EMMIC's National Energy Board Electronic Document Finding Guide

What is the National Energy Board?

The National Energy Board (NEB) regulates, in the public interest, certain areas of the oil, gas and electricity industries relating to: construction and operation of pipelines and powerlines; traffic, tolls and tariffs of pipelines; exports of gas, oil and electricity and imports of gas and oil regulatory control of oil and gas activities on frontier lands.

What types of documents does the NEB produce?

NEB documents fall into two categories: Non-regulatory and Regulatory. Many of these documents are accessible on the NEB's website at **http://www.neb-one.gc.ca/index_e.htm.**

Non-Regulatory Documents:

- Most are available on the website under "Publications"
- Include: annual reports, *Regulatory Agenda* Index, news releases, information series and guides, frontier publications and statistical reports

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• Statistical reports are found under "Statistics"

Français	Contact Us	Help	Search	Canada Site	
What's New	About Us	Publications	Energy	Safety & Environment	
Newsroom	Links	Statistics	North/Offshore		
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			in safety, envi	espected leade ironmental and mic regulation	
Regulatory Do	ecuments	Acts and Regu	in safety, envi econo	ironmental and	

How do I search for non-regulatory documents?

- Browse the listings under "Publications" and "Statistics" OR
- Go to "Search" and click "General Information"
 - Use keyword and Boolean expressions in search box

If you are looking for General Information such as Contact Us, Help, What's New, About Us, Publications, Energy, Safety and Environment, Newsroom, Links, Statistics, North/Offshore, Acts and Regulations, Hearings and Public Registries, use the Search engine below :			
Search For: "regulatory agenda" Search			
SEARCH TIP: To search for an article, enter a single word, several words separated by the operator AND or OR, or a phrase enclosed in quotation marks . View our <u>search tips</u> for more information on how to search successfully.			

Regulatory Documents:

- Are available under "Regulatory Documents" (see menu graphic, pg. 1)
- Reflect the NEB's application and regulatory process
 - *For more details about this process and the specific documents it produces, see accompanying flowchart (pg. 4)

How are the regulatory documents organized?

The NEB has organized its regulatory documents in a hierarchical folder structure. For example:

Large folder \rightarrow Folder \rightarrow (compound document: i.e., binder) \rightarrow specific document

The following icons indicate whether the item retrieved is a folder or document and what format the document is:

Repository item	lcon	Description		
Folder		A container that stores other ERF items		
PDF Document	A	A document in PDF format		
HTML Document		A document in HTML format		
URL	0	A link to a web site		
Compound document	<u></u>	A container that stores multiple documents, like a binder.		

How do I search for regulatory documents? (Two ways)

- Select "Regulatory Documents" from main page
- Select a category from the index provided (i.e., *electricity*)
- From the list of folders (these are company names), select the desired company name and open that folder
- Within the company folder, select the folder with the most appropriate application description or related topic to see the list of documents it contains
- From the list of documents, select the most appropriate

OR

- Select a category from the index provided (i.e., *electricity*)
- In the search box, enter **Company name** (i.e., TransCanada Power Corporation; this will bring up a listing of all documents connected to the company)
 - o To limit further, select the desired option from the second box

Ei	nterprise Workspace: Electricity		
Search I	Regulatory Documents for: transcanada power	From Here	Go
Electric	city 🔽 🖬 🛍	From Here From Here (Expanded) Hearing Transcripts Reasons For Decision	
<u>Type</u>	<u>Name</u> ≁	Inbox	
É 🗅	Cedars Rapids Transmission Compa	All Regulatory Documents	

- You can also enter:
 - **Filing # of document**, if known (i.e., A0C6Y3; this number will bring you directly to a specific document)
 - **Hearing Order** #, if known (i.e., EH-1-2002; this number will bring up any document that is connected to Electricity Hearing #1 of 2002)

Interpret results list as follows:

Score Type Name Size Logation Functions 86% 1995-03-01 Reasons for Decision RH-2-94 172 KB Reasons For Decision Image: Constraint of the c	Specific Document				Location: Folder (Or compound document)			
X0% Me 172.KB Keasons For Decision 💙 🔊	Score	Туре	Name		Size	Location		Functions
	86%			1 Reasons for Decision	172 KB	E Reasons	For Decision	•

PDF Document

Examples of Regulatory Documents that can be found in addition to those connected with the hearing process include:

- Audit Reports
- Compliance after a Board Order
- Comprehensive Studies

- Environmental Assessments
- Environmental Screenings
- Letters (Cover, of Comment, etc.)

National Energy Board Regulatory Process Summary

