

**APPENDIX E-1**

LETTER TO PARENTS

Dear parents, guardians and/or caregivers:

A student or students in our school have severe allergies to (insert the applicable: peanuts, nuts, fish and/or seafood). Any minimal contact with the product and its derivatives may cause anaphylactic shock (severe allergic reaction) and unconsciousness. In such a case, the allergy may even cause the student's death.

We are required to apply practices that reduce the possibility of exposing the students to these substances that can provoke a severe allergic reaction. Our personnel has been informed of the situation and notified of appropriate measures in case a student suffers an anaphylactic shock.

We ask your co-operation in order to reduce the risk for those students who are allergic to (insert the applicable: peanuts, nuts, fish and/or seafood). We ask that you insist that your child(ren) will wash their hands before leaving for school, because the slightest residue of allergen may trigger an unfortunate incident to a severely allergic classmate. This is a situation that requires the attention of all. We are requesting your help by asking that you not send any products containing (insert the applicable: peanuts, nuts, fish and/or seafood) to school.

We appreciate your understanding in helping us create a more secure environment for all students.

Thank-you.

The school principal,

\_\_\_\_\_

**PLEASE SIGN AND RETURN THIS FORM TO THE SCHOOL.**

I have read and understood this information.

Parent, guardian or caregiver signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student name: \_\_\_\_\_

Home room: \_\_\_\_\_