

**ADDENDUM IV**

**LETTER OF UNDERSTANDING ON THE EVENTUAL SUCCESSFUL  
ELECTION OF name of the candidate-----TO THE NCVM  
BOARD**

Date\_\_\_\_\_

The Name of Institution.....understands that our employee, name of the employee/member.....wishes to become a board member of the National Council of Visible Minorities in the Federal Public Service and related Institutions. We understand that, should he/she be successful, the position of name of position ..... on the board of the NCVM will be for a period of two years beginning April 2005 through to March 2007.

It is also understood that, should the employee/member be elected, she/he remains a member of his/her organization with all the rights and member responsibilities. In addition, the department/agency/institution may consider incorporating the duties of the elected member in his/her job description.

At the end of the term, the candidate will return to his/her substantive position with .....(name of present position on the department/agency/institution)

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**Signature and Position**