



Kimberley Process for Rough Diamonds



What is the Kimberley Process?

The "Kimberley Process" is the principal international initiative taken to respond to the troubling linkage between rebel-directed conflicts and trade in rough diamonds in a number of African states.

The Kimberley Process Certification Scheme contains several key commitments, including a requirement that all shipments of rough diamonds imported to or exported from Canada be certified as "non-conflict" under the scheme. It also bans the trade in rough diamonds with non-participant countries.

Canada's commitment to the Kimberley Process is met through the *Export and Import of Rough Diamonds Act* (EIRDA) of December 2002.

What are rough diamonds?

Rough diamonds are crystals or fragments of natural diamond crystals that have not been polished. Polishing enhances the beauty of diamonds for use in jewellery.



Is the Kimberley Process the voluntary code of conduct for diamonds?

No. The voluntary code of conduct was designed by the Canadian diamond industry to ensure that diamonds promoted as Canadian are indeed mined in Canada.

Does the Kimberley Process involve the appraisal of jewellery?

No. The process is not an appraisal system. However, when applying for a Kimberley Process Certificate, exporters must provide an estimated value of the diamonds to be shipped.

Do I need a Canadian Kimberley Process Certificate?

Canadian residents or businesses need to obtain a Canadian Kimberley Process Certificate (KPC) when they plan to export rough diamonds from Canada if the diamonds fall under subheadings 7102.10, 7102.21 or 7102.31 in the schedule to the *Customs Tariff*. Definitions of the subheadings can be found by consulting our web site at www.nrcan.gc.ca/kimberleyprocess. Trade authorities in both Canada and the destination country require a KPC to verify that the Canadian exporter is meeting all the requirements of the Kimberley Process Certification Scheme.



How do I obtain a Kimberley Process Certificate?

Step 1: Contact the Kimberley Process Office at Natural Resources Canada (NRCan) for an Application Form

Call, write or e-mail your request for an application form to the Kimberley Process Office or obtain a copy from the Kimberley Process web site at www.nrcan.gc.ca/kimberleyprocess.

Step 2: Complete and Submit the Kimberley Process Certificate Application Form

Complete the application form in accordance with its accompanying completion guide. The application requires information about the value of the shipment, its weight, and the name and address of the exporter and the person to whom the exporter is sending the rough diamonds.

Submit the completed application form to the Kimberley Process Office by courier, mail or facsimile.

Step 3: Obtain Your Canadian Kimberley Process Certificate

Upon receipt of a completed and acceptable application form, the Canadian Kimberley Process Certificate will be delivered to you, normally within seven days. Certificates obtained from NRCan are valid for 90 days and cannot be extended. Each and every shipment of rough diamonds requires a distinct Canadian Kimberley Process Certificate, although a single shipment consisting of several containers requires only one certificate. Each certificate has a unique serial number issued by the Kimberley Process Office.

Step 4: Prepare Diamonds for Shipping

Canadian legislation and regulations match the international standards set out by the Kimberley Process for the shipping, handling and packaging of rough diamonds. Information on the regulations is available on the Kimberley Process web site. (Note: Any open packaging will be considered non-compliant and may result in the shipment being detained or seized at the border.)

Step 5: Presenting Your Certificate/Making a Declaration

Every exporter of rough diamonds is responsible for presenting a Canadian Kimberley Process Certificate at the time of export. The Canada Border Services Agency (CBSA) will stamp the export declaration that is attached to the certificate. Exporters must then forward this declaration to the Kimberley Process Office at NRCan within seven days from the date of export.

The Canadian certificate itself must accompany the shipment of rough diamonds from Canada to the Customs Office of the destination country. At the destination customs point, you should enquire about the procedures to be followed in that country.

What happens to my Kimberley Process Certificate if it is over 90 days old?

Canadian certificates are valid for 90 days from the date of issue. After expiry, an unused Canadian Kimberley Process Certificate must be returned to NRCan and you may apply for a new Canadian certificate.

What do I do when I import rough diamonds from another participant country?

Only rough diamonds from countries participating in the Kimberley Process will be allowed into Canada. As a result, diamonds must arrive at the Canadian border accompanied by a Kimberley Process Certificate issued by a participant country.

This certificate verifies that the imported rough diamonds have been handled in a manner that meets the minimum requirements of the Kimberley Process. The Kimberley Process Certificate must be sent to the Kimberley Process Office immediately (see address below).

Do I have to import or export diamonds at designated points?

No. There are no restrictions on the Canadian import or export point.

For additional information related to the Kimberley Process, please direct your inquiries to us at the address below:

Kimberley Process Office
Minerals and Metals Sector
Natural Resources Canada
10th Floor, Area 10B2
580 Booth Street
Ottawa, Ontario, Canada
K1A 0E4

Tel.: (613) 996-0947
Toll-free tel.: 1-866-539-0766
Fax: (613) 943-2079

or e-mail the Kimberley Process Office at kpc-cpk-Canada@nrcan.gc.ca.

Office hours:
9:00 a.m. to 5:00 p.m. Eastern Time

