The Planning Project Management Process

Products	Phases	Goals
Project Directive	Initiation	clearly define the opportunities, needs and issues that the project will have to address
Work Plan	Work Program	set up the organizational framework for the project (i.e., action plans, budget, responsibilities, communication plan)
Project Brief, Preliminary Plan	Planning	examine the options available, select the best option and justify the choice
Final Plan	Development	fully develop the chosen option, emphasizing the work required to plan its implementation
Commissioning Report, Transfer and Acceptance	Commissioning	transfer the project to the client with a clear definition of implementation roles and responsibilities
Close-out Report	Evaluation	conduct a thorough assessment of the project and its implementation, both process and product