



Natural Resources
Canada

Ressources naturelles
Canada



Indian and Northern
Affairs Canada

Affaires Indiennes
et du Nord Canada



FIRST NATIONS FORESTRY PROGRAM (FNFP)

**Information
for submitting a project request for
2006-2007**

**IMPORTANT- THE DEADLINE FOR SUBMITTING A PROJECT IS
MONDAY, FEBRUARY 20, 2006 at 11 h 59 m PM**

Refer to the "**Eligibility Guide for Projects 2006-2007**".

The document presents, among other things, the objectives of the program to which your project must comply and it gives some examples of activities that are or are not eligible. You will also find in appendices the list of eligible activities and silvicultural work that you will need for submitting a project.

1) QUALITY OF YOUR PROJECT REQUEST

Give all requested information on each page. This has a direct influence on the evaluation of your request and the budget allotted to your project.

2) SUBMIT ALL YOUR ELIGIBLE ACTIVITIES

Submit all your eligible activities to the FNFP even if you are not requesting specific funds for these activities. In this way, we can consider the total effort in forestry made by your community and it will reflect positively on your project evaluation.

3) MAXIMUM CONTRIBUTION - REMINDER

The maximum contribution of the program is 50% of the total cost for training and negotiation activities and 80% for all other activities.

4) FORM AVAILABILITY

The "**Project Request 2006-2007**" form has four (4) pages and two (2) appendices. It is available by e-mail in EXCEL format or in PDF format on the Web site at: http://www.cfl.scf.nrcan.gc.ca/CFL-LFC/nos_realisations/pfnp_e.html

Send the completed form by:

Fax: (418) 648-2529

E-mail: marie.pothier@nrcan.gc.ca

Mail: CANADIAN FOREST SERVICE
Laurentian Forestry Centre
c/o Ms. Marie Pothier
1055 du P.E.P.S, P.O. Box 3800
Sainte-Foy, QC G1V 4C7





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FIRST NATIONS FORESTRY PROGRAM

PROJECT REQUEST

Request year
2006-2007

File number

GENERAL INFORMATION

<p>Name of Band: _____</p> <p>Chief: _____</p> <p>General Manager: _____</p> <p>Territory Name: _____</p>	<p>Address in full: _____</p> <hr/> <p style="text-align: center;">Phone number Fax number</p> <p>E-mail: _____</p>
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<p>Project mandatory and signing authority:</p> <hr/> <p>Native administrator</p> <hr/> <p>Project coordinator</p>	<p>Address in full (if different from the above): _____</p> <hr/> <p style="text-align: center;">Phone number Fax number</p> <p>E-mail: _____</p>
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<u>CERTIFICATION OF THE REPRESENTATIVE:</u>	
<p>I hereby certify that I am authorized to sign on behalf of the Band and that the information I have provided in the application form is accurate to the best of my knowledge.</p>	
<p>Native Administrator (signature)</p>	<p>Project Coordinator (signature)</p>

<p>Band Council Resolution - Please, provide a Band Council Resolution to authorize the activities of the project and the signing authority, or which assigns the mandate to another mandatory.</p> <p>Included: Resolution number _____</p>
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Code (2)	Activities titles	Total cost	Funds from other sources	Requested to FNFP (1-2)	Person-weeks	
					Native	Non- Nat.
	Silvicultural work (report here total of page 4)					

A	Total Cost = A					
B	+ Administration fees (7% of A) = B					
C	Grand total (A + B) = C					

Native Administrator (signature)

Project Coordinator (signature)

(1) FNFP The maximum contribution from the Program is 50% of total costs for training or negotiation activities and 80% for all other activities.

(2) For more information, see the "Eligibility Guide for Projects".

Be sure to include the following page for each of your activities.

Important: Complete this page for each of your activities

1	Code	Title of activity: refer to Appendices A and B of the "Eligibility Guide for Projects"

2 Summary of activities (between 4 and 8 lines of text)

3 Detailed description of activity (separate sheets)

For each activity: please describe on separate sheets:

Objective and goals: from short to long term, contracts, partnerships, development...

Detailed steps for implementing the activity: actions, dates, personnel, consultations...

Additional information to include: see Appendices A and B.

4 Jobs created and salaries

Type of work	#	Nb. of person-weeks		Salaries	
		Native	Non-Native	\$/week	Total (\$)
Total					

Person-weeks - nb. of employees X nb. of weeks on the job.
Type of work: e.g. forestry worker, foreman, technician, engineer...

5 Expenditures and revenues forecasted

Expenditures	Amount (\$)	Revenues	Amount (\$)
Salaries		FNFP	
Fringe benefits		Band Council	
Travel-Meals-Lodging		Mandatory	
Equipment and material		DIAND	
Professional services		Contract revenues	
Other (specify)		Other (specify)	
Total		Total	

FIRST NATIONS FORESTRY PROGRAM

Project Request 2006-2007

SILVICULTURAL WORK ON RESERVE

Code	Description	Quantity ha/trees/km	Rate per unit (\$)	Total cost (\$)	Source of funds		Nb pers.-weeks		Nb of blocks	Duration	
					FNFP	Other sources	Native	Non-Native		From	To
TOTAL (transfer to page 2 of the project request summary)											

IMPORTANT: Enclose a map of a suitable scale showing the location of each area of work See Appendix B for more information.

Details of the source of additional funds for silvicultural work

Source of additional funds	Amount (\$)	Code of works
Band Council		
Mandatory		
MRNFP		
Other:		

PROFESSIONAL ATTESTATION

I certify that these silvicultural works is in accordance with respects the rules of forestry and are based upon a forest management plan.

Forest Engineer
(Name and permit #)

Signature

date

ADDITIONAL INFORMATION TO INCLUDE

FOR THE OVERALL PROJECT

Please describe, **on 1 or 2 pages**, the overall context of the forest development of the community and how the current project fits into this context.

In short, in forest development :

- Where are you coming from ? (background)
- Where are you now ?
- Where do you want to go ?

TRAINING, COMMUNICATION or TECHNOLOGY TRANSFER

- | | |
|---|---|
| <input type="checkbox"/> <u>Target population:</u> | Members of the community, general public, forest companies, other. |
| <input type="checkbox"/> <u>Personnel trained:</u> | Forest worker, forest trainee, foreman, administrative personnel, technician, assistant technician, professional, other |
| <input type="checkbox"/> <u>Type of training:</u> | Academic course, on-site training, seminars, workshops, other. |
| <input type="checkbox"/> <u>Type of seminar, forum:</u> | Plan for at least two meetings in Quebec for one representative at the General Assembly of the FNFP. |

ADMINISTRATION FEES

A maximum allotment of 7% is applied to the net expenditures of the contract. This amount will cover the following fees:

- | | |
|-----------------|-----------------------------------|
| - Office space | - Accounting and secretarial work |
| - Phone and fax | - Office equipment and supplies |
| - Computers | - Financial fees |

The 7% has to be calculated only on page 2 of the "**Project Request Summary**".

SPECIFIC INFORMATION FOR ON RESERVE SILVICULTURAL WORK

Note: Attach maps on a suitable scale that show the location of each activity as well as the potentially sensitive sites to help with the environmental impact study.

For each silvicultural activity, please use additional sheets to specify:

- Code and title of silvicultural work as presented in Appendix B "Codes and rates for silvicultural work" of the "Eligibility Guide for Projects".
- Identification of stand, area or quantity.
- Your identification number of the area.
- Nature of silvicultural prescription (objective, techniques, equipment).

Note: The prescription must at least comply with the widely recognized forestry guidelines applied in the Province of Quebec. However, you can suggest innovative or modified prescriptions that go beyond these guidelines in terms of respecting forest ecosystems and traditional Native values. You can discuss this possibility with your CFS forestry advisor.

TECHNICAL SERVICES IN FORESTRY

- Supervision of silvicultural work: Name and functions of the technical personnel (assistant technician, technician, forest engineer).
- Forest management plan: Consult the suggested steps in the CFS document "Integrated forest resources management plan development process".