



Natural Resources
Canada

Ressources naturelles
Canada

Canada

Français
Preparation List

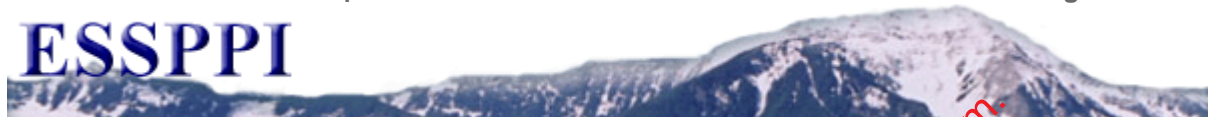
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PUB3009 - Preparation of Separates for Compendium Publication

ISO 9001

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Separates for Geological Survey of Canada

Date

Date Required

Title

Author(s)

Division

Requisitioned by Job Number

Phone Number Supplier

Fax Number Tracking Number

Number of books supplied

Total number of pages

Number of pocket figures

If pocket figure(s), indicate how many, and what report(s) they accompany

Volume broken down into individual reports

-Each volume to be sorted by report, one stitch top left corner (see sample provided)

-Collate all report #1, and shrink wrap in quantities of

-Collate all report #2, and shrink wrap in quantities of continue through to last report

-Covers and extra pages to be returned to customer

-Deliver to:

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