

APPENDIX E-3

Date: _____

LETTER TO PARENTS

Dear Mr. X and/or Mrs. X,

This letter is to advise you that several attempts have been made to contact you regarding [describe situation, e.g., the development of your child's *Essential Routines Services* plan/*Extreme Allergy Management* plan; your provision of care, medication or other items required for your child's safety or the completion of required forms].

Dates of previous contacts:

We must inform you that your actions may be placing the security or development of your child at risk, according to subsection 31(1) of the *Family Services Act* (<http://www.gnb.ca/0062/acts/acts-e.asp>).

31(1) The security or development of a child may be in danger when

...

(c) the child is in the care of a person who is unable or unwilling to provide adequate care, supervision or control of the child;

...

(g) the child is in the care of a person who neglects or refuses to provide or obtain proper medical, surgical or other remedial care or treatment necessary for the health or well-being of the child or refuses to permit such care or treatment to be supplied to the child;

...

Also, may we remind you of your obligations under policy 704: *Health Support Services* (<http://www.gnb.ca/0000/pol/e/704A.pdf>) that you have already received.

The school must take precautions in order to protect your child's health and safety. Therefore, we are requesting you sign-off on the attached plan the school has developed to care for your child. We must advise you that your decision to [describe situation, e.g., not participate in the development of an emergency plan for your child] may impede the school's ability to adequately care for your child.

(Parent/guardian signature)

Date

We appreciate your understanding in helping us create a secure environment for your child.

Thank you.

The school principal,