



City Hall  
 Hôtel de Ville  
 256 St. Andrew Street  
 Bathurst, NB  
 E2A 1C4

# Application for Employment

## PERSONAL DATA (TO BE TYPED OR PRINTED)

SURNAME	FIRST	MIDDLE	SOCIAL INSURANCE NUMBER	
PRESENT ADDRESS	STREET	CITY AND PROVINCE	POSTAL CODE	PHONE
PERMANENT ADDRESS	STREET	CITY AND PROVINCE	POSTAL CODE	PHONE
LANGUAGES SPOKEN	WRITTEN	READ		

HOBBIES & INTERESTS/ACTIVITIES (ATHLETICS, SOCIETIES, PUBLICATIONS, ETC.)

## EDUCATION

LAST GRADE SUCCESSFULLY COMPLETED IN ELEMENTARY SCHOOL		ATTENDED FROM		TO	
SCHOOLS	NAME AND LOCATION	FROM	TO	HIGHEST YEAR SUCCESSFULLY COMPLETED	COURSE DIPLOMA OR DEGREE
SECONDARY				9 10 11 12 13 □ □ □ □ □	
TRADE OR TECHNICAL				1 2 3 4 □ □ □ □	
BUSINESS OR COMMERCIAL				1 2 3 4 □ □ □ □	
COLLEGE OR UNIVERSITY				1 2 3 4 □ □ □ □	
OTHER				1 2 3 4 □ □ □ □	

ACADEMIC HONOURS & SCHOLARSHIPS \_\_\_\_\_ SCHOLASTIC AVERAGE (APPROX. %) \_\_\_\_\_

SUBJECTS ENJOYED MOST \_\_\_\_\_

LIST ANY SPECIAL CERTIFICATES, LICENSES ETC. WHICH YOU HAVE. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TYPING YES  NO  WORDS PER MINUTE ..... SHORTHAND YES  NO  WORDS PER MINUTE .....

GIVE TWO CHARACTER REFERENCES (NON RELATIVES)

NAME	NAME
ADDRESS	ADDRESS
OCCUPATION	OCCUPATION
TELEPHONE	TELEPHONE

# EMPLOYMENT

Please account for all your time since leaving school. Start with your present position and work back to your first position and account for all periods of unemployment. If more space required, use a separate sheet of paper

COMPANY	
ADDRESS	PHONE No.
YOUR SUPERIOR	WHAT DID YOU DO?
EMPLOYMENT FROM TO	
WAGE/SALARY START LAST	
REASON FOR LEAVING	

COMPANY	
ADDRESS	PHONE No.
YOUR SUPERIOR	WHAT DID YOU DO?
EMPLOYMENT FROM TO	
WAGE/SALARY START LAST	
REASON FOR LEAVING	

COMPANY	
ADDRESS	PHONE No.
YOUR SUPERIOR	WHAT DID YOU DO?
EMPLOYMENT FROM TO	
WAGE/SALARY START LAST	
REASON FOR LEAVING	

MAY WE CONTACT YOUR PAST EMPLOYERS FOR REFERENCE? ..... MAY WE CONTACT YOUR PRESENT EMPLOYER? .....

DO YOU HAVE — 1st AID CERT. .... DRIVERS LIC. NO. ....

EQUIPMENT OPERATED — list all types, sizes and approx. hours operated


IF YOU ARE APPLYING FOR A TRADE POSITION e.g. H.D. MECHANIC, MILLWRIGHT PLEASE DESCRIBE IN DETAIL WHAT TYPE OF WORK YOU HAVE DONE AND ON WHAT TYPES OF MACHINERY. DO YOU HOLD A JOURNEYMAN INTERPROVINCIAL TICKET? ..... IF YES, # ..... PROVINCIAL TICKET? ..... IF YES, # .....


Next of Kin: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

**MISREPRESENTATION OF FACTS IN THIS APPLICATION WILL BE SUFFICIENT FOR DISCHARGE IF HIRED.**

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Please forward completed City of Bathurst application form to:

**In Person:**

Bathurst City Hall  
150 St George Street  
Bathurst NB

**By Mail:**

City of Bathurst  
Attention: Administrative Services  
150 St George Street  
Bathurst NB  
E2A 1B5

Phone: (506) 548-0400

Fax: (506) 548-0581