

## Phase One – e-Transfers (implemented)

- With a few exceptions, manual transfers will no longer be accepted for Petroleum and Natural Gas and Oil Sands Agreements after **December 31, 2004**.
- Overview sessions for e-Transfers have been scheduled for November 29, 2004 (site administrator training) and November 30, 2004 (system overview). These training sessions will be held at EnCana's Amphitheatre (2nd Floor, Tower Centre 115 9 Avenue SE). Register at: <a href="http://www.caplacanada.org">www.caplacanada.org</a>.
- To sign up for access to e-Transfers, fill out and fax in the *Electronic Transfer System (ETS) Account Set Up Form* found at: http://www.energy.gov.ab.ca/its/docs/ets/forms/etsform.pdf.

## Phase Two — e-Postings

- Please register for either the morning or the afternoon **e-Posting Information Exchange** on Thursday, November 25, 2004 at the Metropolitan Centre.
- Registration for the Information Exchange is on-line via CAPLA's website <u>www.caplacanada.org</u>.
- From this session you will be able to more clearly determine what changes to your current posting procedures will have to be implemented to ensure an easy transition to e-Postings.

## Phase Three — e-Bidding

- e-Bidding will be mandatory and development is scheduled to begin in April 2005, with a "go live" date of March 2006.
- We will be asking for working group members in early spring, 2005.

