

**SEND COMPLETED FORM TO:**

Office of Energy Efficiency, Natural Resources Canada  
 1 Observatory Crescent, Building # 3, Ottawa ON K1A 0E4  
 Fax : 613-947-0373

Application N° \_\_\_\_\_  
 EOI \_\_\_\_\_ CO \_\_\_\_\_

# Initial Payment Request

Commercial Building Incentive Program (CBIP)     Industrial Building Incentive Program (IBIP)

PROJECT INFORMATION		
Building Name		
Building Address		
City	Province or Territory	Postal Code
Building Permit <input type="checkbox"/> Attached <input type="checkbox"/> Already provided to NRCan		
Company or Head Office		Name of legal entity
		Banner name

IDENTIFICATION OF BUILDING OWNER OR PERSON WITH FINANCIAL AUTHORITY		
Last name	First name	Title
Address		
City	Province or Territory	Postal Code
Telephone	Fax	Email
Preferred language for correspondence <input type="checkbox"/> English <input type="checkbox"/> French		

PAYMENT INSTRUCTIONS	
An Initial Payment Request may be completed and sent to the above address once a Contribution Agreement has been signed by the recipient and Natural Resources Canada.	
Total amount of approved financial incentive (see schedule B of Contribution Agreement)	\$ _____
Total amount of initial payment request (80 % of total above)	\$ _____
Make cheque payable to (should be exactly as mentioned in Contribution Agreement)	
Address to which the cheque should be sent	
City	Province or Territory                    Postal Code

STATEMENT	
I, the undersigned, declare that I am the owner of, or the Person with Financial Authority for, the company. I declare that the building described above has met all terms and conditions of the Commercial Building Incentive Program or the Industrial Building Incentive Program. I declare that the design costs exceed the amount of financial support indicated in Schedule B of the Contribution Agreement.	
Signature _____	Date _____

↓ FOR NRCAN USE ONLY ↓			
Date Received		Commitment N°	
Financial Coding		Amount Payable	
Recommended by		Approved by	
Account Manager _____	Date _____	RC Manager _____	Date _____
Chief, New Buildings Program _____	Date _____		

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