

MEMORANDUM OF UNDERSTANDING
between
the Department of Indian Affairs and Northern Development Yukon Region
and
Natural Resources Canada, Legal Surveys Division
and
the Government of Yukon

Concerning the Implementation of a
Land Interest Management System (LIMS)

A. BACKGROUND

The Government of Yukon, the Department of Indian Affairs and Northern Development, and Natural Resources Canada recognize the importance and necessity of a cooperative approach to the management and sharing of information related to the administration of Yukon Lands. This desire to cooperate and share information has led to the decision to proceed jointly with the implementation of a Land Interest Management System (LIMS).

B. OBJECTIVE

The implementation of LIMS will provide a shared, integrated source of land interest information which will be widely used by numerous agencies and be of major importance to many activities within both the Federal and Territorial government.

LIMS is a computer based information system that will provide the Government of Yukon, the Department of Indian Affairs and Northern Development and Natural Resources Canada with an integrated view of land interest data. Land interest data includes all surveyed and unsurveyed land parcels and a description of the rights associated with those parcels.

The following government agencies and through them their respective customers are the clients of the Land Interest Management System.

Government of Yukon

- Land Planning Section, Department of Community and Transportation Services;
- Land Disposition Section, Department of Community and Transportation Services;
- Land Titles Office, Department of Justice;
- Agriculture Branch, Department of Renewable Resources;
- Energy Resources, Department of Economic Development and
- Land Claims Secretariat, Executive Council Office;

Department of Indian Affairs and Northern Development

- Land Resources;
- Mineral Resources and
- Claims and Indian Government

Natural Resources Canada

- Legal Surveys Division, Geomatics Canada

C. MANAGEMENT

A LIMS Steering Committee will oversee this project. This committee shall act as described under the attached terms of reference.

A Management Working Group, consisting of agency representatives from the three proponents, will represent the interests of the departments. They will provide direction to the project team, review all business related issues and resolve all working/staffing issues.

A LIMS Project Team will be formed to work directly on LIMS implementation. It will consist of the Project Director, Contractors, and Technical and Program staff from the three proponents .

D. DATA DISTRIBUTION

An agreement will be developed that addresses the issue data sharing and distribution rights to the data housed within LIMS. This agreement will be completed prior to March 31, 1997. Until this agreement is completed, each party agrees to respect the proprietary ownership of each data set and agrees not to distribute data from LIMS in any format to the public.

E. RESOURCES

The Government of Yukon, the Department of Indian Affairs and Northern Development, and Natural Resources Canada will contribute to the costs of LIMS. The costs of the LIMS Implementation project have been split into two categories, Shared Costs and Departmental Costs.

Shared Costs include:

expenses incurred for the common benefit of two or more agencies. These costs include: acquisition of base maps, conversion of administration areas, development tools and templates, Wide Area Network connections, consulting services, detailed design, construction and implementation.

Departmental Costs include:

expenses incurred for the benefit of one agency. For example, these include internal infrastructure costs such as PC Workstations, Local Area Network connections, printers, etc. that are specific to only one agency.

Funds allocated to the LIMS Implementation Project through this MOU will be used for expenses that fit into the category of shared costs. The LIMS Architecture project estimated the amount of benefits to be received by each government agency. Following this, the shared costs of the project would be split at a 60/40 ratio. The Government of Yukon would be responsible for 60% of the shared costs with the Department of Indian Affairs and Northern Development responsible for the other 40%. A initial project budget will be developed prior to the initiation of the project and is subject to the approval of the steering committee.

Department of Indian Affairs and Northern Development will commit for the duration of this agreement:

- i. a Project Director;
- ii. office space for the Project Director, and project team;
- iii. 40% of the shared costs of the implementation of LIMS up to a maximum of \$400,000.
- iv. administrative support to the project team;
- v. advice on an ad hoc basis from technical specialists.

Government of Yukon will commit for the duration of this agreement:

- i. a Systems Analyst;
- ii. a Project Manager to manage the provision of specialized services and coordinate technical experts within YTG;
- iii. funds for 60% of the shared costs of the implementation of LIMS up to a maximum of \$600,000.
- iv. administrative support to the project team;
- v. technical experts to provide specialized services and advice as required.

Natural Resources Canada will commit for the duration of this agreement:

- i. the available digital cadastral data set for the Yukon;
- ii. agree to complete the remaining cadastral data conversion for the Yukon;
- iii. maintain the digital cadastral data for the Yukon;
- iv. provide technical expertise and support.

F. TIME FRAME

This agreement comes into effect upon signing and is expected to expire with the final implementation of LIMS targeted for March 31, 1998. The implementation of LIMS will proceed as described in the Project Charter.

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Dan Odin
Deputy Minister
Department of Government Services
Government of Yukon

Mike Ivanski
Regional Director General, Yukon Region
Department of Indian Affairs and Northern
Development

96/12/10

Date

96/12/18

Date

M. D. Everell
Assistant Deputy Minister
Earth Sciences Sector
Natural Resources Canada

96/12/24

Date

**LAND INTEREST MANAGEMENT SYSTEM
STEERING COMMITTEE TERMS OF REFERENCE**

A PURPOSE

To oversee the development, implementation, and administration of the Land Interest Management System (LIMS).

B STRUCTURE

Membership

The committee will consist of the Deputy Minister for Government Services of the Government of Yukon, the Regional Director General, Indian Affairs and Northern Development, Canada and the Assistant Deputy Minister, Earth Sciences Sector, Natural Resources Canada.

Advisors

Each Member may have one or more advisors attend meetings.

Chair

The Members shall act as co-chairs.

C MANDATE

The Steering Committee will provide advice and direction to the Project Team based on the review of phase-end deliverables or at the request of the Project Director or the Management Working Committee. The Steering Committee also maintains overall responsibility for the project and must approve/sign-off all project phases or checkpoints as outlined in the attached project plan. The Steering Committee is also responsible for ensuring that Government of Yukon and Government of Canada staff are available to work on specific tasks within the project as required. The Steering Committee will be responsible for the approval and final resolution of all business issues.

D OPERATIONS

Meetings

The steering committee will meet as required and at the call of the chairperson. Proceedings of meetings will be recorded and distributed by the LIMS Project Director.

LIMS Project Director

A LIMS Project Director shall be appointed and will report to the LIMS Steering Committee.