

**NEW BRUNSWICK PROVINCIAL NOMINEE PROGRAM**

**GUARANTEED JOB OFFER FORM  
(FOR JOB OFFER APPLICANT)**

TO BE COMPLETED BY EMPLOYER

- ❖ The Provincial Nominee Program is a component of the Work-Ready Workforce initiative of the New Brunswick Department of Business New Brunswick.
- ❖ It provides employers a means of recruiting employees with important skill sets when these are not easily available in New Brunswick and Canada.
- ❖ An applicant must have a guaranteed job offer, that is, a written offer of employment from an employer in New Brunswick.
- ❖ The employer must apply to have the worker nominated for immigration. The application will be considered if it meets these criteria:
  - Employment is permanent and full-time (training, internship or apprenticeship positions that terminate on a specific date will NOT be considered). Long term contracts will be considered when this is the industry norm.
  - Employment in the intended occupation is consistent with the applicant’s education, training and experience.
  - The positions must meet provincial employment standards and the comparable industry rate of pay.
  - If provincial licensing or accreditation is a condition of employment, the applicant must prove his or her eligibility to work in that occupation in New Brunswick.
  - Employment must be in the Province of New Brunswick.
  - Employment fills a skill shortage in New Brunswick.

PLEASE PRINT OR TYPE APPLICATION

**A: Employer Information:**

1. Company Name and Address:	2. Head Office and Address (if applicable):
Contact Name:	Contact Name:
Telephone:	Telephone:
Fax:	Fax:
E-mail:	E-mail:
Website:	Website:
3. Type of Company (e.g. type of industry, goods manufactured or services provided):	

**4. Company Background**

(a).Year established:	(c). Markets: Canada <input type="checkbox"/> North America <input type="checkbox"/> International <input type="checkbox"/>
(b). Number of Employees:	(d). Revenue Canada Taxation No.:

**B: Employee Information:**

(i) Name of Employee:	
(ii) Current Address:	(iii) Minimum/Maximum starting date:

**C: Position Information:**

1.Position:	2.Position Description (attach description and required qualifications):																																
3.Salary range:	4.Place of Employment:																																
5.Education requirements: High School Diploma <input type="checkbox"/> University <input type="checkbox"/> Trade School/College <input type="checkbox"/>																																	
6. Canadian/New Brunswick industry/association standards required; <input type="checkbox"/> Association standards <input type="checkbox"/> Industry standards <input type="checkbox"/> Apprenticeship standards <input type="checkbox"/> Journeyman standards <input type="checkbox"/> Other:																																	
7. Union:      NO <input type="checkbox"/> YES <input type="checkbox"/>																																	
8. Language fluency required:																																	
English: <table border="0"> <tr> <td></td> <td>Read</td> <td>Speak</td> <td>Write</td> </tr> <tr> <td>Fluent</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Well</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Functional</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		Read	Speak	Write	Fluent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	French: <table border="0"> <tr> <td></td> <td>Read</td> <td>Speak</td> <td>Write</td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		Read	Speak	Write		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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9. Local Recruitment Activity:																																	
i. Is this a new position?      YES <input type="checkbox"/> NO <input type="checkbox"/>																																	
If YES, please indicate reason for new position: _____																																	

- ii. How long has this position been vacant?  Weeks  Months  Years
- iii. Have you actively recruited in New Brunswick to fill this position? YES  NO

If NO, please give reasons:

**10. Please attach copy of contract between your company and the employee, which includes signatures of your authorized signing officer, and employee accepting the offer and conditions of employment.**

**D. New Brunswick Provincial Nominee Program:**

(a) How did you learn about the Provincial Nominee Program?

(b) How did you learn about this employee?

- Listing on NBJobNet  Contacted by lawyer or consultant for employee
- International business links  International professional/trade links
- Contacted by associate/ family of employee  Other (please explain):

**E. Authorized Signature:**

I certify that the above information is true and correct. I affirm that the offer of employment does not conflict with any existing collective bargaining agreements and there is no labor dispute in progress at this time.

Name of Authorized Signing Officer (please print):

Signature:

Date:

Title:

**Please complete and return to :**

**Investment and Immigration  
Department of Business New Brunswick,  
P.O. Box 6000  
Fredericton, New Brunswick, CANADA  
E3B 5H1**

**Telephone #: (506) 453-3981  
Fax #: (506) 444-4277**

The information you provide on this form (NBNP 004-03) is collected under the authority of the Right to Information Act. It will be used and/or disclosed for the purpose of assessing your application under the New Brunswick Provincial Nominee Program. Under the provisions of the Right to Information Act, individuals have the right to protection and access to their personal information.