following situations could help give a person entitlement to a pension or increase the amount:

- If a person received family benefits for a child (Québec family allowance or the Canada Child Tax Benefit);
- If a person did not receive such benefits because the family income was too high.

Did the deceased receive family benefits paid in **his or her name** for a child born after 31 December 1958? If he or she did not, was it because the family income was too high? (Benefits are usually paid to the mother.)

Yes. Complete the following table.
(If there is not enough space, continue in section 6.)

No. Go to PART II to apply for a death benefit,
PART III to apply for a surviving spouse's pension,
PART IV to apply for an orphan's pension.

Information about children born after 31 December 1958

1st child - Family name at birth		Given name		Date of birth year month day	
Place of birth (province, country)		Date of adoption or date child became a dependent (if applicable) year month		Date of death (if death occurred before age 7) year month	
Child born outside Canada	Date of arrival in Canada year month		Province of residence upon arrival in Canada		
2nd child - Family name at birth		Given name		Date of birth year month day	
Place of birth (province, country)		Date of adoption or date child became a dependent (if applicable) year month		Date of death (if death occurred before age 7) year month	
Child born outside Canada	Date of arrival in Canada year month		Province of residence upon arrival in Canada		
3rd child - Family name at birth		Given name		Date of birth year month day	
Place of birth (province, country)		Date of adoption or date child became a dependent (if applicable) year month		Date of death (if death occurred before age 7) year month	
Child born outside Canada	Date of arrival in Canada year month		Province of residence upon arrival in Canada		

C. Between the birth and the 7th birthday of each child, were there any periods during which family benefits were not paid in the deceased's name? Yes No

Other information

6 Use this space if needed. Indicate the question number concerned for each answer given here.

Deceased's social insurance number

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10 Complete this section only if you are applying as the professional mandated to settle the estate or for a benevolent society.

Family name of the professional or the representative of the benevolent society	Given name	Sex <input type="checkbox"/> F <input type="checkbox"/> M
Name of the benevolent society	Registration number	
Address (benevolent society or professional mandated to settle the estate)		Postal code
Telephone	Language of correspondence <input type="checkbox"/> French <input type="checkbox"/> English	

Declaration and signature

11 I declare that all the information provided is true and correct.

Signature **X** _____ Date _____

To apply for a surviving spouse's pension, complete PART III.

To apply for an orphan's pension, complete PART IV.

ACCESS TO DOCUMENTS HELD BY PUBLIC BODIES AND THE PROTECTION OF PERSONAL INFORMATION

The information requested on this form is needed in order for the Régie to study your application. The information will be held by the Régie in accordance with the *Act respecting Access to documents held by public bodies and the Protection of personal information*, and cannot be provided to other persons or agencies or verified with them except in those cases provided for by law. It could also be used for research, assessments, enquiries or surveys.

IMPORTANT

**Send Part I along with Part II, III or IV, depending on on your situation.
Be sure you have fully completed the forms.**